

Minutes– 11th April 2018

The meeting opened at 7:03pm

18/248 Attendees: Chairperson B. Sugg, Vice Chairperson M. Shepstone, Cllr. D. Goddard, Cllr. B. Hartley, Cllr. P. Chant, Cllr. C. Henocq, Cllr. P. Hodge, Cllr. N. Hopkins, Cllr. D. Mead, Cllr. M. Mead, Cllr. S. Snelling, Clerk G. Macpherson. **Apologies:** Cllr. J. Bennett, Cllr. M. Beckerleg, reasons noted. **Public Attendance:** C.Cllr. M. Keating, D.Cllr. G. Seaton, Mr C. Seaton, Mr E. Seaton, Mr L. Harwood, r2 members of the public.

18/249 Declarations received from;
Chairperson, B. Sugg on items. 251 (a) and (b) – Owns land next to location of application
Cllr. D. Mead on items. 251 (a) and (b) – Owns land next to location of application
Cllr. M. Mead on item 258 (3)

18/250 Minutes were approved as an accurate and correct record of the Parish Council meeting held on 14th March, 2018, proposed by Vice Chairperson. M. Shepstone and seconded by Cllr. C. Henocq, all agreed.

18/251 To discuss and make observations on SSDC - Planning Applications

Vice Chairperson M.Shepstone took the Chair.

a. 18/00667/S73

Proposal: Application to vary conditions 02,04,05,06 and 7 of approval 17/03689/FUL to allow the approved drawings to be amended, incorporating changes to size, design of dwelling and provision of carport and garden store.

Location: Land Rear of Burton Cottage Farm Higher Burton

Resolution: Due to the considerable variations to the original planning application the Parish Council requested that a new application, reflecting the changes, be submitted. The changes are outside the original footprint. Proposed by Cllr. D. Goddard, seconded by Cllr. C. Henocq. All agreed.

7:07pm D.Cllr. G. Seaton left the room.

b. 17/03394/OUT

Proposal: Outline application for residential development and formation of vehicular access (revised application). Additional information regarding traffic movements.

Location: Land at White Post Garage, West Coker Road

Resolution: The Parish Council had no observations or comments to make. Proposed by Cllr. B. Hartley, seconded by Cllr. P. Chant. All agreed.

Chairperson B. Sugg took the Chair

7:12pm D. Cllr. G. Seaton returned to the room and Mr E. Seaton left the room.

c. 18/00986/FUL

Applicant: Mr S M Robinson

Proposal: Erection of a single storey extension and raised decking.

Location: Glanmore, Back Lane, East Coker, BA22 9JN

Resolution: The Parish Council have no observations or objections to make and support the application. Proposed by Cllr. B. Hartley, seconded by Cllr. D. Goddard. All agreed.

d. 18/00927/S73A

Applicant: Mrs Kieta Marshall

Proposal: Application to vary condition 03 (hours of operation) of approval 17/04811/COU to extend opening hours.

Location: The Village Café, Unit 3 Old Coach Yard, Main Street, East Coker, BA22 9HY

Resolution: The Parish Council have no observations or objections to make. Proposed by Vice Chairperson M. Shepstone and seconded by Cllr. D. Goddard. All agreed.

e. 18/01049/FUL

Applicant: Mr and Mrs S Murphy

Proposal: Erection of single storey extension to the front of the dwelling

Location: 34 Tarratt Road, Yeovil, BA20 2LJ

Resolution: The Parish Council have no observations or objections to make. Proposed by Cllr. M. Mead and seconded by Cllr. D. Goddard. All agreed.

f. 15/01000/OUT – Keyford

- Cllr. B. Hartley advised the Parish Council that he had been invited to meet with Councillor David Fothergill (Leader of SCC) our County Councillor Mark Keating and District Councillors G. Seaton and Gage regarding the proposed Keyford Primary School (location and pupil numbers issues). He explained he was asked to add detail to the evidence put forward by the Parish Council to SSDC and SCC.

SSDC – Planning Determinations – *For your information.*

- g. 18/00225/FUL – Mr and Mrs Harrington. Alterations and the erection of a single storey extension to garage. Location: Estate House, Main Street, East Coker. Full Permission given, subject to conditions.
- h. 17/04380/FUL – Smith Carpentry and Construction. The erection of 10 dwellings with associated works including access and landscaping. Location: Land Adjacent Broadacres, East Coker. Full Permission given, subject to conditions.
- i. 18/00477/FUL – Mr and Mrs Frost. Erection of single and two storey extensions, external alterations to dwelling and widening of the vehicular access. Location: Willowdale Burton. Full Permission given, subject to conditions.

18/253 Memorial Approvals

- a. None received.

18/254 Public Question Time - Members of the public are invited to speak for a maximum of 3 minutes.

- (1) Members of the Public. A member of the public informed Council of the problems with the traffic issues and the worry of the bus service being cancelled due to the lack of turning space.
- (2) County / District Councillors Reports. D.Cllr. G. Seaton had emailed her report for distribution before the meeting. A meeting was being held with Linday Pinkham with regards to the East Coker Parish Council list of projects: **Action:** Clerk to email Linday Pinkham, SSDC, copying Neil Waddleton, SSDC. Email to read as follows; "The Parish Council are aware of 106 contributions being paid into the system. The Parish Council are looking into projects and would like to know how much money is available and would like to be kept informed of changes to the amount, thank you".

18/255 To receive the Clerk's report.

- (1) Pavilion repair. It was agreed by all to defer inside and outside decoration until more information is known regarding the other refurbishment plans of the Pavilion.

- (2) Pavilion Users Meeting. **Action:** Clerk to arrange for after the Football club season has finished. Clerk to contact KM Dike and ask them what possible works might need to be done to the football pitches before the next football season starts.
- (3) Annual Parishioner Meeting – 19th April 7-9pm – The agenda was discussed.
- Roles and Responsibilities. All councillors were asked to attend from 6pm. **Action:** Chairperson B. Sugg to organise the notice banner and refreshments.
 - Agenda Items. Cllr. B. Hartley asked for the Local Plan Review to be added to the agenda, next to the NP.
 - Cllr. B. Hartley offered to set up the room as in previous years.
 - Hard copies of the NP should be made available. **Action:** Cllr. P. Hodge.

18/256 To receive correspondence from the SSDC / SCC

- (1) GDPR (General Data Protection Regulation) Training for Clerks and Councillors. It was agreed for Councillors and Clerk to attend the course.

18/257 To receive and discuss Parishioner Correspondence

- (1) Triangle – Parking issues causing problems for the bus service – Parishioner Emails/Letters had been received by the Clerk. The Parish Council had extensive discussions. **Action:** Clerk to reply to Parishioner emails/letters to say that the Parish Council are requesting a meeting with the Highways Consultant and that the Parish Council will keep everybody informed. **Action:** Chairperson B. Sugg to contact Gary Warren, SSDC, to discuss.

18/258 To discuss Working Group issues and resolve

- (1) The Neighbourhood Plan – The NP will enter the next stage on the 19th April, for a 6 week period. It is now in the hands of SSDC and the suggested location for parishioners to view the plan is the Village Café. An examiner has been appointed and her name is Mrs Mary O'Rourke.
- (2) Traffic – Speed and Signage – information is still outstanding. **Action:** Chairperson B Sugg to contact Gary Warren, SSDC.
- (3) Resolution was sought to exclude the public (*Non Parish Council Members*) and press during the following items, it was agreed to allow D.Cllr. G. Seaton and Mr C. Seaton to remain in the meeting. The Cemetery Chapel – **Resolution:** It was proposed to raise the budget for Chapel Repairs fiscal 18/19 to £10,505. A vote was taken, 2 abstentions, the rest agreed, therefore the motion was carried. **Resolution:** It was proposed by Cllr. D. Goddard, seconded by Cllr. B. Hartley to instruct Shaun Annetts Property Services Ltd to carry out the refurbishment of the chapel, as detailed in the tender distributed. A vote was taken, 2 abstentions, the rest agreed, therefore the motion was carried. **Action:** Clerk to obtain liability documentation and inform other contractors that they had been unsuccessful.

18/259 Group Representative Reports

- (1) Village Hall – Cllr. M. Beckerleg. The next meeting will be the 14th May.
- (2) Alms Houses – Chairman B. Sugg informed Council that the next meeting will be in June.
- (3) Primary School – Cllr. N. Hopkins. No report to give.

8:10pm County Councillor M. Keating joined the meeting and gave his report. He informed Council that the library consultation had now been extended until the end of June. He also asked for the fostering details within his report to go onto the East Coker Parish Council website.

18/260 To discuss and identify Highways Issues and resolve

A stile at Tellis Cross has broken – **Action:** Chairperson B. Sugg
Pot holes to report, **Action:** Clerk

- Sandhurst Road outside number 2
- Back Lane – Half way down, evident when driving down the lane
- Hole by the Paddock Wall
- Mill Lane, at the junction with Halves Lane

18/261 To discuss and identify items for the Village Ranger

Brambles at Back Lane need trimming. The Ranger has started to stream the footpaths.
Drains at Burton have been 'sucked' but unfortunately silt has re blocked them. The water sucker is due back out soon.

18/262 To discuss and resolve the following topics;

- (1) 2019 Calendar Competition. Cllr. C. Henocq is looking for a theme and will discuss this further at the Annual Parishioner meeting.
- (2) Trees – Tellis Cross – This item will be discussed at the next meeting.
- (3) Grant Application – East Coker Primary School. It was felt that by Council that they needed more information. **Action:** Cllr. N. Hopkins to discuss with the school finance department.
- (4) Grant Application – East Coker Scout Group. **Resolution:** Vice Chairperson M. Shepstone proposed to give £500 to the Scout Group, seconded by Chairperson B. Sugg, all agreed, motion carried.
- (5) The Grant Form should be updated with regards to the information required section. **Action:** Cllr. N. Hopkins.

18/263 Agenda items for the next meeting, Wednesday, 9th May, 7.00pm at the Pavilion**Annual Parish Council Meeting, Wednesday 9th May, 7:30pm at the Pavilion**

Parishioner Annual Meeting Debrief
Christmas Eve Celebrations
Tellis Cross – Trees
Defibrillator

18/264 Finance

The following items of expenditure were proposed for approval by Vice Chairman M. Shepstone and seconded by Cllr. N. Hopkins, all agreed.

Description	Amount	Vat
Bank Balance 31/3/18	£21,187.41	
Outstanding cheques (3259)	(£1,683.00)	
VAT expected	£1,538.00	
Incomings yet to be banked	£53,000.00	
Clerks Salary / Expenses /Office Rent	(£ 684.29)	4.12
K M Dike – March	(£1,138.26)	189.71
SSDC Ranger Jan-March	(£1,989.00)	280.50
Water 2 Business – Cemetery	(£98.69)	
SALC – Councillor Training	(£25.00)	
Claire's Cleaning Services – March	(£180.00)	
Trees Hedges and Lawns	(£80.00)	
Carried forward	£69,847.17	
Additional Cost Insurance	£ 1,179.00	

9:20pm the meeting closed.

Signed:

Chairperson B. Sugg

Clerk G. Macpherson