

Approved Minutes - 13th September, 2017 – 7pm

7pm The meeting opened

17/136 Attendees: Chairman B. Sugg , Vice Chairman M. Shepstone, Clerk G. Macpherson, Cllr. J. Bennett , Cllr. P. Chant, Cllr. D. Goddard, Cllr. P. Hodge, Cllr. N. Hopkins, Cllr. D. Mead, Cllr. J. New, Cllr. S. Snelling.

Apologies: Cllr. B. Hartley, Cllr. C. Henocq, Cllr. M.Mead. **Public Attendance:** C.Cllr. M. Keating, D.Cllr. G. Seaton, apologies from D.Cllr. C.Bakewell. No members of the public in attendance.

17/137 Declarations. None were received.

17/138 The **minutes from 9th August 2017** were agreed as a true and accurate record of the meeting. Proposed by Vice Chairman M. Shepstone and seconded by Cllr. J. Bennett.

17/139 Public Question Time

(1) Members of the Public – no members of the public were in attendance.

(2) County / District Councillors Reports. Reports had been received before the meeting and circulated.

17/140 Observations on SSDC - Planning Applications

a. **Tellis Cross** No information had been received by the Parish Council.

b. **Holywell** No information had been received by the Parish Council.

c. **17/02805/HYBRID** – Mixed use planning application on 21.6 hectares of land known as Bunford Park.

Adjacent Parish: West Coker

Resolution: The East Coker Parish Council object to this planning application for the following reasons, all agreed.

1. The Parish Council have noted the traffic analysis completed by the West Coker Parish Council.

2. The roads are not fit for purpose and a dual carriageway would be more suitable.

3. The roads planned are unsustainable and would lead to congestion throughout the area.

4. If this development were to take place the East Coker Parish Council would agree with West Coker with regards to high quality sustainable planting throughout the area.

d. **17/03320/OUT** – Outline application for residential development of up to 100 dwellings, the formation of a new access onto Watercombe Lane, associated open space and landscaping. Land West of Bundford Hollow, East Coker.

Adjacent Parish: West Coker.

Resolution: The East Coker Parish Council objects to this planning application due to serious concerns with regards to traffic exiting the site. All agreed.

e. **17/03191/FUL**

Proposal: The erection of an extension to existing agricultural building to form a covered yard.

Location: Land at Hyde Farm Sutton Bingham, Yeovil

Adjacent Parish: Closwoth

Resolution: The East Coker Parish Council have no objections or observations to make. All agreed.

f. 17/03055/FUL

Applicant: Ms Tanya Coles

Proposal: The erection of a stable building (Retrospective)

Location: Land os 0006 Part Holywell and East Coker

Resolution: The East Coker Parish Council have no objections or observations to make. All agreed.

g. 117/03618/FUL

Applicant: Mr and Mrs Lee Ashton

Proposal: The erection of a single storey side extension to dwelling

Location: Mylen Mill Lane, East Coker

Resolution: The East Coker Parish Council have no objections or observations to make. All agreed.

h. New Road in East Coker – Notice of Intention to rename a road at the Townsend development had been received by the Parish Council.

SSDC – Planning Determinations – For your information.

- i. **17/02707/FUL** – Mr Mark Farthing – The erection of a single storey rear extension to dwelling. 2 Mill Lane, East Coker. Full Permission Granted.

17/141 Memorial Approvals

- a. None received.

17/142 To receive the Clerk's report.

- (1) Postman John has sent a card to the Parish Council to thank them and the Parishioners for the leaving presentation and gifts. A note will also go into the Society Newsletter. **Action:** Clerk
- (2) The Local Government boundary Commission – Warding arrangements consultation. It was agreed to bring this item forward to the next meeting for further discussion. **Action:** Cllr. P. Chant to discuss with Wraxhill Ward residents their feelings on which Ward they would prefer be in. **Action:** D.Cllr. G. Seaton to forward to Clerk the figures relating to the boundary changes.
- (3) Register of Interest Forms – Clerk reminded Councillors to let her have any changes they may have.
- (4) The Rose at the Triangle – Kathryn Sturtridge, who kindly maintains the triangle, has asked for the rose to be moved as it isn't thriving. It was agreed by all to take the receipt back to the garden centre and exchange the rose for a Bonica, a rose used by the SSDC for its hardiness. **Action:** Clerk to give receipt to Cllr. S. Snelling for exchange. Kathryn emailed her concerns regarding the hebes, which seem to now dominate the triangle. **Action:** Chairman B. Sugg to call Ms Sturtridge to discuss.
- (5) Somerset Rural Life Museum Use of document – Roll of Honour, East Coker 1918. A request has been received to use the document. All agreed to give permission.
- (6) Cemetery Bank. Clerk informed Council that KM Dike would be commencing works on the Cemetery Bank at the end of September, early October.
- (7) A request has been received from a Parishioner to borrow the Parish Council PA system. It was agreed to let Parishioners use the system, but at present it hadn't been tested for workability. **Action:** Cllr. J. Bennett to arrange testing and Cllr. N. Hopkins to speak to parishioner with an alternative set of equipment.
- (8) New Adult Football Pitch. Clerk informed Council that the new pitch grass had been cut but due to the quick growth clumps of grass needed clearing. KM Dike have offered to do an extra 2 cuts next week, to be done in conjunction with the linesman. **Action:** Clerk to organise.
- (9) Tellis Bridge. Clerk informed Council that the bridge had now been on the SSDC repair list for over a year. **Action:** D.Cllr. M. Keating to contact 'Bridges'.

17/143 To receive correspondence from the SSDC / SCC

- (1) Boundary Commission, as previously noted.

17/144 To receive and discuss Parishioner Correspondence

- (1) James Clarke – A telephone call had been received by the Clerk in respect of the damaged Pavilion park fencing. **Action:** Clerk to ask KM Dike for a quotation for repair, Chairman B. Sugg to ask James Down for a quotation.
- (2) Michael Waite – A letter has been received regarding Hedge debris clearance. The issue has now been resolved.

17/145 To discuss Working Group issues and resolve

- (1) The Neighbourhood Plan. Cllr. S. Snelling informed the Council that the NP has now been sent for its Health Check and the outcome should be in 2-3 weeks.
- (2) Traffic – Speed and Signage. Cllr. D. Goddard is arranging a meeting with Gary Warren, Traffic Engineer South Somerset Area, and the other working group members to discuss the traffic issues within the Parish.
- (3) The Cemetery Chapel. Cllr. N. Hopkins is going to arrange a meeting and has asked other members of the group to have a look at the chapel before the meeting. Cllr. N. Hopkins has also looked at funding options.

17/146 Group Representative Reports

- (1) Village Hall – Cllr. J. New informed Council that the Village Hall Committee have updated its website and that they are in the process of refurbishing the Kitchen and Dampier Room.
- (2) Alms Houses – Chairman B. Sugg. No recent meeting to report on.
- (3) Primary School – Cllr. N. Hopkins is writing a letter, on behalf of the Council, in conjunction with the Primary School, regarding Road Safety and Parking, tying in with the Road Safety Company. Cllr. N. Hopkins will forward to all Council for approval before it is sent.

17/147 To discuss and identify Highways Issues and resolve

- (1) A broken drain by the 'Triangle' needs to be reported. **Action:** Clerk.

17/148 To discuss and identify items for the Village Ranger

It was noted what a really good job the Ranger, Karen, is doing with the styles, although it was noted that safety signage wasn't being used. **Action:** Chairman B. Sugg to discuss with Ranger.

17/149 To discuss and resolve the following topics;

- (1) Signage
 - a. A No entry for 7.5 ton sign into the Pavilion. **Resolution:** it was agreed by all to have the sign created by DAG at a cost of £50.00. **Action:** Cllr. D. Mead to install sign when ready.
 - b. Entrance signs into the Parish – It was agreed by all to bring this item forward.

9pm D.Cllr. G. Seaton and D.Cllr. M. Keating leave the meeting.

- (2) Christmas Eve – It was confirmed that the start time would be 6pm. Following items need clarification at the next meeting. Notification email to Parishioners to include a safety message, Hymn Sheets, Music and singers to be arranged and confirmed (The Salvation Army band have already confirmed they can attend and sing), Which Charity to receive the donations, Refreshments and all were asked to help on the night if not away. **Action:** Cllr. D. Goddard to discuss with a young parishioner the possibility of singing a solo.
- (3) Pavilion Repairs
 - a. Shower Room / Water Testing – **Action:** Cllr. J. New will complete these works before the next meeting.
- (4) Photo Competition. A request to extend the entry date by Cllr. C. Henocq was agreed by all. **Action:** Cllr. D. Goddard to send competition information to the Primary School children.
- (5) Resolution sought to exclude the public (*Non Parish Council Members*) and press during the following items:
New Community Car Park

17/150 Agenda items for the next meeting, Wednesday, 11th October, 7.00pm at the Pavilion

Christmas Eve Celebrations

East Coker Parish Council Calendar 2018

Pavilion Repairs

Government Boundary Commission

17/151 Finance

Approval for the the following items of expenditure and those paid under delegated powers. Proposed by Cllr. D. Goodard and seconded by Cllr. N. Hopkins. All agreed.

Description	Amount	Vat
As at 1 st September, 2017		
Bank Balance	£50,343.28	
Outstanding cheques (3203 – ECFC Grant)	(£500.00)	
VAT expected	£535.51	
Pre School Fee Due	£463.19	
Cemetery Fee Due	£105.37	
Pre School Contribution to Electric Due	£157.78	
Incomings yet to be banked – Devonshire House Parking	£100.00	
Clerks Expenses /Office Rent	(£ 49.36)	
Clerks Salary August	(£ 774.24)	
KM Dike July	(£ 994.26)	£165.71
KM Dike August	(£ 958.26)	£159.71
The Village Café	(£60.00)	
Claire's Cleaning – August	(£180.00)	
BT Internet	(£108.00)	£21.60
EDF – Adjustment from meter reading	(£19.31)	£ 0.91
Total after afore mentioned	£48,061.70	
Additional Invoice received after summons		
– Fire And Ice (NP Costing)	(£1,250.00)	

9:25pm the meeting closed.

Chairman B. Sugg

Clerk. G. Macpherson