

## Minutes –9<sup>th</sup> October 2019

7 pm Meeting opened.

**Attendees:** Chairperson B Sugg, Vice Chairperson M. Shepstone, Cllr. M. Beckerleg, Cllr. J. Bennett, Cllr. C. Henocq, Cllr. D. Mead, Cllr. S. Snelling, Cllr. P Chant, Clerk J. Heggarty. **Public Attendance:** 4 Members of the public, D Cllr N. Clarke, D.Cllr G. Seaton C.Cllr M Keating **Apologies:** Cllr N Hopkins, Cllr. P Hodge, Cllr R Comstive reasons for non-attendance have been noted.

**19/563 To receive any declarations of interest in items on this agenda.** A declaration of interest was received from the Cllr D Mead & Cllr B Sugg and Clerk J Heggarty on 19/02441/LBC

**19/564 The minutes from the meeting held** 11<sup>th</sup> September 2019, were approved as an accurate record of the meeting Proposed by Cllr S Snelling and seconded by Cllr P Chant. All agreed.

### **19/565 Public Question Time**

District Councillors Reports-County Councillor reports received prior to meeting and distributed by email.  
D Cllr G Seaton delivered her report.

### **19/567 To discuss and make observations on SSDC - Planning Applications**

**a Location:** 19/02298/HOU Location: Waterfalls, Primrose Hill, East Coker, BA22 9NJ

**Application:** Erection of a single storey side extension and alterations to include a erection of a first floor extension.  
**Resolution:** East Coker Parish Council have no objections or observations to make. **Proposed:** Cllr Shepstone **Seconded:** Cllr Chant. A vote was taken all agreed. **Action:** Clerk to email Planning Department

7.10 Two members of the public left meeting.

7.11 Cllr M Shepstone took over meeting to discuss the following application.

**b Location:** 19/02441/LBC Roseview Cottage, 4 Coker Marsh, BA22 9JZ

**Application:** Replacement of staircase, replacement of windows, increase chimney stack and install new pot for log burner **Resolution:** East Coker Parish Council have no objections or observations to make. **Proposed:** Cllr Cllr J Bennett **Seconded:** Cllr C Henocq A vote was taken All agreed. **Action:** Clerk to email Planning Department

7.15 Cllr B Sugg resumed chairing the meeting

**c Location:** 19/02337/LBC 2192/HOU 19/02337/LBC Location: Hymerford House, Main Street, BA22 9HY

**Application:** Removal of existing conservatory and erection of a new porch **Resolution:** East Coker Parish Council fully support this application **Proposed:** Cllr D Mead **Seconded:** Cllr P Chant A vote was taken and all Agreed.  
**Action:** Clerk to email Planning Department

**d Location:** 19/02675/HOU 22 Lower Wraxhill Road, East Coker BA20 2JU

**Application:** Erection of a two-storey extension and dormer window to the rear. **Resolution:** East Coker Parish Council have no objections or observations to make. **Proposed:** Cllr M Beckerleg **Seconded:** Cllr C Henocq  
A vote was taken and All agreed. **Action:** Clerk to email Planning Department.

**e Location:** 19/02142/HOU South Down Barn, Pen Cross Lane, BA22 9JF

**Application:** Refurbishment of the room over the garage to include a new door access, 2 rooflights and instillation of windows/door to gable end. **Resolution:** East Coker Parish Council have no objections or observations to make.

**Proposed:** Cllr S Snelling **Seconded:** Cllr D Mead. A vote was taken and All agreed. **Action:** Clerk to email Planning Department.

**f Location:** 18/ 01536/OUT Land at Tellis Cross

Cllr M Sheptone recapped on what has been discussed in previous meetings and also objections which had been submitted to the planning office. Cllr S Sugg then advised the Parish Council had been informed that this application is being decided under Ward Council Determination, rather than a Planning Committee. This was because there were two votes in favour of the development and one vote against.

Cllr Sugg asked D Cllr G Seaton why she had not declared an interest in this application because she is a friend of the applicant, and had declared an interest on previous applications from this developer. D Cllr G Seaton disagreed and said she had no declaration of interest and left the meeting at 7.35 with one member of the public. **Action:** Cllr B Sugg and Cllr M Shepstone to draft a letter to be sent to SSDC leader requesting that they, refer application to a planning committee. **Proposed:** Cllr D Mead **Seconded:** S Snelling. All Agreed.

**g Location:** 15/01000/OUT – Keyford

Cllr J Bennett advised that the first draft report had been received from MBC Traffic Consultants. Cllr Comstive, Cllr Beckerleg and Cllr Bennett had a meeting with three members of Barwick and Stoford Parish Council to discuss the findings of the report on the 2nd October. It was decided that when the final version of the report has been received, and Barwick and Stoford have brought it to their council meeting which will be held on the 16th October, a covering letter would be added and signed by both East Coker and Barwick and Stoford Parish Council Chairs and sent out.

Cllr J Bennett will also write an individual PC response on the subject matter agreed at this meeting. Chair thanked Cllr J Bennett, Cllr M Beckerleg and Cllr R. Comstive for their hard work . Working with Barwick PC has worked really well and will be a great benefit to both parishes in the future to do so again on Keyford planning. A Vote was taken and all agreed **Action:** Clerk to email Planning office to request an extension and Cllr J Bennett to write letter on subject matter.

8.15 member of the public left 8.15 C Cllr M Keating Arrived

### **19/585 Memorial Approvals**

Approval sought for the erection of a memorial, to be placed on an existing double grave in memory of the late Mr and Mrs Andrews. Proposed Cllr M Shepstone Seconded Cllr M Beckerleg Action: Clerk to email enquirer.

### **19/586 Leisure and Tourism**

Tourism leaflets and film clip: Cllr snelling advised the leaflets should be printed by the November 13<sup>th</sup> meeting and the film clip for the Cartgate tourist information was being worked on but taking time as it could not be any longer than 20 seconds.

### **19/586 To receive the Clerk's report**

Clerk reported that she had been in communication with planning and they could not confirm that there was the correct planning approval for the building which has been erected at 141 West Coker Road. Planning breach form has been submitted to SSDC and this will be investigated further.

### **19/587 To receive correspondence from the SSDC / SCC**

(1) None

### **19/588 To receive and discuss Parishioner Correspondence**

- (1) A letter was received from a resident asking for the parish council to maintain Waterway between Littlebrook and Willow Cottage. This was discussed, but unfortunately this is on private land so is outside the parish Councils remit. **Action:** Clerk to advise resident
- (2) Email was received from a resident regarding the pruning/ maintenance of the oak tree that it situated on the footpath that goes past the Maudsley field. **Action:** Tree Warden to visit to determine if it is the responsibility of the Parish Council and if so, what action needs to be taken. Clerk to respond to email advising resident of this.

### **19/589 Discuss Working Groups**

- (1) The Pavilion Modernisation. Cllr Chant advised that meetings had taken place on the 12<sup>th</sup> September and also on the 25<sup>th</sup> September. A possible start date of Spring 2021 was discussed and the plans were looked at, but are still in the early stages of design. The meeting which was held on the 25<sup>th</sup> September included the football club as the parish Council very much want to have their input. **Action:** Cllr P Chant to confirm date for next meeting in November.
- (2) The Chapel. Cllr S Snelling brought a beautiful mock up model of what the chapel could possibly look like. Clerk advised that unfortunately Cllr Hopkins has not yet had the chance to see the model but did know that it was being constructed. Once Cllr Hopkins has seen model then a working group meeting will be called. Thank you to Mr Snelling for making the model. Your time is much appreciated.
- (3) Future Finance Date to be booked for a meeting with Clerk, Cllr M Beckerleg and Cllr P Hodge.

### **19/590 Matters for Discussion and Resolution**

- (1) Moor Lane: Clerk advised that she had walked the path with member of SSDC and they advised that the cutting of the hedge and the strimming of the verges must be done before anything further can be done. This has been done so now SSDC floods manager will be contact and invited out to see what further action can be taken to better the lane and stop it from flooding. Thank you to Cllr D Mead for cutting hedges. **Action:** Clerk to email SSDC flood manager.

8.23 Cllr M Keating and D Cllr N Clarke left Meeting

- (2) Planning Training has been postponed until East Coker have a full council.
- (3) Christmas Arrangements were discussed and it was decided that the Christmas Tree will be put up in the paddock on the 8<sup>th</sup> December. The electrician will be asked to sort out the lights and he will also be asked to look at purchasing some sort of battery power lights to go on the bus shelter. **Action:** Cllr B Sugg to speak to electrician. Cllr D mead to arrange transportation of the tree.

### **19/590 Group Representative Reports**

- (1) Village Hall – Cllr M Shepstone attended the meeting and became a trustee of the village hall.
- (2) Alms Houses – Chairman B. Sugg
- (3) Primary School – Cllr. N. Hopkins

### **19/591 To discuss and identify Highways Issues and resolve**

### **19/592 To discuss and identify items for the Village Ranger**

Village ranger to continue to try and keep all drains clear, trim around the miles per hour signs, and help Cllr B Sugg put Poppies around the village. Also remove the broken Acer branch in the paddock.

### **19/593 To discuss and resolve the following topics;**

- (1) Resolution sought to exclude the public (*Non Parish Council Members*)

**19/594 Agenda items for the next meeting, Wednesday, 13<sup>th</sup> November, 7.00pm at the Pavilion.**

**19/595 Finance**

To approve the following items of expenditure and those paid under delegated powers.

<b>Description</b>	<b>Amount</b>	<b>Vat</b>
Previous Balance	£63,674.42	
Outgoings -	£3,717.23	
Incomings	£1,801.92	
+ East Coker Pre School	£463.19	
+ Cemetery	£517.91	
+ HMRC	£552.36	
+ BT Refund	£268.46	
Current Bank Balance As of 30 <sup>th</sup> September 2019	£61,759.11	
Cheques not yet cashed		
Salc Course & affiliation fee Cheq # 3440/3438	£504.16	
Mrs B Sugg (gate Lock) Cheq #3444	£24.99	£4.16
Claire Cleaning Services, Cheq # 3445	£225.00	
Glasdon quality design (dog poo bin) Cheq # 3446	£152.03	
Footprint Future (consultant advice and preparation) Cheq #3447	£630.00	
Cllr Allowance Cheq # 3443	£260.00	
Clerk Office Rent Cheq # 3448	£25.00	
Clerk Phone Line Cheq # 3448	£25.00	
Clerk 50 hours Cheq # 3448	£677.50	
Clerk Expenses Cheq # 3448	£66.88	
K M Dike Cheq #3449	£922.26	£153.71
K Sturtridge (triangle bulbs) Cheq # 3451	£32.77	
Total	£3,041.43	
Balance Carried Forward	£58,717.98	

Meeting Closed 9.15pm

Signed Cllr B Sugg \_\_\_\_\_

Signed Clerk J Heggarty \_\_\_\_\_