

Minutes 8th August 2018 – 7pm

7pm The meeting opened

18/257 Attendees: Chairperson B. Sugg, Vice Chairperson M. Shepstone, Cllr. J. Bennett, Cllr. D. Goddard, Cllr. B. Hartley, Cllr. C. Henocq, Cllr. P. Hodge, Cllr. S. Snelling, Clerk G. Macpherson. **Public Attendance:** D.Cllr. G. Seaton **Apologies:** Cllr. M. Beckerleg, Cllr. P. Chant, Cllr. N. Hopkins, Cllr. D. Mead, Cllr. M. Mead, C.Cllr. M. Keating, D.Cllr. C. Bakewell.

18/258 No declarations received. D.Cllr. G. Seaton wanted it noted that she is also a member of the West Coker Parish Council.

18/259 The minutes were approved as an accurate and correct record of the Parish Council meeting held on 17th July, 2018. Proposed by Cllr. D. Goddard and seconded by Vice Chairman Murray Shepstone, all agreed.

18/260 Public Question Time

C.Cllr. M. Keating and D.Cllr. G. Seaton had both distributed their reports prior to the meeting. It was noted that Val Keith, ward member for Ilminster Town and Area West chairman, has been elected as the new leader of South Somerset District Council. Her appointment comes into effect on 1st September when Ric Pallister steps down. It was agreed by all to write an email to Ric Pallister to wish him a happy retirement and thank him for his years of service and leadership. **Action:** Clerk

18/261 To discuss and make observations on SSDC - Planning Applications

a. 18/01918/FUL

Resolution: The Parish Council support the application and have no further comments to make, proposed by Cllr. B. Hartley, seconded by Cllr. D. Goddard, all agreed.

b. 18/02336/FUL

Resolution: The East Coker Parish Council had no objections or observations to make, all agreed, however, whilst doing a site visit, Council noticed an extension being built opposite the proposed site. At this time Council have never received an application for this extension. **Action:** Clerk to email the planning officer and ask for an update. Proposed by Chairman M. Shepstone, seconded by Cllr. P. Hodge, all agreed.

c. 15/01000/OUT – Keyford

SSDC have organised a meeting with Parish Councils, the land owner and SSDC on Monday 13th August. It was agreed for Cllr. B. Hartley, Cllr. J. Bennett, Cllr. D. Goddard and Chairman B. Sugg to attend. It was agreed to put the letter to English Heritage on hold until after the meeting. It was suggested by Cllr. J. Bennett to use a drone to take aerial photos of Keyford, it is hoped due to the hot weather undulations in the land will reveal historic foundations. It was agreed by all to pay £100 for the drone CD, which would be available for the meeting at SSDC on Monday 13th.

SSDC – Planning Determinations – *For your information.*

d. None received.

18/262 Memorial Approvals

(1) None received.

18/263 To receive the Clerk's report

- (1) Village of the Year Competition Video. It was agreed to put contributor names on the video. **Action:** Cllr. S. Snelling to give Clerk copies. **Action:** Clerk to contact The Community Heritage Access Centre to discuss the video.
- (2) It was agreed to pay Clerk her salary, which is a regular amount, by standing order.

- (3) It was agreed to do an automated response to all emails received by Clerk, giving alternative contacts in clerks' absence. **Action:** Clerk
- (4) A request from SSDC to agree a new name for the Broadacres development or suggest a different name. It was agreed by all to suggest Barley Fields or Barley Close. **Action:** Clerk to confirm.
- (5) A wall has fallen down along Longlands. Highways have informed Clerk that it is a landowner responsibility. **Action:** Clerk to write a letter to the land owner, Chairman B. Sugg to provide clerk with landowner details.
- (6) 100 Year War Commemoration. It was agreed to give a £50 donation to the Royal Legion, West and East Coker Branch, for 50 large poppies, which will be installed, in the village in early November, by the ranger, David Holland (British Legion) and Chairman B. Sugg. It was also agreed to have commemorative poppy heads made up for parishioners to write on and then put them up at the Bus Shelter. The heads will be available to purchase, locations to be agreed and all proceeds will be donated to the British Legion, East and West Coker Branch. **Action:** Cllr. D. Goddard to design the poppy heads and provide Council with costs.

18/264 To receive correspondence from the SSDC / SCC

- (1) None

18/265 To receive and discuss Parishioner Correspondence

- (1) School Parking Issue. **Action:** Clerk to write to the parishioner and inform them that restrictive parking signs will shortly be installed.
- (2) Moor Lane – Flooding. **Action:** Clerk and Chairman B. Sugg to write a letter to Wessex Water, Clerk to inform the parishioner that a letter is being written.

18/266 To discuss Working Group issues and resolve

- (1) The Neighbourhood Plan - The independent inspector has provided the working group with her report. The working group are deleting policies and text because the examiner feels the points are covered by the policies contained in the NPPF and Local Plan, there was a general desire to make reference to the relevant sections of these national policies in our NP. The group had already agreed to add reference to paragraph 112 of the NPPF in section 10.16/10.17 (page 54). Other major deletions i.e. heritage/non heritage assets/views and vistas were discussed and removal agreed. With regard to altering the housing number, Cllr. B. Hartley's proposal of rather than add put a footnote to the table on page 23, to include reference to the Holywell development in the 'Keyford box'. Wording in the box to be as follows, all agreed.
15/01000/OUT Keyford SUE &
Need Holywell ref Land East of Holywell 895 Under consideration
Cllr. B. Hartley felt we should not make too much of the Holywell planning (which has still yet to be approved). There was also a general feeling that it was not necessary to update the NP with a full list of all new consents, all agreed.
The amended plan will be sent to David Clews, SSDC by the 20th August.
- (2) Traffic – Speed and Signage – No report to submit.
- (3) The Cemetery Chapel. The Chapel should be handed back to the Parish Council in 3 weeks. The chapel will be cleared by the Ranger on works completion. A volunteer has offered their services to keep the chapel clean and tidy.
- (4) The Pavilion Modernisation. Working group members agreed as follows; Chairman B. Sugg, Cllr. P Chant, Cllr. D. Goddard, Cllr. B.Hartley, Cllr. P. Hodge, Cllr. D. Mead, Cllr. M. Mead. **Action:** Clerk to arrange a meeting for the group.

18/267 Group Representative Reports

- (1) Village Hall – Cllr. M. Beckerleg – No report to submit
- (2) Alms Houses – Chairman B. Sugg – No report to submit
- (3) Primary School – Cllr. N. Hopkins – No report to submit

18/268 To discuss and identify Highways Issues and resolve

No items to report

18/269 To discuss and identify items for the Village Ranger

No other works other than her regular duties to request.

18/270 To discuss and resolve the following topics;

- (1) Village Entrance Stones – Resolution to agree costs, locations and contributions. Item to be brought forward to the next meeting.
- (2) Trees – **Action:** Cllr. J. Bennett to enquiry regarding the suggested TPO's for Tellis Cross trees.
- (3) Resolution sought to exclude the public (*Non Parish Council Members*) and press for 18/270 item 3.

18/271 Agenda items for the next meeting, Wednesday, 12th September 2018, 7.00pm at the Pavilion.

Village Entrance Stones – Resolution to agree costs, locations and contributions.

Loneliness Project – October agenda

Trees – Cllr. J. Bennett

Calendar – **Action:** Clerk to re send flyer in the meantime.

18/272 Finance

Approval of the following items of expenditure and those paid under delegated powers was proposed by Cllr. J. Bennett and seconded by Vice Chairman M. Shepstone, all agreed.

Description	Amount	Vat
Previous Balance (30 th June)	£60,283.72	
Outgoings 1 st – 31 st July	(£3,303.07)	
<i>As detailed on previous agenda</i>		
Incomings 1 st – 31 st July	£ 2,468.60	
-East Coker Pre School	£ 463.19	
-HMRC – VAT	£1,438.91	
-Cemetery Income	£ 539.50	
-Pavilion Hire	£ 27.00	
Current Bank Balance 31 st July	£ 59,449.25	
Outstanding cheques (3298 £210)	(£ 210.00)	
Clerks Expenses /Office Rent	(£ 30.80)	
Clerks Salary July	(£ 615.15)	
Claire's Cleaning - July	(£ 225.00)	
Grant – East Coker Primary School	(£ 500.00)	
SALC – Yearly Subscription	(£ 469.51)	
Mr J A Stewart – Tree Surgery	(£ 468.00)	£78.00
Expenses incurred after meeting summons – Stamps	(£ 6.96)	
Carried forward	£56,923.83	

Signed by: Chairman B. Sugg _____

Signed by: Clerk, G. Macpherson _____

9:20pm the meeting closed.