

cEast Coker Parish Council Meeting

Minutes - 17th June, 2015

656/15 Agenda item 1 . Resignation of Vice Chairman. A letter of resignation from Nick Whitsun-Jones was accepted.

657/15 Agenda item 2. Election of Vice Chairman. Justin (Binny) Bennett was proposed by Cllr. M. Mead and Seconded by Cllr. H. Clarke.

658/15 Agenda item 3. Approval of minutes from meeting 13th May, 2015. It was noted by Cllr. H. Clarke that Cllr. D. Mead had seconded B. Sugg for election as chair, minute number 630/15. It was agreed that it should be made clear to Clerk who has proposed, seconded and what resolution was made, if any.

659/15 Agenda item 4. Attendees, Apologies and Reasons for Absence. Apologies: D.Cllr. C. Bakewell and D.Cllr. G. Seaton, due to the meeting being moved they had other parish meetings to attend. Attendees: Cllr. B. Sugg, Cllr. R. Jones, Cllr. J. New, Cllr. S. Snelling, Cllr. C. Henocq, Cllr. H. Clarke, Cllr. M. Mead, Cllr. D. Mead

660/15 Agenda item 6. Candidates each gave a 5 minute presentation giving reasons they believe they would be a good East Coker Parish Councillor. Justin Bennett was proposed by Cllr. M. Mead, seconded by Cllr. H. Clarke. Cllr J. Bennett then took the role of Vice Chairman. Murray Shepstone was proposed by Cllr. R. Jones, Seconded by Cllr. S. Snelling. Paula Hodge was proposed by Cllr. D. Mead and seconded by Cllr. C. Henocq. Donna Goddard was proposed by Cllr. S. Snelling, seconded by Cllr. R. Jones. All new councillors completed Acceptance of Office in the presence of the Clerk.

661/15 Agenda Item 7. Register Councillors Interests. Cllr. J. Bennett registered an interest in planning application, 15/02143/S73.

662/15 Agenda Item 9. County / District Councillors Reports. Reports were given out from D. Cllr. K. Bakewell and D. Cllr. G. Seaton. D. Cllr. G. Seaton asked Cllr. R. Jones to stress that it is very important that the Parish Council has a very good understanding of SS2, and we should have an up-to-date survey.

663/15 Agenda Item 10. SSDC - Planning Applications. Mr Timmis gave an example of sketches and ideas he has for the development of an area in Tellis Cross. Councillors will again discuss this possible development at the next meeting to discuss further queries raised by general public and Councillors, in particular the following; Cllr. D. Mead showed concern on visibility. Cllr. D. Goddard showed concern on existing car access and over subscribed primary schools and the possibility of losing a large park to a smaller one, she also mentioned the possibility of the Council renewing existing play equipment if the lease is renewed. There are already 3 houses empty at Tellis Cross. Cllr. D. Goddard stated that the paddock, on offer as a new recreation area, is very boggy and unusable at times of the year. Cllr. R. Jones highlighted the need for a completed Neighbourhood plan, without one, we are wide open to development. Chairman suggested that all Councillors should walk the area and suggested car/walking routes. Cllr. R. Jones asked what type of affordable housing it will be as it had not been made clear.

664/15 Agenda Item 10. SSDC - Planning Applications. 15/02311/TPO – Mr Chris Brown, Proposal: Carry out tree surgery works to a Sycamore tree known as T.17 and a sweet chestnut tree known as T.16. Location 133 West Coker Road, Yeovil. Date for LPA decision: 6th July 2015 – Observations by ECPC 9th June. Due to the date, observations already sent and no objections made.

665/15 Agenda Item 10. SSDC - Planning Applications. 15/02143/S73 – Mr Chris Brown, Proposal; Application to vary planning condition 2 (approved plans) of approval 14/04932/FUL for simpler roof design and new window and door positions (GR353837/114459). Location 133 West Coker Road, Yeovil. Date for LPA decision 14th July 2015. – Observations by ECPC 12th June. Due to the date, observations already sent and no objections made.

66615 Agenda Item 10. SSDC - Planning Applications. Permission to erect a Memorial. It was agreed, proposed by Cllr. M. Mead and seconded by Cllr. H. Clarke.

667/15 Agenda Item 10. SSDC - Planning Applications. Permission 15/02551/FUL – Mrs S Boswall, Proposal; conversion of double garage into habitable rooms, addition of pitched roof, minor internal modifications and repositioning of oil tank. Date for LPA decision 23rd July. – Observations by ECPC 23rd June. Council have no objections but would like the materials to be in harmony with existing.

668/15 Agenda Item 10. SSDC - Planning Applications. Permission 15/02552/LBC – Mrs S Boswall, Proposal; The carrying out of internal and external alterations to convert the double garage, addition of pitched room, minor internal modifications and repositioning of oil tank. Location; North Coker Cottage, Yeovil Road, East Coker, BA22 9HS. Date for LPA decision 23rd July. – Observations by ECPC 23rd June. Council have no objections but would like the materials to be in harmony with existing.

669/15 Agenda Item 10. SSDC - Planning Applications. 15/01000/OUT – Keyford – Update. It was agreed that Cllr. J. Bennett and Cllr. D. Goddard to take the role and responsibility of Keyford. Cllr. J. Bennett to contact N. Whitsun-Jones to collect materials and plans relating to Keyford planning application.

670/15 Agenda Item 11. SSDC – Planning Determinations. 15/01536/FUL – Mr J Palmer. The erection of 1 no. dwelling and garage. Full Permission given.

15/01911/FUL – Mr and Mrs John Sugg. The erection of a garage/store (GR 354363/113711). Full permission given.

671/15 Agenda Item 15. Clerks Report/Questions. Telephone Booth has now been removed and will be replaced with a Red Box using monies raised from the Jubilee Party, as previously agreed. £4,500 was raised. Cllr. B. Sugg to source possible second hand boxes.

672/15 Agenda Item 15. Clerks Report/Questions. Standing Orders/Financial Regulations – Update/Renewal. Clerk asked for them to be updated, as they are normally updated after every election. It was agreed by all that the new councillors should have time to read and digest. It was agreed to bring this item back on the agenda at the next meeting.

673/15 Agenda Item 15. It was confirmed that all councillors, including the new councillors, to attend 'Being a Good Councillor' course, 15th July.

674/15 Agenda Item 15. East Coker Scout Lease. We have to wait for the land registry documentation before the lease can be confirmed. A draft lease was given to Cllr. P. Hodge to read through and report back with comments at the next meeting.

675/15 Agenda Item 15. Pavilion Cleaning. Cleaning at the pavilion was not up to a satisfactory standard and councillors wanted the current cleaning company, Claires Cleaning, to be made aware of such as she didn't actually do the cleaning and sub contracted. Clerk to discuss with cleaning company. It was suggested that we should put it out to tender and maybe go with a local, Parish, firm if not resolved.

676/15 Agenda Item 15. Parish School Bus Transport – Serious Safety/Financial Concerns. Clerk informed councillors that we have two buses in the village taking the Parish children to either Westfield or Preston and one of the buses is only being used by 2 children. Children are not getting on the bus they are supposed to and Clerk has informed South Somerset District Council of the situation and requested children should be ticked off as they get on. SSDC to report back on this safety aspect, plus advise if we can cancel one of the buses to save money, contracts are due for renewal now, normally a seven year contract.

677/15 Agenda Item 16. Roles and Responsibilities were agreed as following;

Cemetery; Cllr M.Mead to put out rubbish bin. Cllr. M. Shepstone to check gravestones regularly and report back if there are any issues.

Chapel; Cllr. M. Shepstone to keep a check on it and report back to council with any issues.

Arms Houses; Cllr H. Clarke to attend four meetings a year.

Keyford Planning; Cllr. J. Bennett, Cllr. D. Goddard and Cllr. B. Sugg

Neighbourhood Plan(NP); Cllr. S. Snelling, although she is concerned with the technicality of the work involved. Cllr. R. Jones stated it has to be lead by a councillor. It was agreed that we should apply for more funding. Cllr. S. Snelling to call a NP planning meeting, Chairman B. Sugg to also attend.

East Coker Society Newsletter; Cllr. S. Snelling and Clerk.

First Aid, Pavilion; Cllr. R. Jones. He has purchased an accident book and first aid kit, which will be checked by him every month at the meetings.

Pavilion Sports Ground and Playground; Cllr. C. Henocq, Cllr. P. Hodge, Cllr. D. Mead, Cllr. M. Mead and Chairman B. Sugg. Cllr. C. Henocq to do regular risk assessments on the playground.

Equalities and Disabilities; Cllr. J. New to meet with Jo Morgan for training and update Council at the next meeting.

Planning; All council.

Primary School Representative; Cllr. P. Hodge

Rights of Way/ Footpaths; Cllr. J. New and Cllr. C. Henocq. Both to contact Les Balton.

Highways; Cllr. D. Mead, Cllr. J. Bennett and Chairman B. Sugg

Website; Cllr. C. Henocq.

Village Ranger; (Matthew); Chairman B. Sugg

Village Hall Representative; Cllr. J. New. He should arrange to attend their meetings.

Youth Group; Cllr. R Jones. Cllr. P. Hodge would consider the role and let Cllr. R. Jones know if she can help.

End of Year Accounts Overview; Cllr. R. Jones

All contact details to go on line shortly.

678/15 Agenda Item 16. Dutch Media. Cllr. S. Snelling and Chairman B. Sugg met with a Dutch journalist and showed him around the Parish. We should receive a copy of his article shortly.

679/15 Agenda Item 16. Millennium Stone. Has now been cleaned. Further plant costs were agreed by all council.

680/15 Agenda Item 16. Millennium Stone. The Cockerel needs to be repainted. Chairman B. Sugg to organise quotations.

681/15 Agenda Item 16. Pavilion Repairs. We only had two quotes and it was agreed by all to use Townsend Developments. It was agreed that a handryer, budget of £300, should be purchased and CCM Electrics Limited to supply and fit. It was also agreed to install an outside socket, supplied internally. Concerns were noted regarding vandalism so Clerk to ask for a lockable socket. Proposed by Cllr. M. Shepstone and Seconded by Cllr. J. New.

682/15 Agenda Item 16. Play Area. Cllr. D. Goddard to source quotations for a picnic table and bench for the play area and advise at the next meeting.

683/15 Agenda Item 16. Weed Treatments, Playing Fields. Treatments have now been completed. A query has been received regarding the trees, are they Oak Trees? Cllr. J. Bennett to look into the trees being oak and report back to council at next meeting.

684/15 Agenda Item 16. Stiles. Stiles are owned and maintained by farmers and out of our control. Unless they are broken there isn't anything we can do about them. Footpaths are for people not for dogs. Clerk to write to parishioner who raised the query.

685/15 Agenda Item 16. Youth Activity Club, Future Costs. It was previously agreed that £7000 would be spent on the club, March to April. Future costs should be confirmed and advised to clerk at the next meeting, as the current pro forma invoice only runs until the end of July, to include village hall hire.

686/15 Agenda Item 16. Armed Forces Day. It was agreed by all to order a Flag to celebrate the day. Chairman B. Sugg to contact Michael White to have it fly at the church. Clerk to purchase a flag.

687/15 Agenda Item 16. Notice Board. A notice board is now up in Holywell and the Paddock. Chairman B. Sugg informed council that she has had a request to put up a Coker Fest notice up at the Paddock. It was agreed that it could be put up where the old telephone booth was. All agreed.

688/15 Bank Signatures. It was agreed to take off Nick Whitsun-Jones and replace him with Cllr. J. Bennett. Clerk to arrange. Proposed by Cllr. M. Mead Seconded by Cllr. D. Mead.

689/15 Agenda Item 17. Accounts were approved and agreed by all.

Meeting ended at 9:55pm

The next meeting will be 8th July, 2015

Approved; Proposed: _____

Seconded: _____

Clerk, Gillian Macpherson

Chairman, Bridget Sugg