

Minutes – 12th September 2018

7pm Meeting opened.

18/273 Attendees: Chairperson B. Sugg, Vice Chairperson M. Shepstone, Cllr. M. Beckerleg, Cllr. J. Bennett, Cllr. P. Chant, Cllr. D. Goddard, Cllr. B. Hartley, Cllr. P. Hodge, Cllr. N. Hopkins, Clerk G. Macpherson, Cllr. D. Mead, Cllr. M. Mead. **Public Attendance:** D.Cllr. G. Seaton, C.Cllr. M. Keating, 1 member of the public.

Apologies: Cllr. S. Snelling, Cllr. C. Henocq.

18/274 No declarations received.

18/275 The minutes were approved as an accurate and correct record of the Parish Council meeting held on 8th August, 2018. Proposed by Cllr. D. Goddard and seconded by Vice Chairman Murray Shepstone, all agreed.

18/276 Public Question Time

(1) Members of the Public

- 286 (4) was brought forward

Mr David Holland, East and West Coker Royal British Legion, showed Council the different types of poppies available. It was agreed 12 event poppies (largest) would be used on entry points into the Village. David will also put the poppy crosses into the triangle. 26 people from the Village lost their lives in the 1st and 2nd World War. The smaller poppies will be used to decorate the bus shelter. The poppy appeal starts on the 28th October and finishes on the 12th November. You can install the poppies earlier than the 28th. Cllr. S. Snelling is organising knitted poppies. It was agreed to purchase 30 hard poppies at a cost of £1.75 each. They will have a white centre and a message can be written on in black pen. These poppies will be on sale at the Village Café for a donation of £5.00 or above. The poppies will be then be hung from the Bus Shelter.

Resolution: It was proposed by Vice Chairman M. Shepstone to give a £50 donation to the Royal British Legion Poppy Appeal and net profits from other activities will be further donated, seconded by Cllr. B. Hartley, **2 abstentions and the rest of Council agreed.**

7:25pm Mr Holland left the meeting.

- (2) County Councillor Mark Keating's report was emailed earlier and distributed to all Council, Mark asked for the MMR and Flu Vaccine information to be uploaded to the website. **Action:** Clerk.

D.Cllr. G. Seaton gave her report. A book detailing the East Coker Villa mosaic was given to Council, for return at the next meeting. **Action:** Cllr. D. Goddard to purchase a copy of the book 'Roman Mosaics in Somerset' – edited by Bob Croft.

18/277 SSDC - Planning Applications

a. 18/02399/S73A

Resolution: Proposed by Cllr. D. Goddard, no observations or objections to make, seconded by Cllr. B. Hartley, all agreed.

b. 18/02442/S73

Resolution: Proposed by Cllr. D. Goddard, no observations or objections to make, seconded by Cllr. D. Mead, all agreed.

- c. **15/01000/OUT – Keyford.** Cllr. B. Hartley informed Council that the archaeological report was published in 2015. It was noted that 92% of the late Iron Age pottery was found in trench 16 and 20. No trenching took place further east. County archaeologists believe the area is of local interest. The developer feels that the school will not impact the historical site. **Resolution:** It was agreed for Cllr. B. Hartley to draft a letter with regards to a link between the trenches and the Villa. **Action:** Cllr. B. Hartley.

SSDC – Planning Determinations – For your information.

- d. None received.

18/278 Memorial Approvals

- (1) Approval was given for the new design and inscription of the memorial to the late Philip January. Proposed by Cllr. M. Mead and seconded by Cllr. N. Hopkins.

18/279 To receive the Clerk's report

It was suggested by Clerk to have the original walking maps reprinted and made available for sale at the Village Café. **Action:** Cllr. D. Goddard to provide a quotation for costs.

18/280 To receive correspondence from the SSDC / SCC

- (1) Road name notification has been received. The new road into the Broadacres development will be called Barley Mead.
- (2) Speed Restrictions for the Parish have now entered the consultation stage.
- (3) South Somerset Village Hall/Community Hall Survey requested by SSDC will be completed by Clerk and Chairman B. Sugg. **Action:** Clerk and Chairman.

18/281 To receive and discuss Parishioner Correspondence

- (1) Email regarding the Fir Tree in the Paddock has been received. Cllr. J. Bennett has surveyed the trees and will draft a response for the Clerk to send. **Action:** Cllr. J. Bennett.
- (2) Verbal request regarding Moor Lane and the blocked drain. Clerk has spoken with Wessex Water and they have asked to be contacted again when the drain is actually flooding. **Action:** Clerk.

18/282 To discuss Working Group issues and resolve

- (1) The Neighbourhood Plan. The plan has been approved and has moved to the next stage of referendum. A coffee morning will be held at the Village Hall, Dampier Room, from 10-12am on Saturday 29th September. **Action:** Cllr. D. Goddard to book the hall and make a banner (darker colours to be used), Cllr. P. Hodge to confirm with Roger Quantock, Electoral services SSDC, that the Parish Council can lawfully hold a NP drop in before the referendum. Whilst writing to Roger, it was suggested that Cllr. P. Hodge could confirm with him the referendum date. *Note: The information morning is now scheduled for 13th October at the Village Café 10-12 and the referendum has been confirmed for 7th November.*
- (2) Traffic – Speed and Signage – The signage is now in the consultation stages.
- (3) The Cemetery Chapel. The scaffolding has now been taken down. The door fronts are still to be painted. The works are still on schedule to be finished at the end of September.
- (4) The Pavilion Modernisation. The meeting arranged for September has been re arranged for the 2nd October, 7pm. Chairman B. Sugg, Cllr. P. Chant and Cllr. D. Goddard are meeting a surveyor at the Pavilion to discuss the possibilities of modernisation.

18/283 Group Representative Reports

No reports to receive.

18/284 To discuss and identify Highways Issues and resolve

The bus stop has now been installed and the signage should go up shortly. **Action:** Cllr. N. Hopkins to inform the school of the possible £110 fine if caught parking/stopping/waiting on the bus stop.

18/285 To discuss and identify items for the Village Ranger

It was noted how hard the Ranger worked last week in preparation for the Judges of the Village of the Year competition visit.

18/286 To discuss and resolve the following topics;

- (1) Village Entrance Stones – Resolution to agree costs and locations

- Contributions. **Action:** Clerk to re send the email asking for a contribution. Item to be brought forward to the next meeting.
- (2) **Trees – Cllr. J. Bennett has written to the Arborist and will forward to Council his reply.**
- (3) Grant Application – East Coker Gardening Club. **Action:** Clerk to ask the Club for the current balance sheet and change the application form to request a copy balance sheet is attached with all applications.
- (4) 100 Year World War Anniversary - Poppies. Discussed earlier in the meeting, under item 276 (1)
- (5) Calendar Competition. A further 20 entries have been received.
- (6) Loneliness Awareness Campaign. **Action:** Clerk to arrange for Amanda Whitelock, of Independent Age, to present the campaign to full Council at the next meeting. The Council will make a decision after her presentation with regards to monies being given to the campaign.
- (7) Village of the Year Competition. The judges visited the village and it was deemed a great success. The judges were met, at the Village Café, by members of the community and members of the Parish Council. Cllr. B. Hartley and Cllr. S. Snelling took them around the village on a tour of the facilities, environment and businesses. A 'save the date' email has been received by clerk from Somerset Live to attend an Awards evening on Friday 26th October. It was noted that there would be a limit on attendees.
- (8) The Defibrillator has now been installed. It is alarmed and the light will work when the door is open.
 - a. Training. **Action:** Chairman B. Sugg to confirm with Dr summers if he is available on October 17th. If confirmed Clerk to arrange training with Pavilion users and parishioners who wish to attend.
 - b. Memorial Plaque for the late Cllr. J. New. **Action:** Cllr. M. Beckerleg to discuss with family a ceremony and their preference. **Action:** Cllr. D. Goddard to source prices for a memorial plaque.

18/287 Agenda items for the next meeting, Wednesday, 10th October 2018, 7.00pm at the Pavilion.

Dog waste bin, Moor Lane.

18/288 Finance

The following items of expenditure and those paid under delegated powers were approved, proposed by Cllr. B. Hartley, seconded by Cllr. J. Bennett, all agreed.

Description	Amount	Vat
Previous Balance (30 th July)	£ 58,490.99	
Outgoings 1 st – 31 st Aug	(£ 2,397.00)	
Incomings 1 st – 31 st Aug	£ 866.59	
-East Coker Pre School £ 463.19		
-Cemetery £ 403.40		
Current Bank Balance 31 st August	£ 56,960.58	
Outstanding cheques (3309 £958.26, 3310 £500)	(£1,458.26)	
Clerks Expenses /Office Rent	(£ 35.15)	0
Clerks Salary August – Standing Order	(£ 615.15)	0
British Telecom	(£ 112.32)	£
SSDC – GDPR Training	(£ 75.00)	0
KM Dike Nurseries – Ground Maintenance	(£ 958.26)	£159.71
NP – Footprint Futures	(£1,983.36)	£120.00
Pavilion – Claires Cleaning – August	(£180.00)	
Pavilion – EDF Energy	(£219.39)	£ 10.45
NP Expenses - Stationery	(£26.38)	
Wellbeing – Village Competition – Village Café	(£72.00)	
DAG Design – Banner (Village of the Year) + Printer ink	(£100.00)	
Carried Forward	£51,125.31	
Further costs after meeting summons		
CCM Electrics (PAT testing 81.25/Defib Install 182.75)	(£341.40)	£ 56.90
Water 2 Business – Pavilion	(£128.86)	

9:34pm the meeting closed.

Chairman, B. Sugg

Clerk, G. Macpherson