

Monthly Minutes

7:02pm the meeting started.

- 883 Attendees:** Chairman B. Sugg, Cllr. S. Snelling, Cllr. C. Henocq, Cllr. J. Bennett, Cllr. P. Hodge, Cllr. M. Mead, Cllr. D. Goddard, Vice Chairman. M. Shepstone, and Cllr. B. Hartley.
Apologies: Cllrs. H. Clarke and D. Mead.
Public attendance: D. Cllr. G. Seaton, and 8 other members of the public were present.

- 884** There were no **Declarations of Interest**

- 885 The minutes** were approved and signed as an accurate and correct record of the Parish Council, meeting held on 11th May, 2016. Proposed by: Cllr. M. Mead and seconded by Cllr. D. Goddard

886 Public Question Time

(1) Members of the Public

a. Cricket – Paul Morton

Unfortunately the Cricket Club has been a victim of its success and they are expected to have better facilities now. The Somerset Cricket League requires vast and extensive improvements and the club wouldn't be able to comply due to timescales and money, they have therefore pulled out of the Somerset League. However, they are hoping it's not the end of the Village Cricket club. They have two options; a midweek league or a Sunday league. These leagues don't have such strict demands. It is too late to play matches this season, although they may be able to have friendlies. They will make a decision at the end of the year. Chairman asked if we could help and asked to be kept informed.

b. Yarlington – Rob Barker

Mr Barker explained that the residents at Maudsley Fields will receive another letter not to park in space provided for pedestrians. Mr Barker told Council that they have had design issues with the insurance company as it mustn't be seen to be an improvement. They now have an agreed plan and it has gone out to contractors for pricing. The contractor should start in 3 weeks. The work will take 8 weeks as they have to do it in sections. The contractor will use the area inside the fencing, so it shouldn't affect traffic. The road will only be closed when materials are being delivered. Council asked Mr Barker to inform the Nippy Bus service of these closures. Chairman B. Sugg and Council thanked Mr Barker for consulting the Parish Council on these works.

Extra Sand Bags are being used to retain the sand.

- (2) County / District Councillors Reports. D.Cllr. C. Bakewell had given her apologies by email. D.Cllr. G. Seaton gave her report and asked Clerk to circulate via email.

887 To discuss and make observations on SSDC - Planning Applications

a. 16/01701/LBC

Applicant: Mr Mark Winandy

Proposal: The carrying out of external alterations by replacing 6 no. windows and 1 no. entrance door, replacing a patio door with a window and 1 no. window with door.

Location: The Mews Cottage Coker House, Yeovil, BA22 9HS

Resolution: Parish Council agree with the Conservation Area Managers comments, they also felt it would benefit from landscape screening. All agreed.

b. 16/01958/FUL

Applicant: Mr Alastair Dalziel

Proposal: Demolition of existing garage and the erection of a detached building to be used as an annexe and the erection of a double garage.

Location: 21 Nash lane East Coker BA20 2HN

Resolution: The East Coker Parish Council would like to see a covenant to secure existing property and new annex as one title on the land registry. All agreed.

c. Additional inscription on the existing memorial.

The new inscription to read, also Anthony Broomfield 'Tony' dearly loved father grandad and great grandfather, died 3rd March 2016 Aged 78

Proposed: Cllr. M. Mead, seconded: Cllr. P. Hodge. All agreed with the new inscription.

d. 16/02235/COL

Applicant: The Executors of the Late Mrs Doreen Mary Atyeo

Proposal: Certificate of lawfulness application to remove condition 3 (agricultural workers occupancy condition) of approval 761152 and to discharge a S52 agreement dated 14th August 1978 in regard to non-fragmentation of land.

Location: Chestnut Lodge West Coker Road, Yeovil, BA22 9NA

Comments/Observations: The East Coker Parish council are very concerned that the tie has lapsed by default, if the facts of the application are established and it has not been monitored by SSDC staff over the last 10 years and allowing this situation to prevail.

e. 16/02366/FUL

Applicant: Yarlington Housing Group

Proposal: The reconstruction of a failed section of retaining wall

Location: 1-8 Maudslay Field Burton East Coker, BA22 9LP

Comments/Observations: No observations to make. The Parish Council are very supportive of the application and appreciate the consultation we have had with Yarlington.

f. New Memorial. Memorial to be erected in memory of the late Philip Woolley.

Proposed: Cllr. S. Snelling, seconded: Vice Chairman. M. Shepstone. All agreed with the new memorial.

g. New Memorial. Memorial to be erected in memory of the late Pamela Jean Axe

Proposed: Vice Chairman. M. Shepstone, seconded Cllr. D. Goodard. All agreed with the new memorial.

h. 15/01000/OUT – Keyford. Cllr. J. Bennett gave the Council an update of the meeting held with Mudford Parish Council.

i. CIL Viability Report

Mudford Parish Council have used a CIL specialist consultant, Andrew Burrow, and suggested we could use him as our report would be site specific and not a generic report. **Resolution:** Keyford working group to have a meeting with Mr Andrew Burrows to discuss the possibility of doing a viability appraisal, £160 was allocated for the meeting. A vote was taken with 1 against and 1 abstention, the motion was carried.

888 To receive the Clerk's report.

- (1) Chairman/Councillors Allowance renewal forms. Clerk asked Council to complete the forms and return.
- (2) Coker Councils Forum Event – 29th June 2016. Councillors were reminded of the next Forum date.
- (3) Audit. The internal audit has been completed and Chairman B. Sugg was asked to sign. Clerk informed Council that there were no comments or issues from the internal auditor.

889 SSDC correspondence is circulated via email on receipt. No further correspondence received.

890 Parishioner Correspondence

- (1) Cemetery Gate. Mr G. Clarke is in the process of fixing the gate lock.
- (2) Cemetery Hedgerow. **Action:** Chairman B. Sugg to discuss with land owners and report back at the next meeting.

891 To discuss Working Group issues and resolve

- (1) Queens 90th Birthday Celebrations
It was agreed for all Council to meet at 10am to set up.
- (2) The Neighbourhood Plan. The grant application has now been completed. The NP completion date will now be at the end of the year. An amended draft version will be available by 4th July. A referendum will be by the end of October.
 - a. Questionnaires. Cllr. S. Snelling has had a few back and asked for Council to chase any outstanding. Vice Chairman M. Shepstone asked for the business questionnaire. **Action:** Clerk to forward.
 - b. Views & Vistas. There is a slight change. Cllr. S. Snelling asked Council to give ideas to Chairman B. Sugg so they can view by next Friday. The view and vista must be seen from a public highway.

892 Highways Issues. Moor Lane is being resurfaced.

893 Village Ranger Tellis Cross public paths need clearing. Cllr. C. Henocq commented on the good job the Ranger is doing.

9:36 D. Cllr. G. Seaton leaves the room.

894 To discuss and resolve the following topics;

- (1) CPRE membership. Resolution: It was proposed by Cllr. S. Snelling to join and pay the yearly membership, seconded by Cllr. B. Hartley. A vote was taken. 5 for, 3 against and 1 abstention. The motion was carried.
- (2) Website – Facebook. It was agreed by all to have the Facebook page for 3 months, thereafter it will be reviewed. Cllr. C. Henocq to arrange another meeting for Council members to view the new website.
- (3) Grant Criteria – it was agreed to bring this item to the next meeting.
 - a. Grant Application received from Jonathan Backhouse for Coker Crusaders Explorer Unit. Resolution: To give the grant, was proposed by Cllr. M. Mead,

Seconded by Chairman. M. Shepstone, to give the grant. A vote was taken, 1 abstention, motion was carried.

(4) Park Benches. Clerk informed Council that the Picnic table had been vandalised.

Resolution: It was agreed by all to buy the replacement parts for £32, plus delivery.

895 To receive updates on the following;

(1) None received.

896 Agenda items for the next meeting, Wednesday, 13th July, 2016, 7.00pm at the Pavilion

(1) Defibrillator at the Pavilion

(2) Grant criteria

(3) Cemetery Hedgerow

897 Finance

Approval of the following items of expenditure and those paid under delegated powers.

Proposed by Cllr. D. Goddard, seconded by Cllr. J. Bennett. All agreed.

Description	Amount	Vat
Current balance	(£82,419.32)	
Outstanding cheques not drawn	£ 5,961.35	
VAT Q4 Outstanding	(£1,495.74)	
Cemetery Income	£360.50	
Preschool Incomings	(£455.00)	
*Clerks Expenses /Office Rent	£ 84.21	£ 0.37
*Clerks Salary May	£739.20	
*Claire's Cleaning Services May	£225.00	
*KM Dike May	£922.26	£153.71
C & R Fabrications	£217.50	£ 43.50
***Councillors Allowance 15/16	£ 260.00	
***NALC Affiliation Fees	£452.34	
Pavilion Toiletries (Chair. B.Sugg)	£ 5.90	
Neighbourhood Plan – Consultant Fee	£5,407	
Queens 90 th		
Posters (Cllr. C. Henocq)	£5.00	£ 0.83
Gift Card (Clerk)	£ 10.00	
Stool (Clerk)	£15.21	£ 2.58
Explorers Charity Donation	£ 20.00	
Annual Parishioner Meeting (16) / Mudford Parish Meeting		
Drinks – (Chair. B. Sugg)	£ 61.07	
Mudford Parish Meeting – Refreshments – (Chair. B. Sugg)	£ 11.40	
Battens Solicitors – registration of the Cemetery, the Paddock	£780.00	£130.00
S & D Services	£4,267.00	£711.29
***SLCC Membership renewal	£131.00	
***Zurich Insurance – Tied in till June 2017	£1,073.56	
**BT – Paid prior to meeting under delegated powers to avoid		
Yet another late charge	£ 188.20	£ 26.36
***Chalmers PAYE maintenance	£ 264.00	£ 44.00
***Internal Audit – A. D. Cousins	£175.00	
**EDF Energy	£326.51	£15.55

Balance after afore mentioned expenses (£62,456.74)

Note: Next precept April, 17.

*Regular Monthly outgoings

**Regular Quarterly out

*** Yearly expense

The meeting closed at 10pm.

Approved: Proposed: _____ Seconded: _____

Signed:

Clerk, Gillian Macpherson

Chairman, Bridget Sugg