

Minutes

Meeting started at 7:03pm

817 Attendees: Chairman B. Sugg, Cllr. C. Henocq, Cllr. J. Bennett, Cllr. P. Hodge, Cllr. M. Mead, Cllr. D. Goddard, Cllr. M. Shepstone, Cllr. S. Musgrove and Cllr. B. Hartley, Cllr. D. Mead, Cllr. S. Snelling, Cllr. H. Clarke. **Apologies:** No apologies received from Cllr. J. New. **Public attendance:** D. Cllr. G. Seaton, Ms G. Martin and Mr C. Brown from Boon Brown and 2 members of the public (Mr and Mrs Swain).

818 Declarations of interest received from Cllr. D. Mead and Chairman B. Sugg in relation to the proposed Mushroom Farm development.

819 Minutes were approved as an accurate and correct record of the Parish Council, meeting held on 24th February, 2016 proposed by Cllr. D. Goddard and seconded by Cllr. M. Mead, all Council agreed. Chairman B. Sugg and Clerk signed the minutes

820 Public Question Time

- (1) Georgina Martin and Clive Brown – Boon Brown. They explained that Mr and Mrs Dodge, who own the Mushroom Farm, are considering redeveloping the site. The business isn't doing very well and there is already a number of buildings on site. Boon Broom do intend to hold a public consultation in the near future, probably March. The development will be modest, 5 units of 4 bedroom houses built in traditional natural stone. The existing access will be retained. The polly tunnels will also be removed.

7:08pm Cllr. C. Henocq joined the meeting.

Cllr. M. Shepstone wanted to know how many employees will lose their jobs. Due to the business not doing so well, it was confirmed that the employees would lose their jobs anyway. Moving the business hasn't been considered. Cllr. B. Hartley commented that it was too early to make any real comments, but Council need to prepare for the planning application.

Chairman B. Sugg thanked Clive and Georgina for coming to the meeting and giving Council prior warning of the development

7:15pm Georgina Martin and Clive Brown left the meeting.

- (2) D.Cllr. G. Seaton informed Council that she would forward her report via email for Clerk to forward.

She apologised regarding Broadacres and said she did her best. Chairman B. Sugg thanked D.Cllr. G. Seaton for all her time and effort. Cllr. B. Hartley commented that now that the outline plan has been approved by SSDC the Parish Council should work with the reserved matters to ensure it was the best possible development. Chairman B. Sugg thanked Cllr. B. Hartley for giving a very good report at the appeal hearing.

Chairman B. Sugg mentioned the comment D.Cllr. C. Bakewell made at the appeal hearing 'East Coker doesn't want any development in the village and it should be more like Hardington'. The Parish Council are quite upset and felt her comment was incorrect

and hurtful. Chairman B. Sugg had plans to show all the recent planning that they had agreed too. Cllr. P. Hodge commented that the NP plan supports local development. Cllr. D. Goodard noted that D.Cllr. C. Bakewell doesn't attend enough of the Parish meetings to be aware of what Council agree to. **Action:** Clerk to construct a letter with what was said and to express the Parish Council's disappointment with D.Cllr. C.Bakewells comments and ask for an explanation.

821 SSDC - Planning Applications

- a. **15/01000/OUT – Keyford – CIL**
Cllrs. B. Hartley, D. Goodard and J. Bennet have met with Simon Williams and gave him a range of issues that were not correct in the evidence base. Simon will provide an email response. The evidence base doesn't reflect Keyford accurately as it was completed when the development was for two thousand houses. Chairman B. Sugg asked the working group to agree the outcome. The deadline for responses is 24th March, 2016.
- b. **16/00191/FUL – All council agreed that they had no objections or observations to make.**
 - i. **Applicant:** Mrs Fiona Dobson
 - ii. **Proposal:** The conversion of existing stable building into holiday let accommodation
 - iii. **Location:** Longlands, Longlands Lane, East Coker, Yeovil, BA22 9HN
- c. **16/00708/FUL– All council agreed that they had no objections or observations to make.**
 - i. **Applicant:** Mr D Thwaites and Ms C Warwick-Mortimer
 - ii. **Proposal:** The conversion of loft space into a habitable room, flat roofed dormer and boiler flue (part retrospective)
 - iii. **Location:** 30 Tarratt Road, Yeovil, BA20 2LJ
- d. **16/000528/LBC/FUL– All council agreed that it would be an improvement. They had no further objections or observations to make.**
 - i. **Applicant:** Mr S and M Bridgford and Whittick
 - ii. **Proposal:** The carrying out of alternations to barn conversions, external areas and outbuildings.
 - iii. **Location:** Threshings, Maltings and The Byre, Dorchester Road, Barwick, Yeovil

SSDC – Planning Determinations – For your information.

- e. **15/05600/FUL – Greenfields 7 Meadow View, East Coker – The erection of extensions to dwelling including the enlargement of garage. Full Permission Given**
- f. **15/05325/OUT – Broadacres – Committee meeting debriefing and decision given**

822 Clerk's report:

- (1) MG Car Club (South West Centre) Passing through East Coker on Saturday 9th April, between 9:25 -10:35am. **Action:** Notices will be placed on notice boards detailing the route.
- (2) Councillors Allowance. Clerk has been informed that co-opted Councillors should not receive an allowance. Cllr. B. Bennett would like more clarification. Action: Clerk to contact SALC for written confirmation.

- (3) British Telecom Charges. **Resolution:** It was agreed by all for Clerk to pay utilities bills before the forthcoming meetings to avoid late payment charges. **Action:** Clerk to research other telephone providers costs.
- (4) Jetting Update. All drains have now been cleared and it was suggested that a management scheme should be set up to regularly flush drains. **Action:** Clerk to organise and bring costs to meeting to have a resolution to be passed to spend the money. Highways to be notified that we are doing our own jetting and ask for a contribution. Unfortunately Lodge Hill is either blocked or has large roots blocking it. **Action:** Chairman B. Sugg and Clerk to contact Highways.
- (5) Scout Hut Water Meter. Councillor P. Hodge confirmed that a water meter will be installed at the Scout Hut when the building works start.
- (6) Clerk has received a Grant application form from East Coker Cockerels. The U12 team have successfully got to the final of the High Holborn Cup. They have to raise £1,500 to fulfil the obligations of playing. Cllr. P. Hodge suggested to the Chairman of the football club that they approach the Parish Council. **Resolution:** It was proposed by Cllr. P. Hodge to give them the full £500 grant, seconded by Cllr. C. Henocq, all agreed under the proviso that if not all the money raised the grant will be returned. **Action:** Clerk to send them a cheque. It was agreed by all that the Grant Application Form should be made available on line. **Action:** Clerk to retype and put onto the website.

828 It was agreed by all to bring this item forward as a member of the committee needed to leave early.

- (5) **Annual Parish Meeting.** A yearly meeting to be held in May for all Parishioners to attend to meet and discuss Parish issues with the Parish Council. Cllr. B. Bennett would like to make more of an occasion of the Parishioner Annual meeting. Various dates were suggested and it was agreed to do it on the 18th May. All agreed, with the exception of Cllr. M. Mead, who is against the event. **Action:** Cllr. B. Bennett to word and email and poster.
Subsequently to the meeting it has been noted by Chairman that the Parish Council are very busy this year with the Neighbourhood Plan and it was suggested to have it after the May meeting, 11th at 8pm, it will still be a sociable occasion and include wine and nibbles.

823 To receive correspondence from the SSDC

- (1) SSDC Annual Meeting with Area South Town and Parish Councils
– March 14th at 6:30pm. Chairman B. Sugg, Cllr. S. Murry and Cllr. C. Henocq plan to attend.

8:25pm Cllr. J. Bennett and D.Cllr. G. Seaton leave the meeting.

824 Parishioner Correspondence

- (1) Mr Peter Cameron – Bramley Cottage. An email regarding his neighbour and childcare issues was brought to Council's attention. It was agreed by all, that although we are sympathetic to his plight and feel his neighbour's actions may well be illegal, it isn't a matter that the Parish Council can deal with. **Action:** Clerk to write and respond.

825 To discuss Working Group issues and resolve

- (1) Queens 90th Birthday Picnic in the Pavilion – 12th June, 2016 pm. Cllr. S. Musgrove and Cllr. D. Goodard are the working group. Syrup, the youth group company, will provide 4 hours of kids entertainment. It will be a bring your own food and drink. Cllr. D. Goodard is away and it was suggested that Cllr. S. Snelling could help. **Action:** The working team to

provide the Council with a budget requirement for resolution at the next meeting and provide a plan for the afternoon festivities.

Cllr. S. Snelling asked to plant a tree. **Action:** Cllr. D. Mead to check if there is any room left in the Paddock.

It was agreed to not get any commemorative medals.

(2) The Neighbourhood Plan

The working group have received the amendments and comments from SSDC. A drop in day on the 19th March, 11am -2pm will be held in the Dampier Room. Simon Williams will be attending the East Coker Parish Council meeting to give a presentation regarding the NP and the plans for the big consultation day and discuss the draft plan.

Action: Cllr. C. Henocq to send the policies to Clerk to distribute to Council.

It was requested by some councillors to see a draft copy. Chairman B. Sugg said it is a work in progress. **Action:** Cllr. S. Snelling to distribute.

Cllr. P. Hodge asked for a councillor's update. **Action:** Simon Williams to produce and Cllr. S. Snelling to distribute.

(3) Scout Hut Lease. Cllr. P. Hodge has finally received the lease. It just needs more colouring (utilities indicators), which she and Chairman B. Sugg will complete. Cllr. P. Hodge noted that the lease states that the Parish Council should receive a copy of the Scout Hut insurance. **Action:** Clerk to contact Scout Leader to obtain a copy.

826 Highways Issues

A pot hole has appeared by Maudsley fields. Possible cause are the building works on the fallen wall. It was agreed to wait until after building works are completed.

827 Village Ranger

Action: Chairman B. Sugg and Clerk to have a meeting with Chris Cooper to discuss our Ranger problems.

828 To discuss and resolve the following topics;

(1) Cemetery

- a. Chapel immediate repairs to guttering. Darren Swain, a member of the public, offered to clear the guttering for free. Chairman B. Sugg thanked him for his kindness and community spirit.
- b. Chapel internal repairs. It was agreed by all to leave the repairs to next year.
- c. Cemetery foliage works. It was agreed by all to have K M Dikes to do various tasks to tidy the cemetery. The large hedge also needs trimming. **Action:** Clerk to arrange foliage works with KM Dike and write a letter to Anne Davidge, asking her to cut hedge.
- d. Floral tribute removal notice. Clerk advised council that this could cause distress to relatives. It was agreed that broken items to be removed and dead foliage after 6 months to be removed. **Action:** Clerk to action.
- e. Cemetery burial plot guidelines. Clerk has spoken to various cemeteries and has been advised to not remove any items as this can be quite upsetting, but broken and dead foliage can be removed.
- f. Yeovil Area Cemetery Project. A letter has been received from SSDC asking for the Parish Council to respond if we have concerns regarding cemetery space. Clerk advised Council that Yeovil cemetery only have 100 spaces left and they are looking into getting another cemetery open, probably on the outskirts of Yeovil. **Action:** Clerk to return the questionnaire stating that we, East Coker Parish, have enough spaces for now and do not need any more space and cannot provide any space to any other Parish.

- (2) New Notice Board for the Pavilion.

Resolution: It was agreed by all to purchase the notice board from West Coker. It was agreed to install it by the 'no parking signs'. **Action:** Cllr. D. Mead and Cllr. M. Mead to install.

- (3) Pre-School Contract. It was agreed by all that a yearly contract needs to be raised between Pre School and the Parish Council. Action: Clerk to arrange a meeting between Pre School and Chairman B. Sugg. It was also mentioned that the rent needs to be reviewed.

- a. Garden – Cllr. B. Hartley read out the article from the Western Gazette regarding the garden they have had installed.

9:35 Cllr. C. Henocq leaves the meeting.

829 Agenda items for the next meeting, Wednesday, 13th April, 2016, 7.00pm at the Pavilion

- (1) White Poplar tree

- (2) Website

- a. Quotation / Invoice costs
b. Design Agreement

Resolution: To agree design and costs. Cllr. C. Henocq to provide Council with design.

830 Finance

Description	Amount	Vat
Clerks Expenses /Office Rent	£ 76.56	£ 6.71
Clerks Salary	£718.32	
Claire's Cleaning Services Feb	£180.00	
KM Dike Feb	£904.18	£150.70
British Telecom		
– Cost of actual calls only £17.43, the rest is charges	£157.76	£ 21.29
Wessex Water – Water Rates	£ 92.15	
Purchase of half of the West Coker Notice Board	£237.50	
Christmas Lights – Christmas Tree Star - Obis	£282.00	£ 47.00
Realise Futures – Pavilion Bench and Table	£1,643.89	£273.99
P J Mead and Son – Hedge cutting	£198.00	£ 33.00
Wentin Fasteners – Bench fixings (Chairman. B. Sugg)	£ 3.53	£ 0.59
Councillors Expenses – Diesel (Cllr. B. Hartley)	£11.20	
Pavilion Electric – EDF Energy	£387.43	£ 18.45
G French Doors and Windows Ltd – Glass at the Pavilion	£108.00	£ 18.00
SALC – Councillor Training	£40.00	
Ranger SSDC	£603.84	£100.64

The finances were approved by all, proposed by Cllr. M. Shepston and seconded by Cllr. D. Goodard.

The meeting closed at 9:37pm.

Approved: Proposed: _____

Seconded: _____

Clerk, Gillian Macpherson

Chairman, Bridget Sugg