

DRAFT Minutes – 13th July, 2016

7:03pm The meeting started.

898 Attendees: Chairman B. Sugg, Cllr. D. Mead, Cllr. J. New, Cllr. C. Henocq, Cllr. J. Bennett (arrived after 8pm) , Cllr. M. Mead, Cllr. D. Goddard, Cllr. M. Shepstone, and Cllr. B. Hartley.
Public attendance: D. Cllr. G. Seaton, Ms J Wonfor - Little Wheelers, Mr and Mrs P Chant.
Apologies: Cllrs. H. Clarke, S. Snelling, C. Henocq, and P. Hodge

899 Declaration of interest was given by Cllr. M. Mead to 903(e) agenda item.

900 The minutes were approved as an accurate and correct record of the Parish Council, meeting held on 8th June, 2016. Proposed by: Cllr. D. Goddard and seconded by Cllr. D. Mead. Clerk confirmed to Cllr. B. Hartley that his changes had been included.

901 Public Question Time

(1) Members of the Public

- a. Ms Janet Wonfor, Little Wheelers, explained the reason for asking the Parish Council for a £500 grant. Little Wheelers is a toddler group running once a week. Due to government funding decreasing, numbers attending the group have dropped. The group would like to buy new equipment.
It was agreed by all to bring **item 914(2)** forward for resolution and agreement. It was proposed by Vice Chairman M. Shepstone to pay the maximum grant for the following academic year and if the group decides to close, to return any monies not spent. The proposal was seconded by Cllr. D. Goddard. With the exception of 1 abstention, the Council agreed to give the grant.

(2) County / District Councillors Reports

- a. D.Cllr. G. Seaton read out her report and will forward it to the Clerk for distribution to Parish Councillors. Vice Chairman M. Shepstone did comment that the East Coker Parish Council website should have a link to the SSDC.
Another main point to note was the road closure of Two Tower Lane and Church Lane due to the amount of traffic expected for the Yeovil Show, as it would be too dangerous for the two days. It was noted by Council that it was for this very reason a roundabout should be installed to facilitate traffic at the Keyford site. All Council thanked D.Cllr. G. Seaton for attending the meeting and wished her a speedy recovery.

(3) Phil (Philip) Chant – Wraxhill Ward Councillor application.

Phil introduced himself and his wife, Tessa. They have lived in the Wraxhill Ward for 18 years and are now both retired. Both have been involved with the communities, East Coker Cockerels, pre and Primary school.

It was proposed by Cllr. B. Hartley for Mr Chant to become a councillor for the Wraxhill Ward, seconded by Cllr. D. Goddard. All council agreed by a show of hands.

Cllr. P. Chant joined the main meeting table and Clerk asked him to sign Office of Acceptance, which was duly completed and signed. **Action:** Clerk to give Cllr. P. Chant Standing Order/ Code of Conduct. **Action:** Cllr. P. Chant to return Declaration of Interests.

7:32pm Chairman B. Sugg left the meeting
and returned at 7:33pm

902 SSDC - Planning Applications

a. 16/02423/LBC

Applicant: Punch Taverns

Proposal: The carrying out of works to existing outbuilding to secure cracking/movement in walls.

Location: Helyar Arms, Moor Lane, East Coker

It was proposed by Cllr. D. Mead to note no observations or objections to make.

Seconded by Cllr. M. Mead, all council agreed by a show of hands.

- b. 15/01000/OUT** – Keyford – Cllr. B. Hartley felt it would be useful to get a broad view on the housing mix from the Planning Officer. **Action:** Clerk.

SSDC – Planning Determinations – For your information.

- c. 16/01628/FUL.** Land adjoining Moor House, Moor Lane. Approval as ownership access was clarified, materials were acceptable and Wessex water raised no objections following meetings on site with the applicant.

903 To discuss planning issues and resolute

- d. SSDC CIL** meeting 9th/10th August. It was agreed that the Chairman B. Sugg would represent the Parish Council. It was noted that a statement from the Parish Council should be sent to the SSDC by Friday 15th July, midnight. **Action:** Cllr. B. Hartley will send Chairman broad statements to use. A programme will be issued before the meeting, so Parish Councillors do not have to be there all day.
- e. 106 – Townsend Farm** - Andrew Collins called Chairman B. Sugg and told her that any money coming from the developer will be put towards the NP list of projects.
- f. Andrew Burrows (Consultant)** – .will be discussed later in the meeting when Cllr. J.Bennett arrives.
- g. Linda Pinkham (SSDC)** – Chairman B. Sugg had a meeting with Linda Pinkham and Paul Morton (East Coker Cricket Club). Chairman B. Sugg felt that it was important that any money coming from developers went towards the cricket club. Vice Chairman M. Shepstone thanked Chair for her efforts.
- h. KM Dike** – a company from Seaton have taken over the contract the Parish Council have with KM Dike. It was agreed that the contract needs renewing. **Action:** Vice Chairman M. Shepstone to write a specification ready for further discussion at the September Parish Council meeting. It was suggested that the Parish Council should go out to tender in April 2017.

8:00pm District Cllr. G. Seaton left the meeting.

904 Memorial Approvals

- a.** Approval requested for the design and inscription of a memorial to be erected in East Coker Cemetery in memory of the late John Bryan. It was proposed to approve the memorial by Cllr. M. Mead and seconded by Vice Chairman M. Shepstone, all agreed by a show of hands.

905 To receive the Clerk's report.

- (1) The proposal, to make a BACS payment for the Pavilion repairs, was made by Cllr. D. Goddard and seconded by Cllr. M. Mead. **Action:** Clerk.

- (2) 15/05754/OUT An amendment to a planning application, regarding a foot path, had been received the day before the meeting and was read out to Council for information. It was proposed by Vice Chairman M. Shepstone for the Clerk to email planning and tell them that East Coker Parish Council are unhappy with the public footpath, it crosses commercial land with continuous vehicle movement and that they are also unhappy with the way it has been linked to Camp Road, plus the close proximity to fuel storage tanks. There is nothing in the details to explain how pedestrians will be protected from vehicles. It was seconded by Cllr. B. Hartley. All agreed by a show of hands.

906 Correspondence from the SSDC

(1) Draft Rural Housing Plan – Clerk reminded the Parish Council that the Council's comments are required by the 4th Aug, 2016. **Action:** Cllr. B. Hartley to collate and Clerk to send in comments.

907 To receive and discuss Parishioner Correspondence

(1) Field next to Burton Lane. The owner of the field has cleared mud from the road and made trenches to divert rain. The only long term solution would be to build houses on the land, something the owner has no desire to do.

(2) Holywell Spring. An email has been received asking what is happening with the spring at Holywell. After requests from parishioners the ranger was tasked with taking the slit away but unfortunately the Well is deeper than had first been assumed. **Actions:** Cllr. M. Mead to make the well safe until a solution can be resolved. Clerk to find out ownership of the Well. All Councillors to look at the Well in readiness for discussion and resolution at the next meeting.

(2) Parking around the Triangle. An email has been received from Cross Cottage, Mrs Seymour, asking for some sort of bollard to stop cars parking on the entrance to her driveway. Various solutions were discussed with a possible contribution by Highways. **Action:** Chairman B. Sugg to discuss with Highways a solution.

8:43pm Cllr. J. Bennett joined the meeting

903 (f) Andrew Burrows – CIL (Community Infrastructure Levy) - Keyford. A retrospective resolution was sought. The initial meeting with Andrew wasn't charged for. If the Council wanted him to write a piece for the CIL meeting, 9th/10th August, it had to be done prior to the Parish Council meeting. The costs will be shared with Mudford Parish Council. Andrew has prepared a document to get the main points across. It was considered prudent to instruct Andrew due to the technicality of CIL, which is complicated and involves planning law. It was considered in the best interest of the Parishioners due to the amount of money CIL would benefit the Parish, although there are no guarantees. It was proposed by Vice Chairman M. Shepstone to make a one off capital payment from balances and it would not have any impact on current or future precept. It was seconded by Cllr. J. Bennett. A vote was taken by a show of hands. 8 for the proposal and 1 against, motion carried to spend up to £3,500, plus VAT on the consultant Andrew Burrows.

908 Working Group issues and resolve

(1) Queens 90th Rose. It was agreed by a show of hands by all to spend £75.00 on a stand and a further £25 for engraving. Proposed by Cllr. J. New and seconded by Cllr. J. Bennett. **Actions:** The wording to be discussed between Chairman B. Sugg and Cllr. S. Snelling. Cllr. J. Bennett to discuss with the arborist regarding trimming the tree on the triangle, so that the finger post sign can be seen from both directions.

909 Group Representative Reports

(1) No reports were provided.

910 Highways

(1) **Gary Warren**, Highways. It was agreed by all to write a thank you letter to Gary for all his help with the installation of the finger post signs.

(2) **Verge Cutting**. It was agreed that it was too late to do our own, SSDC will be doing them shortly, but it was agreed to add Verge Cutting to the budget next year.

(3) A tree at Darville Road needs attention. **Actions:** Cllr. J. Bennett to have a look at it with the arborist and Chairman B. Sugg to contact Highways.

911 To discuss and identify items for the Village Ranger

(1) Picnic table slates have been replaced.

912 To discuss and resolve the following topics;

(1) Signpost. It was agreed to place the finger post sign at the end of Mill Lane on the grass area, the finger post should say Recreation Ground with a distance on it. It was proposed by Cllr. D. Goddard to spend up to £350 on the finger sign and seconded by Cllr. M. Mead. **Action:** Clerk and Chairman B. Sugg to meet and decided the exact position and calculate the distance. Clerk to then order.

913 To receive updates on the following;

(1) None to receive

914 Agenda items for the next meeting, Wednesday, 10th August, 2016, 7.00pm at the Pavilion

(1) Defibrillator for the Pavilion (March meeting)

(2) Grant Criteria - Criteria will be sent out prior to the meeting.

(3) Cemetery Costs – Increase

(4) Syrup Youth Group. Do we continue with it and if so, resolute to continue? (September meeting)

915 Finance

To approve the following items of expenditure and those paid under delegated powers.

Description	Amount	Vat
Current balance	(£ 63,316.77)	
Outstanding cheques not drawn	£ 321.00	
VAT Q1 Outstanding	(£1,607.00)	
NP Grant Outstanding	(£8,500.00)	
Clerks Expenses /Office Rent	£ 56.19	
SLCC Road Show	£41.20	£6.90
Clerks Salary June	£755.88	
Claire's Cleaning Services June	£180.00	
Mrs K Sturtridge – Bus Shelter Annual Fee	£25.00	
KM Dike June	£904.18	£150.70
Councillors Allowance 16/17	£ 260.00	
Councillors Allowance 16/17	£ 260.00	
Councillors Allowance 16/17	£ 260.00	
Councillors Allowance 16/17	£260.00	
Realise Futures – Bench materials	£ 49.20	£ 8.20
Pavilion Seeding – James White	£478.80	£ 11.80

Queens 90th

- DAF Design Small Flags Bunting	£32.72	
- Stickers / Bunting / Flats/ Cake Toppers – Cllr. P.Hodge	£79.03	
- Donation to EC Scout Group by Dorset Vehicle Rentals	£100.00	
- Flags and bunting (Cllr. D. Goddard)	£22.22	£ 3.70
- Singer – Sarah Lowery	£60.00	
Pavilion Repairs – Guttering – M J Barber	£1,400.00	
Coker Crusaders Explorer Unit – Grant	£500.00	
CPRE membership	£36.00	
Chalmers HM Revenue and Customs	£84.36	
Neighbourhood Plan – Meeting refreshments	£49.44	

Balance after afore mentioned expenses (£67,208.55)

Note: Next precept receipt April, 17.

The financial costs were proposed by Cllr. J. Bennett and seconded by Cllr. D. Goddard. All agreed by a show of hands.

Meeting closed at 9:24pm.