

Minutes – Monthly Meeting

7.00pm The meeting started

846 Attendees: Chairman B. Sugg, Cllr. D. Mead, Cllr. S. Snelling, Cllr. H. Clarke, Cllr. J. New, Cllr. C. Henocq, Cllr. J. Bennett, Cllr. P. Hodge, Cllr. M. Mead, Cllr. D. Goddard, Cllr. M. Shepstone, and Cllr. B. Hartley. **Public attendance:** D. Cllr. G. Seaton, Mr and Mrs Wintersgill, Mr Ric Pallister SSDC, Mr and Mrs Dicker, Mr Saundry, Ms K. Sturtridge and 8 other members of the public were present.

7:03pm Cllr. J. New and D. Cllr. G Seaton enter the room and join the meeting.

847 Declarations of interest were received from;

850 (a) – Cllrs P. Hodge and C. Henocq

850 (c) – Vice Chairman J. Bennett

848 The minutes were approved as an accurate and correct record of the Parish Council, meeting held on 13th April, 2016. Proposed by: Cllr. D. Mead and seconded by Cllr. D. Goddard.

849 Public Question Time

- a. Mr and Mrs Wintersgill wanted to respond to neighbours' concerns regarding the planning application they have. Item 850 (a) in the agenda refers.

Mr Wintersgill told Council that the area is not a conservation area; they are happy to negotiate on building materials; it would not affect the public bridleway, it is a house for his mother; he is not responsible for who received a letter from SSDC; the sewage will be directed to the main sewer. The public were asked if they would like to speak, nobody decided to talk.

Cllr. M. Mead asked why they wanted 2 access routes into the house. Mr Wintersgill explained that his mother was elderly and this might be an option to use at a later date. Mr Wintersgill was asked to contribute to affordable housing, he therefore decided not to build the car port. He is building the bungalow due to budget constraints. If he was to build, at a later date, the car port, he would be charged CIL. Cllr. D. Mead commented that it was hard to make any decisions while there is an access dispute on Moor Lane.

- b. Mr Saundry of 30 Tarrett Road wanted to make a complaint about a recent planning application that was passed without the Parish Council having chance to make comment or observations and before the 56 day deadline. The Parish Council had already written a letter of complaint and Chairman B. Sugg advised Mr Saundry to do the same and write to the Planning Officer at District Council to also make a complaint.

7:18pm Vice Chairman J. Bennett enters the room.

7:20pm Cllr. M. Shepstone enters the room

- c. Debbie Boyer of Crystal Classics

An email has been received from Ms Boyer asking for council to consider extending the yellow box road markings from the school to the entrance of the

Crystal Classics / Courtyard parking area. They have a concern regarding safety due to the large vehicles coming and going to the firm.

It was noted by some councillors that the hairdresser staff use the road to park on, although they are leaving, it will not be until June 2017.

Cllr. M. Shepstone noted that Highways would have to agree the extra lining and appropriate signage would be required. White lines are not enforced. The village hall car park is not an option if all day parking is required. Ms Boyer was reminded of the observation made on planning permission being given for the Crystal Classics office, that parking would always be an issue, especially around school pick up / drop off times. It was suggested that Ms Boyer write to the school asking them to ask parents to be mindful of parking outside the entrance to Crystal Classics.

Cllr. P. Hodge said that the parking and traffic congestion have been identified as issues and are being addressed as part of the NP as a priority.

Crystal Classics, leaseholders of the Café, would also like permission to extend the opening hours of the café. The current tenants are leaving in Oct 2016. It was suggested that a local chef may take over the café and may open late at night and the odd weekend. Council felt they needed more information on the new tenants before a decision could be made, although they don't see it being a problem.

(2) County / District Councillors Reports

- a. D. Cllr. C. Bakewell had given her apologies to Clerk earlier in the day
- b. D. Cllr. G. Seaton gave her report to Council, which she will forward to Clerk for distribution. **Action:** Clerk

850 To discuss and make observations on SSDC - Planning Applications

7:31 pm Cllrs. C. Henocq and P. Hodge leave the room

a. 16/01628/FUL

Applicant: Mr and Mrs Jon Wintersgill

Proposal: The erection of a dwelling

Location: Land adjoining Moor House, Moor Lane, East Coker, Yeovil.

Resolution: Council agreed to the

development, subject to the following observations:

- 1. An agreement is reached with Wessex Water regarding the drainage.
- 2. The resolution of the bridle way and the access issues.
- 3. The finish to fit in with the surrounding buildings.
- 4. Roof tiles should be in keeping with the local area.

b. 16/01573/COU

Applicant: Mr J T Smith and Ms S Stagg

Proposal: The change of use of land from agricultural to extension of residential garden (Revised Application) (Part Retrospective).

Location: Dunnock House, Yeovil Road, East Coker.

Resolution: Council had no objections or observations to make.

Proposed by Cllr. H. Clarke and seconded by Cllr. D. Mead. 1 Councillor abstained, the rest agreed.

c. 16/01816/FUL

Applicant: Mr and Mrs John Burgess

Proposal: Alterations to front fenestration of dwelling

Location: Long Acre 137 West Coker Road, Yeovil, BA20 2HH

Resolution: Council had no objections or observations to make.

Proposed by Cllr. S. Snelling and seconded by Cllr. J. New, all agreed.

SSDC – Planning Determinations – For your information.

d. 16/01075/FUL / 16/01073/LBC

Applicant: Mr and Mrs Tim Dunning

Proposal: Re-building and the erection of a two storey extension with attached car port to existing stone barn and the erection of a new timber store.

Location: The End House, Burton Lane, East Coker

Application withdrawn

851 Clerk's report.

- (1) Audit – clerk informed Council that the Audit is now due and the deadline is 14th June, 2016. She has a meeting with the internal auditor shortly.
- (2) Fun Sessions – An email has been received from Mr P May, of Active Learning and Skills, asking if the Parish Council would like to be part in the Summer Holiday play days this year. It was decided that we should use our regular supplier for Summer Sessions and decline Mr Mays offer. **Action:** Clerk.

852 Correspondence from the SSDC. All emails have been distributed prior to the meeting.

853 Parishioner Correspondence

- (1) Grant Application from West Coker – £20 Donation towards a playground . It was proposed to give the grant by Cllr. S. Snelling, seconded by Donna Goddard. 9 voted for, 1 against and 1 abstention. Motion carried. **Action:** Clerk to write a letter and send a cheque.

8:09 pm Cllr. D. Mead left the room

854 Working Group issues and resolve

- (1) The Neighbourhood Plan
It is proceeding well. More meetings and more work is required to be completed by the consultants and working group.

8:10pm Cllr. D. Mead comes back into the room

Views and Vistas - Several Councilors agreed to help with this and identify within the village and local landscapes.

It was agreed to have this completed by June Parish Council meeting.

All council offered to help with speaking with the 21 Groups that are run in East Coker. The questionnaire was handed out to Council to be completed and returned to Cllr. S. Snelling as soon as possible, following discussion with the leaders of each Group. **Action:** All Council

Locality Grant – Cllr. S. Snelling will now begin the process of applying for another Grant. She will also need to include Health Check.

Meeting on Monday 16th A meeting has been arranged to discuss NP issues.

Resolution: It was proposed by Cllr. S. Snelling to have a further £11,000 to complete the plan, although we may have a grant of £8,500 from locality. Seconded by Vice Chair J.

Bennett. A vote was taken with 3 abstentions (Cllr. M. Shepstone wanted it noted that he absented). Motion carried.

a. History

A history report has been written by Martin Selzter. **Action:** Cllr. C. Henocq to put onto the new website. It was confirmed that Mr Selzter is happy to have it on the website.

855 Highways Issues and resolve

Mill lane and Mill Close have large amounts of sand due to the Maudsley Fields works.

Action: Clerk to write to Yarlington asking for an explanation and works progress report. An invite should also be given to Yarlington to give a progress report at the next meeting.

856 Village Ranger

Ranger is continuing with the footpath clearance.

857 To discuss and resolve the following topics;

(1) Pavilion pitch

It was agreed that Chair B. Sugg and Cllr. D. Mead to meet with James from the Football club to discuss reseeding the pitches.

(2) Westlands Regeneration Project Contribution

Mr Pallister told council that it would give them a seat at the table and some influence.

It was felt by some councillors that it shouldn't just be Area South asked to contribute. £2,400 would be 5% of the Parish precept.

Cllr. P. Hodge proposed that we should support it in the name of working together, seconded by Cllr. M. Mead. 5 councillors voted for this proposal.

Cllr. B. Hartley proposed that we should not support it, seconded by Cllr. H. Clarke. 6 councillors voted to not contribute. Motion carried.

8:30 Mr R. Pallister left the meeting.

(3) Queens Picnic in the Park

a. Rose

Appreciation and thanks was given by the Council to Kathryan Sturtridge for her help with sourcing a suitable rose. It was agreed that the new signposts should be installed before the rose is planted. The rose will be a Florabunda and the cost will be £11.99. It was proposed by Cllr. M. Mead to buy the rose and seconded by Cllr. S. Snelling, all agreed. It was agreed that the Ranger could dig the hole. Cllr. H. Clarke suggested doing a plaque. **Action:** Cllr. S. Snelling to let Cllr. H. Mead have the wording.

b. Budget

Cllr. H. Mead proposed a budget of £1,000, Cllr. D. Goddard seconded it. All agreed.

c. Working Group Meeting

A meeting to discuss logistics has been arranged for Wednesday 25th May, 7pm at the Heylar Arms. **Action:** Clerk to invite other groups and clubs to the meeting to have their input into the even.

Suggestions for the event were given. Cllr. H. Clarke suggested a Royal Fancy Dress Competition, Cllr. S. Snelling to judge. It was also suggested that a skittles alley should be included with prizes.

9:40pm Cllr. H. Clarke left the meeting

858 Updates;

- (1) Scout Lease – The lease is now in the hands of the Scout Group. **Action:** Chairman B. Sugg to ask David Webber for it back to give to Clerk for filing.

859 Agenda items for the next meeting, Wednesday, 8th June, 2016, 7.00pm at the Pavilion
CPR
Grant Criteria

Cllr. M. Mead asked Clerk to email Parishioners regarding the Cows now out in the fields and to remind them that dogs should be kept on the lead.

860 Finance – Proposed by Cllr. S. Snelling and seconded by Cllr. J. Bennett.

Description	Amount	Vat
Grant to East Coker Primary School	£500.00	
Clerks Expenses /Office Rent	£ 34.92	
Clerks Salary	£681.88	
Claire's Cleaning Services April	£180.00	
KM Dike April	£922.26	£153.71
Robert J Maddick – Millennium Stone Painting	£168.00	
Robert J Maddick – Refurbishing and Painting of Sign posts	£462.00	£ 77.00
Play UK Playgrounds Ltd – Repair of playground surfacing	£252.00	£ 42.00
NP Costs		
John Burton Signs – NP Banners	£153.00	£ 25.50
Hobbty Craft - (Cllr. S. Snelling)	£ 5.50	£ 0.92
Tesco – (Cllr. S. Snelling)	£ 5.90	£ 1.18
East Coker Hall – May 2017 - deposit	£ 50.00	
Wickes – New Notice Board Materials (Cllr. D. Mead)	£ 30.15	£ 5.03
MLS – Post finger signage	£2,224.80	£370.80
John Burton Signs – Queens Banners	£ 90.00	£ 13.33

Meeting closed at 9:45pm.

Yearly Meeting Minutes

861 Declarations of interest in items on this agenda

None received

862 The minutes were approved as an accurate and correct record of the Parish Council, meeting held on 9th April, 2015. Proposed by: Cllr. M. Mead and seconded by Cllr. D. Goddard.

863 Chairman's report

Chairman B. Sugg read out her report.

864 Chairman Election

It was proposed to elect B. Sugg as Chairman, seconded by Cllr. M. Mead. 1 abstention, the rest agreed. Chairman B. Sugg is elected for another year.

865 Vice Chair Election

It was proposed by Cllr. P. Hodge to elect Cllr. M. Shepstone to be Vice Chair, seconded by Cllr. M. Mead. All agreed.

Chairman B. Sugg thanked the outgoing Vice Chair J. Bennett for his help in the last year.

866 Councillors Allowances

It was agreed by all Elected Councillors to give the same amount of allowance to co-opted councillors.

867 Parish Council notifications/summons sent by email

All agreed.

868 Insurance

It was agreed by all to keep the laptop on the insurance.

869 Motion Voting details

It was agreed to not name councillors in the meeting minutes unless a recorded vote was requested.

870 Grant Criteria

It should be for the benefit of East Coker parishioners. This item should be brought to the next meeting for further discussion. **Action:** Clerk.

Yearly Parishioner Meeting Minutes

881 Council introductions to the parishioners

Council and Clerk introduced themselves to the Parishioners present.

882 Public Question Time

D.Cllr. G. Seaton told the Council that she thought they were doing very well and to keep going. Chairman B. Sugg thanked her in return for her support and help. A round of applause was given by all.