

East Coker Parish Council Meeting

Minutes

Wednesday 14th October, 2015 7:00pm - 9:00pm

718/15. (Agenda item 1). Approval of minutes from meeting 9th September, 2015. All agreed to the changes, plus additional comment on point 711/15 to clarify the older, Zone, session was being discussed.

719/15 (Agenda item 2). Apologies: D.Cllr. C.Bakewell, Cllr. C. Henocq. **Attendees:** Chair. B. Sugg, Cllr. H.Clarke, Cllr. J.New, Cllr. J. Bennett, Cllr. S. Snelling, Cllr. P. Hodge, Cllr. M. Mead, Cllr. D. Mead, Cllr. D. Goddard, Cllr. M. Shepstone, Cllr. S. Musgrove, Cllr. B. Hartley, D. Cllr. G.Seaton.

720/15 (Agenda item 3). Roles and Responsibilities. Cllr. S. Musgrove will be given the role of planning and due to his interest in History, Cllr. B. Bennett asked for him to help with Keyford. **Resolution;** Cllr. S. Musgrove to help with Keyford, Youth and Planning. All agreed.

Cllr. B. Hartley was asked to help with Keyford and stand down from the Neighbourhood Plan Steering Committee. Cllr. B.Hartley wanted to continue and felt he had a great deal to offer. Cllr. B. Hartley was asked to leave the room while Council took a vote. 3 Councillors abstained and 7 Councillors voted for him to stand down from the NP and 1 Councillor wanted him to stay on the NP. **Resolution:** Cllr. B. Hartley to stand down from NP and help with Keyford. Proposed; Cllr. M. Mead, seconded; Cllr. M. Shepstone.

721/15 (Agenda item 4). Register Councillors Interests. Cllr. S. Musgrove, application 15/03772/TCA.

722/15 (Agenda item 5.) Public Question Time. Two members of the public attended but no comments could be made as Council had not received the planning application they wished to discuss.

723/15 (Agenda item 6.) County / District Councillors Reports. D.Cllr. G. Seaton attending the Flood Management meeting and she plans to meet with Chair. B. Sugg to discuss further. Westlands complex will remain open. The Vintage Market was very successful. Alice Knight, in charge of Careline, supports over 2,050 people and D.Cllr. G. Seaton asked if her details could go into the Society magazine. Trains to London will be increased to every 30 minutes and will include Frome, plus a Penn Mill to Yeovil junction connection. Cllr. M. Shepstone mentioned the inconsistencies of the shuttle bus and train times. The Lantern parade and Christmas lights switch on will be on Saturday November 14th.

724/15 (Agenda item 7). Planning Applications

15/01000/OUT – Keyford – Cllr. B. Bennett has drafted a letter to Simon Fox. He has gone through the draft from Leanne Buckley-Thomson and will send it to all council, hopefully next Monday. His draft finishes off stating that we, East Coker Parish Council, would like to continue to be involved in any further consultations. Cllr. B. Hartley highlighted to Council that, in recent planning application correspondence, Somerset County Council maintained their desire that the location of the school be on the triangular land south of Plackett Lane, which is currently shown as green space. South Somerset District Council Landscape Architect previously indicated it could be used for housing. **Action:** Chair. B. Sugg asked Cllr. B. Bennett, Cllr. D. Goddard and Cllr. B. Hartley to work on this point.

13/01791/OUT – Land East of Holywell (behind Yeovil Court Hotel) – Chair. B. Sugg confirmed to Council that Simon Williams will be able to speak at the appeal on 18th November.

15/04147/S73 Applicant, Hymerford Property Management. Proposal; Application to vary planning conditions 2 on approved plans and 12 access parking of approval 12/02013/FUL to apply the revised drawing layout no. s/2292/3.6 to retain the 4 no. parking spaces in an amended configuration. Location;

Hymerford House (The Buttery and Hymerford Lodge) Main Street, East Coker. **Resolution:** All agreed no objections or observations to make. Proposed: Cllr. D. Mead, Seconded: Cllr. M. Mead.

15/04212/FUL Applicant, Mrs Michelle Morrison. Proposal; Internal alterations to sub-divide existing dwelling to form 2 no. dwellings (Part Retrospective). Location 5/6 Mill Lane, East Coker. **Resolution:** All agreed no objections or observations to make. Proposed: Cllr. H. Clarke, Seconded: Cllr. M. Shepstone.

15/03772/TCA Applicant, Mrs Maureen Jones, Location 4 Buntham, Burton, East Coker, Yeovil, BA22 9LR. Application to fell a Lawson Cypress tree within a designated conservation area. **Resolution:** All agreed no objections or observations to make. Proposed: Cllr. M. Shepstone, Seconded: Cllr. M. Mead.

725/15 (Agenda item 8). SSDC – Planning Determinations

15/03338/TPO Description. Application to carry out tree surgery works. Grant consent given subject to the condition hereby imposed, the proposed works are considered to be prudent and responsible tree husbandry.

15/03389/FUL – The erection of a replacement plant room for swimming pool. Location; Hymerford House, Main Street, East Coker. Revised car parking layout and change to materials. Full permission given.
15/03392/LBC to follow listed building and conservation requirements.

15/03406/COU. Applicant; Mr J T Smith and Ms S Stagg. Proposal; The change of use of land from agricultural to extension of residential garden (Part Retrospective) (GR354577/113886). Location; Dunnock House, Yeovil Road, East Coker. Permission refused for the following reason: The proposed change of use of land from agricultural to extension of residential garden would intrude into the open countryside which is detrimental to the character and appearance of this rural area. This would be contrary to Policy EQ2 of the South Somerset Local Plan 2006-28 and the core principles of the National Planning Policy Framework 2012.

15/03445/FUL. Applicant Mr Max Bugler. Proposal; The erection of extensions to existing scout hut and new entrance and external access ramp. Location; The East Coker Pavilion, Long Furlong Lane. Full permission given.

726/15 (Agenda item 9). Neighbourhood Plan – Open Day. Cllr. S. Snelling informed council that over 150 people attended the Open Day. It was a super community day. She thanked everybody for their help. The next stage will be the analysis of the posters. Simon Williams, along with Jo Whitacombe, is going to organise a meeting with the Steering Group for the 9th November, date to be confirmed. The draft policy will be discussed. It was agreed by all that we should keep up the momentum. Cllr. D. Goddard gave feedback from the residents of Tellis Cross. They all want to come to the next event. Cllr. M. Shepstone asked for job allocations to be given next time.

727/15 (Agenda item 10). Highways. Chairman B. Sugg had a meeting with M. Fear of Highways. He is sending an email with a follow up, which will be sent to all Councillors. The drain which floods in Long Furlong Lane was dry when she walked around with Matthew, therefore she asked for Councillors to take a picture when it next rains so she can forward it onto him. The sign at the Sawmills will be replaced, **Action:** Cllr. D. Mead to help the lengths man get the post out. It was agreed by all that the Plackett Lane tree should be trimmed.

728/15 (Agenda item 11). Village Ranger. Matthew is unlikely to return due to illness. The new man is called Ray. Nash dog bins have now been emptied. Cllr. D. Goddard told Chair that she had letters from parishioners to thank the ranger for clearing the path at Tellis Cross. Cllr. M. Shepstone asked for the gullies at Burton and Long Furlong Lane to be cleared.

729/15 (Agenda item 12). SSDC/SCC Correspondence. A request has been received from Marcus Fysh, MP, asking for parishes to provide him with requirements of improvement schemes. It was agreed by all that

the Chapel refurbishment is an improvement scheme we would like him to consider. **Action:** Clerk to respond to request.

School parking was mentioned. It was agreed by all to have a meeting with the new head after Christmas. **Action:** Clerk to put it on the Agenda in January, 2016

729/15 (Agenda item 13). Clerks reports.

Notice Board at Village Hall. A quote has been received from John Burton signs. To supply only £48 plus VAT or to supply and fit £68, plus VAT. **Resolution:** It was agreed by all to take the supply and fit quote. Proposed by Cllr. S. Snelling and seconded by Cllr. B. Hartley.

De-icing material from the South Somerset Area Highways depot. It was agreed for the ranger to collect the bags.

Clerk has received a guide to the Winter Service in Somerset, an electronic copy is available if required.

730/15 (Agenda item 13 b). Nippy Bus Service. Clerk has received emails, letters and telephone calls expressing the distress of losing the Saturday Nippy Bus Service for the Parish. **Action:** Clerk to write to the Clerk and Councillors of the Town Council, all agreed.

731/15 (Agenda item 14 a). Junior Fun Time Tender. Cllr. P. Hodge has drafted a tender for the fun time session. It could possibly start in March, although concern was shown that it would only run for a short time till the Summer holiday. **Resolution:** It was agreed by all for Cllr. P. Hodge and Cllr. M. Shepstone to complete the draft, forward to Clerk for her to forward to suppliers. It was also agreed that Cllr. S. Musgrove should be involved with writing the draft. Cllr. P. Hodge will speak to Yeovil College to see if they have any information on providers; all agreed this was a good idea.

732/15 (Agenda item 14 b). Replacement of Park Benches. Cllr. D. Goodard will provide the quotations at the next meeting.

733/15 (Agenda item 14 c). Pavilion Fields – Cricket/Football. Council was informed that the annual meeting between the Cricket and Football clubs will be on Wednesday 28th Oct, 7pm, at The Pavilion.

734/15 (Agenda item 14 d). Christmas Celebrations. Resolution: It was agreed by all to ask Diane and Phil Miskin for a tree and give them a £200 donation. **Actions:** Chair. B. Sugg to arrange for tree, installation to be arranged with Cllr. D. Mead, 6th December and Clerk to request the electrician to fit tree lights before the lighting ceremony, 7th December. **Resolution:** It was agreed by all to have extra lighting around the Paddock, **Action:** Clerk to discuss with the electrician.

Council was asked to bring details to the next meeting of any musical contacts they may have. **Action:** All.

Cllr. S. Snelling already has the information banner for the Carol Signing.

Council was informed of the Tree Lighting Ceremony date and time, Wednesday 9th Dec, 8:30pm, directly after the Parish Council meeting.

735/15 (Agenda item 14 e). Chapel Repairs. Chairman B. Sugg arranged for a builder to give us a quote for ceiling repairs to the Chapel. The builder said it would take at least 3 weeks and the work would be better done when it is lighter, possibly Spring. **Resolution:** It was agreed by all to not get quotes until next year and put 10k on the budget for repairs, in the meantime, **Action:** D. Cllr. G. Seaton to look into grants. **Action:** Clerk to also apply for the Small Improvement Scheme.

Chairman B. Sugg asked all council to go to the cemetery and have a look at the Chapel. **Action:** All.

736/15 (Agenda item 14 f). Fitness Session. Cllr. S. Musgrove would like a donation of the two weeks hall hire fee to get a fitness session off the ground. **Resolution:** Council to make a donation for the hall hire for 2 weeks. Cllr. M. Mead and Cllr. B. Hartley abstained from the vote, the rest of Council agreed.

737/15 (Agenda item 14 g). Tree Planting. Cllr. B. Bennett has been offered free trees from the SSDC Arborist, Phil Poulton. Cllr. B. Bennett asked if the Council would like to plant trees around the Pavilion playing fields, the trees on offer are not oak. **Action:** Chairman B. Sugg to take this idea to the annual meeting of the Cricket and Football clubs. **Action:** Cllr. B. Bennett to investigate if they can be used for private use.

738/15 (Agenda item 14 h). Flood Risk Management Debrief. Chairman B. Sugg attending the meeting, although it was more directed at the levels. Grants are available but we felt there were more people in need of it than us. She has a meeting with Steve Webster and D.Cllr. G. Seaton on the 28th October to walk around the rivers.

739/15 (Agenda item 14 i). South Somerset District Council (SSDC) Community Forum Debrief. Cllr. B. Hartley, Cllr. D. Goddard and Cllr. M. Shepstone attended the meeting and they gave the following briefing;

South Somerset Mind - Have a community drop in each Wednesday at the Methodist Church, Yeovil. They provide 1 to 1 support, Tai Chi sessions and an emotional outreach project. They also take self-referrals. Their Website is www.southsomersetmind.co.uk e-mail info@southsomersetmind.co.uk , Tel: 01935474875.

NHS Governor Update - The NHS Trust Somerset Partnership stress the importance of personal health and prevention to maximise the limited budget. The trust needs to know people good and bad experiences. The trust has a gold standard for the 'Triangle of Care' which is bringing together (Clinician, Patient and Carer') to work out the best outcome for the patient.

Communities Communication - SSDC offers the opportunity for community projects to be included in their community bulletin. South Somerset Association for Voluntary and Community Action (SSVCA) are holding a Voluntary and Community Fair 27th October at Yeovil College 1430 - 2000. Contact: - Tel: 01935 475914

Access to All - Previously the 'Disability Forum' Briefed the forum about various issues including wheel chair access through kissing gates etc. and how sometimes simple changes are all that's needed. Also the need for Safe/quite places in the town centre.

Elm Pentecostal Church have set up a website (www.alliwantforchristmasis.co.uk) where people can enter their Christmas wishes. For example: "All I Want For Christmas Is... my front room painted", "... the furniture built in my sons bedroom", "... A real family Christmas dinner", "...to see my parents who live far away and can't afford to come spend Christmas with us", etc.

Cllr. D. Goddard noted that the Yarlinton offices, near the Airfield Tavern, now have an accessible toilet/changing room to service the Yeovil town. Cllr. M. Shepstone noted that East Coker Parish Council were the only Parish Council attending the forum.

740/15 (Agenda point 15). Agenda items for the next meeting, Wednesday, 11th November, 2015, 7pm at the Pavilion. The following will be added.

Neighbourhood Plan - Website

The Precept / Budget Meeting – Tentative date 18th November, 2015

Scout Hut Lease Sub Committee. Cllr P. Hodge and Cllr. M. Shepstone to report their recommendations at the next meeting.

Christmas Eve Carols – Arrangements

741/15 (Agenda point 16). Accounts.

Description	Amount	Vat to be reclaimed
Clerks Expenses/Salary/Office Rent	£812.67	£2.60
Planting for Millennium Stone (B.Sugg)	£36.49	
Claire's Cleaning Services SEP	£180.00	
KM Dike SEP	£904.18	£150.7
Townsend Developments (Coker) Ltd – Pavilion Repairs	£3702.00	£617
South Somerset District Council – Shrubs /Compost	£62.00	£10.33
Grant Thornton – Annual return	£360	£60
Keyford - Professional Fees	£1440.00	£240
Councillors Allowance	£173.33	
NP Open Day		
East Coker Village Hall (NP Cost) Hall	£56.87	
Gluten Free Food (Clerk)	£22.90	
Gooseslade Farm	£61.50	
Café Cakes	£50	
Tesco Food (B.Sugg)	£1111.05	£1.03
Funtasia Entertainment Ltd	£150	£25
Robert J Maddick – Signage refurbishment	£450	£90
IT – K. Taylor	£70	
CCM Electrics Ltd – Annual Electrical Testing	£156	£26

All agreed the accounts. Proposed by Cllr. S. Snelling and seconded by Cllr. B. Hartley.

The meeting closed at 9:35pm.

Approved: Proposed: _____

Seconded: _____

Clerk, Gillian Macpherson

Vice Chairman, B. Bennett