

# **East Coker Parish Council Meeting**

**Wednesday 9<sup>th</sup> September, 2015**

## **MINUTES**

**699/15 (agenda item 1). Minutes from meeting 12<sup>th</sup> August 2015.** Approved with the amendment – Point 688/15. Proposed by: Cllr. M.Shepstone. Proposed; Cllr. S. Snelling, seconded: Cllr. D.Mead.

**700/15 (agenda item 2). Minutes from extraordinary meeting 19<sup>th</sup> August 2015.** Approved. Proposed; Cllr. M. Shepstone, seconded; Cllr. M. Mead.

**701/15 (agenda item 3). Apologies:** D.Cllr. C.Bakewell, Cllr. H.Clarke, Cllr. J.New, Cllr. J. Bennett

**Attendees:** Chair. B. Sugg, Cllr. S. Snelling, Cllr. C.Henocq, Cllr. M. Mead, Cllr. D. Mead, Cllr. M. Shepstone, Cllr. P. Hodge, D. Cllr. G.Seaton.

**702/15 (agenda item 4). Parish Councillor Vacancies – Wraxhill Ward (2).** Both vacancies were advertised and no candidates came forward by the deadline date. After this date two candidates came forward and were co-opted onto the Council. Steven (Steve) Musgrove was proposed by Cllr. M. Shepstone, seconded by Cllr. D. Mead. Barrie Hartley was proposed by Cllr. S. Snelling and seconded by Cllr. D. Goddard. Both councillors then completed the acceptance of office in the presence of the Clerk.

**703/15 (agenda item 5). Register Councillors Interests.** 15/03027/PMB. Cllr. D.Mead and Chair. B. Sugg.

**704/15 (agenda item 6). Public Question Time.** No members of the public attended the meeting.

**705/15 (agenda item 7). County / District Councillors Reports.** D. Cllr. C. Bakewell, although not attending the meeting had circulated her report to council prior to the meeting. D. Cllr. G. Seaton told Council that the planned car park opposite the hospital has been given approval. It will have an entrance directly opposite the hospital. The District Council are considering taking over the Westlands Centre. It could be revitalised, plus it has a cricket pitch, one of only 3 in this area. The 5 year land supply (5390 dwellings) can actually only demonstrate (4692 dwellings). This will affect the Local Plan and it will be deemed to be out of date. This will be going to full council, and makes the NP (Neighbourhood Plan) even more important to complete as it will help protect the Parish. D.Cllr. G. Seaton will arrange a meeting with Chair. B. Sugg when she has more information. Clerk to contact Marcus Fysh MP to ask him to contact Chair. B. Sugg to see if he can help with the Local Plan. D. Cllr. G. Seaton asked if the previous meeting minutes stating SIL should actually read CIL, Clerk noted and will action. Due to the Horsey Lane roundabout closure 'rat runs' had been created and she asked if people could spread the word to keep speeds down. Chair. B. Sugg asked if the trees could be cut along Hendford Hill whilst it is closed, D.Cllr. G. Seaton to action. It was also noted that a sign post on Brunswick Street stating it was closed is causing confusion for people going to the Leisure Centre, Goldenstones. 'Business still open' signs to be used. The town Christmas Lights will be switched on Saturday 14<sup>th</sup> November, 2015.

### **706/15 (agenda item 8). SSDC - Planning Applications**

15/01000/OUT – Keyford – Update. Cllrs. B. Bennett and D. Goddard have agreed a final settlement figure with the barrister of £1,200 pounds. Although previously agreed it was again proposed by Cllr. M.Shepstone and seconded by Cllr. S. Snelling.

13/01791/OUT – Land East of Holywell (behind Yeovil Court Hotel). Simon Williams can review the documentation and represent the Parish Council at the Appeal, 18<sup>th</sup> November 2015. He will charge £500 per day, so a total of £1,000 plus travel expenses. It was stressed by Chair. B. Sugg that it was very important that the Parish Council had representation at this appeal, Clerk to contact Marcus Fysh MP to

ask him to attend. Resolution; it was agreed to put aside £2,500, plus VAT, to pay costs to fight the appeal on behalf of the Parish Council. Proposed by Cllr. S. Snelling and seconded by Cllr. P. Hodge.

15/03392/LBC & 15/03389/FUL – The erection of a replacement plant room for swimming pool. Location; Hymerford House, Main Street, East Coker. Revised car parking layout and change to materials. The Parish Council had no objections or observations to make. Proposed by; Cllr. D. Mead, Seconded by; Cllr. M. Mead.

15/03934/FUL, Applicant Mr and Mrs Pete Mitchel. Proposal; Demolition of existing single storey rear extension and erection of replacement single storey extension. Erection of first floor extension to existing single storey element to the side of the property. Erection of a swimming pool attached to rear of property. Location; 33 Helena Road, East Coker. The Parish Council commented that the pump room should be insulated to avoid noise disruption to neighbours. Proposed by; Cllr. D. Goodard, Seconded by; Cllr. S. Musgrove.

15/03978/FUL, Applicant, Mr D Perkins. Proposal; Removal of existing garage and conservatory and construction of new two storey side extension and single storey rear extension to dwelling house. Location; 23 Helena Road, East Coker. The Parish Council had no objections or observations to make. Proposed by; Cllr. B. Hartley, Seconded by; Cllr. M. Shepstone.

### **707/15 (agenda item 9). SSDC – Planning Determinations**

15/00326/FUL – Proposal; The erection of a cattery building, Lower Key House, Dorchester Road. Full Permission given.

15/03027/PAMB – Applicant; Mr P Dunning. Approval for the change of use of agricultural building into 1 no dwelling. Location; Land OS3283 Part, Kingspring Lane, East Coker, Yeovil, Somerset, BA22 9LL. It was decided that planning permission is necessary. Following consideration the application for prior approval is refused and is not permitted to go ahead for the following reason; The development would involve building operations to include new structural elements to support a replacement roof for the building.

### **708/15 (agenda item 10). Highways**

The signpost by the Sawmills will now be replaced and be in cast iron, plus have a better location.

Various hedges need trimming and another hedge trimming day will be organised, Cllr. D. Mead to action but will need assistance with stop/go signs.

### **709/15 (agenda item 11). Village Ranger To-do's**

Tellis Cross footpath is overgrown. The grass by Yeovil Court needs cutting. The Millennium stone has now been replanted and will be watered every day, thanks was noted for Kathryn Sturtridge's help. Cllr. B. Hartley wanted to express praise to the Ranger for clearing all the weeds around the village.

### **710/15 (agenda item 14). Clerks Report/Questions**

Mr and Mrs Clarke emailed to ask if the Pavilion bench would be replaced. The benches in the Playground and on the playing fields will be replaced. Cllr. D. Goodard will bring quotations to the next meeting. Clerk to inform Mr and Mrs Clarke that the bench would be replaced over the next couple of months.

Mr and Mrs Ashton emailed to express their disappointment in hearing that 'Fun Time' will no longer be run by East Coker Parish Council. Clerk to respond keeping them up to date with the new 'Fun Time' progress.

Cllr. B. Hartley to take over responsibility of the First Aid Box at the Pavilion

Clerk reported that the Telephone Cabinet, North Coker, by Devonshire Cottage will have the door fixed by the 28<sup>th</sup> September 2015. It is still in use as it houses the earth cable for the telephone pole its next to.

Clerk advised Council that the U12 East Coker Rangers football team need boys and girls to join the team. Contact details are on the Parish Facebook page.

#### **711/15 (agenda item 15a). Youth Provision**

**The Zone.** An extraordinary meeting was held by the East Coker Parish Council. Zara Scott Davies, Head of Youth Services for Somerset County Council, attended to discuss the Youth Activity Group. Zara showed concern regarding the number of attendees to the older group session called the Zone and the type of food/snacks being sold. Due to the low attendance, no further funding would be available from Somerset County Council. Zara also provided the Parish Council with various options available. It was agreed by all to stop the older group (Zone) and keep it under review.

**'Fun Time' session.** Various options were discussed. It was agreed to go to tender to 3 different companies that could offer a Fun Time type session. Cllrs. M.Shepstone and Cllr. P. Hodge will write a draft tender for discussion and agreement at the next meeting. Chair. B. Sugg to source suppliers to tender. Clerk to check availability of village hall for a 5-7pm weekly session. Chair. B. Sugg to check feasibility of using the Scout Hut.

#### **712/15 (agenda item 15b). Chapel**

Repairs to the Ceiling. The plaster infill is now falling down. Clerk advised Council a £5,000 budget was agreed to be spent 5 years ago. Cllr. D. Mead proposed to get it down properly and not just patch and repair. Chair. B. Sugg to source three quotations to repair ceiling. It was discussed purchasing a notice board at the Chapel.

#### **713/15 (agenda item 15c). Signage**

Clerk to contact West Coker Parish to discuss storage of the shared notice board, or an alternative location.

Signpost painting and to refurbish the Parish finger signs quotation has been received and the total spend will be £450. It was agreed to go ahead with the quotation received from Robert J. Maddick (Signwriter). Proposed by Cllr. D. Goodard and seconded by Cllr. D.Mead.

Sign at the Village Hall. We are still waiting for quotations for a new footpath map.

**714/15 (agenda item 15d). Pavilion.** 3 quotations have been received for guttering at the Pavilion. It was agreed Mike Barber would complete the guttering works for £1,400. Proposed by Cllr. D. Goodard and seconded by Cllr. D. Mead.

**715/15 (agenda item 15e). Neighbourhood Plan.** It was agreed by all to give the Open Day, 10<sup>th</sup> October, 2015, a budget. The resolution to have a budget of £1,500, plus VAT, *Local Government Act 1972, Section 111*, was agreed by all. Proposed by Cllr. P. Hodge and seconded by Cllr. C. Henocq. It was agreed that 'Save The Date' posters should be created, put on the website and on both entrances into the village. Locality have agreed £6,500 grant, not £8,000 as hoped, but we can apply for the remaining £1,500 next year. It was agreed that the strap line should be 'Your Parish – Your Plan'. It was also agreed that we should provide refreshments and ask the village Café to help and paid for out of the budget for the Open Day.

**716/15 (agenda item 16). Items for discussion at the next meeting,** Scout Lease, West Coker Nippy Bus and the Neighbourhood Plan should be higher up on the agenda.

**717/15 (agenda item 17). Accounts.**

All agreed the accounts. Proposed by Cllr. S. Snelling and seconded by Cllr. M. Shepstone.

| <b>Description</b>   | <b>Amount</b> | <b>Vat to be reclaimed</b> |
|--|---------------|----------------------------|
| Clerks Salary  | £671.16       | -                          |
| Office Expenses  | £52.56        | £1.99                      |
| Claire's Cleaning Services Aug                             | £225.00       | -                          |
| KM Dike  | £1228.18      | £204.70                    |
| British Telecom  | £126.35       | £17.72                     |
| Battens  | £390          | £65                        |
| Pavilion Cleaning Items (B.Sugg)                           | £25.08        | £4.18                      |
| East Coker Hall (10 <sup>th</sup> October) NP Open Meeting | £81.25        | -                          |
| Jimmy New (Plumbing repairs to the Pavilion)               | £105.75       | -                          |
| EDF Energy   | £489.42       | £23.30                     |
| SLCC training for Clerk                                    | £90           | £15                        |

The meeting closed at 10pm.

Approved: Proposed: \_\_\_\_\_

Seconded: \_\_\_\_\_

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Clerk, Gillian Macpherson

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Chairman, Bridget Sugg