

## **East Coker Parish Council Meeting**

### **Minutes – 11<sup>th</sup> November, 2015**

The meeting started at 7:03pm

**742 Apologies:** were received from Chairman B. Sugg (On a training course) and Cllr. S. Snelling (On holiday), apologies and reasons were agreed and accepted by all. Also absent from the meeting were Cllr. H. Clarke and Cllr. J. New. **Attendees:** Cllr. C. Henocq, Cllr. J. Bennett, Cllr. P. Hodge, Cllr. M. Mead, Cllr. D. Mead, Cllr. D. Goddard, Cllr. M. Shepstone, Cllr. S. Musgrove, Cllr. B. Hartley, **Public attendance:** 2 parishioners and D. Cllr. G. Seaton and D. Cllr. C. Bakewell.

Vice Chairman, B. Bennett took the chair.

Cllr. C. Henocq joined the meeting at 7:07pm

**743 Declarations of interest:** No declarations of interest were made.

**744 Minute approval,** meeting held on 14<sup>th</sup> October, 2015. Cllr. B. Bennett had one amendment on 724/15. Cllr. B. Hartley reworded a sentence in 724/15, planning application 15/01000/OUT. Both changes were duly initialled as true and accurate, signed by Clerk and Chair, B. Bennett.

**745 Clerks Report.** Clerk informed Council, following on from her agenda/minute taking training, of the correct agenda and minute taking procedures.

It has been noticed by a local tree surgeon that the large tree by the playground is leaking black fluid, which is a sign of rotting. Action: Vice Chairman B. Bennett to provide Clerk with numbers of tree surgeons after he has spoken to the arborist.

Clerk has spoken to Punch Taverns regarding the Heylar Arms. It is hoped that the pub will open at the end of November, although the kitchens may remain closed.

PC Sheila Brinklow was asked to make herself visible at school collection and drop off times, which she did. Action: Clerk to ask her for her observations.

VAT receipts, clerk asked Council to remember to provide a VAT receipt, if applicable, for any expenses claimed.

**747 Parishioner Correspondence received.**

Mrs L Mead thanked Council on behalf of the parishioners, who used to use the cancelled Nippy Bus Saturday service, for trying to have the service reinstated.

Gill Bennett provided Council with a statement from Diane Layzell, Senior Land and Property Officer of SSDC. Please refer to 753 (1) within these minutes.

**748 Public Question Time**

District Councillor G. Seaton and District Councillor C. Bakewell gave Council their reports.

An update to the previous minutes regarding the train services to London Waterloo. The services will only increase every 30 minutes at peak times and not all day, as previously informed, there are no further details until the 14<sup>th</sup> December

**749 SSDC - Planning Applications**

It was agreed to move item (c) to the first application to be discussed. All agreed.

- (c) 5/04467/FUL – Applicant: Mr and Mrs R Ford. Demolition of existing dwelling house and replacement with a dwelling house with integral garage. Location: The Bungalow, Yeovil Road, East Coker. The exterior was discussed and a vote was taken to leave the bricks red and not as stated in the plans, 3 agreed, 5 didn't and 1 abstention, therefore it was carried that council had no objections or observations to make.
- (a) 15/01000/OUT – Keyford – Cllr B. Bennett read through two draft letters to be sent to Simon Fox, prior to the meeting on the 26<sup>th</sup> November. It was agreed to bring forward to the extraordinary meeting on the 18<sup>th</sup> November, for a resolution on which letter to send.
- (b) 13/01791/OUT – Land East of Holywell (behind Yeovil Court Hotel) – Advice of Forthcoming informal hearing – 18<sup>th</sup> November, 2015 at 10am – Brympton Way. Simon Williams is handling the statements with a few changes made by Council.

Members of the public left the meeting, 8:06pm

**750 Working Group and Sub Committee issues were discussed.**

- (1) The Neighbourhood Plan. It was agreed that more parishioners should be involved with the NP. Another meeting has been scheduled for 30<sup>th</sup> November, 2015. Annette Beardsley has been asked to pull together all the data from the Open Day. Cllr. P. Hodge asked Council to give her their feedback from the Open Day. Another Open Day should be held early in 2016. The Memorandum of Understanding will be discussed and resolved at the next Parish meeting, 9<sup>th</sup> December, 2015.
- (2) Junior Fun Time  
2 tenders had been received and they both have merits. It was agreed to bring this item to the extraordinary meeting on the 18<sup>th</sup> November for discussion and resolution.

**751 Highways Issues for action**

The East Coker village sign by Gooselade shop is broken in half.  
A very dangerous pot hole by Tellis Cross was noted.  
The speed sign by the cattery has spun around again.

**752 To discuss and identify items for the Village Ranger to action**

Leaves need to be cleared around Yeovil Road, on the pavements by Halves Lane and the cemetery.

**753 Topics were discussed;**

- (1) Tellis Cross Playing Fields. It was confirmed by District Council that the lease expired on 20<sup>th</sup> October 2015. Mr Timmis was contacted prior to the expiration date and has agreed to enter into a new lease with the District Council, although, it has yet to be completed. As a result, the expired lease is 'held over'. This is the legal term, which means that the old lease terms will continue to exist until the new lease is entered into. There is no time restraint on how long a lease can be held over and whilst they are in contact with Mr Timmis, they are not in receipt of a drafted lease agreement. There is no obligation on Mr

Timmis to renew the District Council lease but all discussions to date have been positive and he has been made aware that, in order for the Council to vacate the land, a minimum of 3 months' notice would be needed.

- (2) Replacement of Park Benches – Quotations – Cllr. D. Goodard  
2-3 seater picnic table was priced at £334.95, 3-4 seater picnic table was priced at £384.50 and a park bench £375.00, all including free delivery. A kit with fixings would be a further £15.00. To renew the original picnic table it would cost £529.99. Resolution; it was agreed by all to purchase the picnic table £384.50 and the park bench, plus required fixings. Cllr. D. Goodard to liaise with Clerk to arrange the purchase.
- (3) Signpost Painting/Signpost Tops. Resolution: it was agreed by all to accept the quotation provided by Philip Carter of £125 to supply and fit sign post top.
- (3) Millennium Stone  
It was agreed to refurbish the Millennium Stone with metallic gold and black highlights. Resolution; Refurbish the Millennium Stone at a cost of £140.

9:29pm Cllr. D. Goodard left the meeting

- (4) Home Safety – Cllr. S. Musgrove would like to arrange a parishioner presentation to give a fire safety briefing. It was suggested that Cllr. S. Musgrove contact the Time To Share organisers and put an item in the Parish newsletter.
- (5) Tree Planting – Cllr. B. Bennett told the council that the free trees we have been offered need to go on public land and asked for ideas for potential sites.
- (6) Scout Hut Lease. It was agreed by all that the tenant should include external decorative order. The tenant should also provide East Coker Parish Council with a copy of their insurance. Cllr. P. Hodge to double check the wording on the planting statement. No further planting should take place without agreement from the landlord, the Parish Council. An investigation on the distance of the trees from the building should also be looked at. It was also agreed that the lease should be seven years and no longer.
- (7) Playing Fields
  - a. Seeding will take place in the Springtime

**754 Updates on the following;**

Equalities and Disabilities report. The Pavilion complies with requirements.

**755 Agenda items for the next meeting, Wednesday, 9<sup>th</sup> December, 2015, 6:30pm at the Pavilion followed by Christmas tree lighting ceremony at 8:30pm. *Please note the earlier time!***

- (1) Scout Hut Lease
- (2) Drain Jetting
- (3) Millennium Bench Refurbishment

**756 Finances for the month are as follows;**

Description	Amount	Vat
Clerks Expenses /Office Rent	£39.48	-
Clerks Salary	£646.92	
Claire's Cleaning Services OCT	£180.00	-
KM Dike OCT	£904.18	£150.7
Fire check - Pavilion	£56.40	£9.40
NP Consultants Fee – Simon Williams, Footprint Futures	£5209.25	
NP Open Day Costs		
- Fire and Ice – Printing	£415.10	£69.20
- Stationery Items – Councillor Sandra Snelling	£173.64	£29.59

Pavilion Electrics – CCM Electrics Ltd	£127.37	£21.23
PAYE/NIC HM Revenue & Customs (Retrospective notice)	£342.11	
SSDC – Premises Licence A	£70.00	-
SSDC – July/September Parish Ranger	£3,170.16	£528.36
James Down Ltd – Millennium stone slate and labour	£180.00	
SLCC – Clerks Manual	£50	

The meeting ended at 10:02pm.