

Monthly Minutes – 12th July 2017

7pm The meeting opened.

17/105 Attendees: Chairman B. Sugg , Vice Chairman M. Shepstone, Clerk G. Macpherson, Cllr. J. Bennett , Cllr. P. Chant, Cllr. D. Goddard, Cllr. C. Hencoq, Cllr. B. Hartley, Cllr. P. Hodge, Cllr. N. Hopkins(NH), Cllr. D. Mead, Cllr. M. Mead, Cllr. J. New, Cllr. S. Snelling. **Apologies:** None to receive. **Public Attendance:** C.Cllr. M. Keating, D.Cllr. G. Seaton

17/106 Declaration received from Cllr. B. Hartley for 17/113 (1).

17/107 The minutes were approved as an accurate and correct record of the Parish Council meeting held on 14th June 2017. All agreed.

17/108 Public Question Time

C.Cllr. M. Keating gave out his report prior to the meeting.

D.Cllr. G. Seaton gave her report prior to the meeting and made note to mention the Cremation, which was being extended/renovated.

17/114 It was agreed by all to bring forward item 17/114 (1) **Neighbourhood Plan**. All council had received the plan and the Working Group needed the Council to approve the changes and the new polices from Simon Williams, then Cllr. C. Henocq can change the formatting and make the amends. It will then be sent to Matt and Becky Horsley for proof reading. Due to the time restraints it will be sent to SSDC the day after Council has approved it. The Council thanked the NP working group for all their hard work. The NP will probably go to the Health Check late August after the proof read. Chairman B.Sugg thanked Simon Williams and Cllr. B. Hartley for all their work on the new polices. It was proposed by Vice Chairman M. Shepstone to accept all the recommendations, amendments and timescales and implement them, seconded by Cllr. D. Mead. All agreed.

17/109 To discuss and make observations on SSDC - Planning Applications

- a. **Tellis Cross** No Consultation update available.
- b. **Holywell** No Consultation Update available.
C.Cllr. G. Seaton advised Council to encourage Parishioners to write individual letters of objection and not a group letter.
- c. **17/02355/FUL – An amendment**
Proposal: The erection of two storey side extension over existing garage and single storey rear extension.
Location: 22 Lower Wraxhill Road, East Coker
Resolution: Council have no objections or observations to make. Proposed by Cllr. B. Hartley, seconded by Cllr. J.Bennett, all agreed.
- d. **15/01000/OUT – Keyford**
 - i. Consultation Day 13th July. Council will attend throughout the day.
 - ii. Changes to the new Outline Plan. It was noted that the school had moved location. A response from the Council was required by 19th July. **Action:** Councillors to attend consultation and give Cllr. J. Bennett feedback by Friday 14th. It was agreed by all for Cllr. J. Bennett to write the reply on behalf of the Council.

7:55pm Cllr. P. Hodge left the meeting

SSDC – Planning Determinations – For your information.

- a. **17/01396/FUL – Coker Firs, 141 West Coker Road – Permission Refused.**

- b. **17/02277/COL** – Certificate granted of Lawfulness for the existing use of land as equestrian and the siting of a field shelter
- c. **17/02260/FUL** – Old Stable Cottage – Erection of a barn for storage of tractors – Permission Granted.

17/110 Memorial Approvals

- a. An additional inscription for Mrs Monica Griffiths was agreed by all.

8pm Cllr. D. Goddard left the meeting.

17/111 Clerk's report.

- (1) **Postman John Leaving Gift.** It was agreed for Clerk to collect monies collected from the Village Café weekly. **Action:** Clerk and Chairman B. Sugg to speak with John and ask if he is available on the 12th August for a presentation.
- (2) **SCC Chairman's Awards for service to the community (South Somerset).** It was agreed to bring this forward to the next meeting. **Action:** Councillors suggested Cllr. S. Snelling for her Time to Share and Wifi Club. All Councillors to consider who they would like to put forward and agree at the next meeting.
- (3) **Tellis Bridge.** Clerk informed Council that she and C.Cllr. M. Keating have chased the works and they are still on the list to be completed in turn. **Action:** Clerk to keep chasing the works completion.
- (4) **Cemetery Costs – Research Charges.** It was proposed to start charging for cemetery searches by the Clerk, £15 for a basic search and £35 for further searches. A vote was taken, 9 for 1 against, motion carried. **Action:** Clerk to update website
- (5) **White Line to the Chapel.** Clerk informed Council that it has now been painted. Councillors noted that not all parents were adhering to the 'white line' rules and it should be mentioned to the school. **Action:** Cllr. N. Hopkins.
- (6) **TPO's.** Cllr. J. Bennett informed Council that it would cost £500 to put TPO's on trees and the justification needs to be very strong.

17/112 To receive correspondence from the SSDC

- (7) **Planning Training.** SSDC are holding a planning training session for Town and Parish Councillors on Thursday 5th October. It was agreed by all for all Councillors and Clerk to attend. **Action:** Clerk to confirm places.

17/113 To receive and discuss Parishioner Correspondence

- (1) **Chapel Building** – An email had been received from Mrs A Hartley with suggestions of use. It was noted that the Chapel has no electrical supply, parking or toilet facilities. It was agreed by all to create a working group, Lead Cllr. N. Hopkins, Cllr. J. New, Cllr. C. Henocq, Vice Chairman M. Shepstone and Chairman B. Sugg, plus volunteers. **Action:** Clerk to write to Mrs Hartley and ask if she would like to join the working group.
- (2) **Hedge – Nash Lane.** The hedge needs to be laid and ownership needs to be verified. **Action:** Councillors to view this hedge and the item will be brought forward to the next meeting.

17/114 To discuss Working Group issues and resolve

- (1) **Neighbourhood Plan.** Moved to earlier in the meeting.
- (2) **Traffic – Speed and Signage.** The group reported that no response had been received from Colin Fletcher, SSDC. Subsequently C.Cllr. M. Keating informed Council that Mr Fletcher had left SSDC employment and his position was taken over by Gary Warren. **Action:** Clerk to write to Mr Warren, asking him to discuss the traffic speed / issues with the working group.

17/115 Group Representative Reports

- (1) **Village Hall** – Cllr. J. New – No report to give.
- (2) **Alms Houses** – Chairman B. Sugg gave her report. Mr Arthur Rees retired after 60 years as Chairman. His replacement is Mr Simon Dicker. The end house is empty and derelict. Colin Simpsons, the New

Vicar would like to take it over as a Sunday school when renovated. **Action:** It was suggested by Council for Cllr. J. New (a member of the PCC) to make notes from the next meeting and report back to Council.

9pm Cllr. C. Henocq left the meeting.

(3) **Primary School** – Cllr. N. Hopkins – No report to give.

9:04pm Cllr. C. Henocq came back into the meeting.

17/116 To discuss and identify Highways Issues and resolve

(1) Pothole by the Helyar Arms (Whites Cottage). **Action:** Clerk to report.

17/117 To discuss and identify items for the Village Ranger

(1) **The Village Ranger**, Karen normally works 2 days but will go down to 1 day if all agreed. All agreed.

(2) **Placket Lane** needed attention. **Action:** Cllr. J. Bennett to check the lane.

(3) **Paviotts Lane** has had more hard core fly tipped. **Action:** Clerk to report to Street scene

9:24pm C.Cllr. M. Keating left the meeting.

(4) **Back Lane.** The path is very soggy, even at this time of year. Drainage has been installed.

(5) **Brambles** need cutting back from the 'Piggy Area' to the Saw Mills.

(6) **Foliage around the speed signs** at the end of the Yeovil Road needs trimming.

(7) **No Fly Tipping sign** has gone missing. **Action:** Clerk to order another.

17/118 To discuss and resolve the following topics;

(1) **John Cordwell – Drainage.** It was noted that no approval for a grant application by the Parish Council had been minuted. It is understood that works were carried out by the County Council and Council will advise Mr Cordwell if he would want to pursue the matter further to refer the drainage issue to the County Council or the land owner. *Subsequently; Clerk received a copy email from Mr Cordwell of an email he received from County advising him that they would be clearing the drain at some point.*

(2) **Football Pitches – Damage Repair.** The football pitch has a 4plus inch ridge in a figure of 8. **Action:** Clerk to arrange a meeting with the Football Club and the Parish Councillors with Playing Pitch responsibility. A 'no entry' sign for vehicles over 7.5 tons to be placed on the entrance gate. Clerk to also discuss with KM Dike a solution. It was noted that the Pavilion trees need attention and the straps on the smaller trees needs to be removed. **Action:** Chairman B. Sugg. It was noted that the top field is very 'weedy'. **Action:** Chairman and Clerk to discuss with KM Dike. Cllr. B. Hartley would like to know if there is some sort of football programme. **Action:** Clerk to source.

(3) **Pavilion – Tarmac Safety Line** – Cllr. S. Snelling asked if a white line could be drawn on the ramp into the Pavilion. **Action:** Chairman to ask the Ranger to complete.

9:55pm D.Cllr. G. Seaton left the meeting.

(4) Resolution sought to exclude the public (*Non Parish Council Members*) and press during the following items:
New Community Car Park

17/119 Agenda items for the next meeting, Wednesday, 9th August, 7.00pm at the Pavilion

(1) SCC Chairman's Awards for service to the community (South Somerset).

(2) Gold Star Youth Award

(3) Postman John

(4) Hedge – Nash Lane.

17/120 Finance

It was proposed to approve the following items of expenditure and those paid under delegated powers by Vice Chairman M. Shepstone and seconded by Cllr. B. Hartley. All agreed. Cllr. B. Hartley noted that there was no total. Clerk apologised and would do so on the next expenditure report.

Description	Amount	Vat
Clerks Expenses /Office Rent	(£ 32.20)	
Clerks Salary June	(£ 774.24)	
H M Revenue & Customs Employee NIC	(£ 83.58)	
Claire's Cleaning Services June	(£ 180.00)	
KM Dike – May	(£1030.26)	£206.05
Councillors Allowance	(£520.00)	
A D Cousins – Internal Audit	(£185.00)	
Bus Shelter Lease – K. Sturtridge	(£25.00)	
Triangle planting – K. Sturtridge	(£84.15)	
Footprint Futures	(£5,322.00)	
NP Costs		
- Stationery (Cllr. S. Snelling)	(£52.00)	

The meeting closed at 10pm.

Signature Chairman B. Sugg