

# EAST COKER PARISH COUNCIL



Clerk to the Parish

Jude Heggarty

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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Thursday preceding the meeting. 5<sup>th</sup> December 2019.

To: The Chairperson Mrs B Sugg and all members of East Coker Parish Council

You are summoned to attend the Monthly Meeting of East Coker Parish Council, to be held at The Pavilion, East Coker on **Wednesday 11<sup>th</sup> December 2019**, commencing at **6.30pm** when the following business will be transacted.

Yours sincerely,

Jude Heggarty

Clerk and Proper Officer

## **Monthly Agenda – 11<sup>th</sup> December 2019 at 6.30pm**

*To ensure Council meetings are no longer in duration than 2 hours, especially for those Council members with full time jobs and young children at home, all meeting attendees are requested to adhere to the following meeting Standing Orders, thank you.*

### **Additional Standing Orders:**

- 1. All conversations should be directed through the Chair.**
- 2. Members of the public, including County and District Councillors, will only have 3 minutes to speak within the Public Question Time (reports should be sent before the meeting to the Clerk) and no further comment will be allowed unless requested by the Chair. Members of the public should make themselves known to the Clerk or Chairman before the meeting starts.**
- 3. Only one person should speak at a time, again through the Chair.**
- 4. Multiple conversations by Council members/public whilst the meeting is in session are not permitted.**
- 5. Council members give their vote to a resolution by a raised hand.**

**19/580 To receive any apologies and reasons for non-attendance.**

**19/581 To receive any declarations of interest in items on this agenda.**

**19/582 To receive and approve the minutes of the Parish Council, meeting held on 9<sup>th</sup> October and also the minutes for the extraordinary meeting which was held on the 13th November 2019.**

**19/583 Public Question Time**

- (1) Members of the Public
- (2) County / District Councillors Reports
- (3) PCSO

**19/584 To discuss and make observations on SSDC - Planning Applications**

- a 15/01000/OUT Location: Keyford
- b 18/ 01536/OUT Location: Land at Tellis Cross
- c 19/02954/LBC Location Higher Burton Farmhouse, Burton Lane, BA22 9LJ  
**Application:** Replacement of 2 rear windows and 1 front window
- d 19/02833/FUL Location: Land Adjoining Kingspring House, Kingspring lane, BA22 9LL  
**Application:** Amendment to plans, to move the garage away from neighbour's boundary.
- e 19/03101/HOU **Retrospective** Location: 141 West Coker Road, BA20 2HH  
**Application:** Erection of a detached garage.
- f 19/03142/OUT Location: 19 Helena Road, BA20 2HQ  
**Application:** Outline application for the erection of a new dwelling.

**SSDC – Planning Determinations – *For your information.***

**19/585 Memorial Approvals**

1. Approval sought for the erection of a granite memorial stone to remember Wendy Ann Kennedy
2. Approval sought for the erection of a memorial stone to remember Bertie Hawkins, Ethel Hawkins and Gordon Hawkins.

**19/586 Leisure and Tourism**

**19/586 To receive the Clerk's report**

- 1 St Margaret's Community Right to Bid Application update
- 2 Bulb planting around the village.

**19/587 To receive correspondence from the SSDC / SCC**

- (1) None

**19/588 To receive and discuss Parishioner Correspondence**

**19/589 Discuss Working Groups**

- (1) The Pavilion Modernisation.
- (2) The Chapel
  - a. Report to be given
  - b. Discuss Possibility of match funding
- (3) Future Finance meeting update
  - a. Accounting system

**19/590 Matters for Discussion and Resolution**

**19/590 Group Representative Reports**

- (1) Village Hall – Cllr M Shepstone
- (2) Alms Houses – Chairman B. Sugg
- (3) Primary School – Cllr. N. Hopkins

**19/591 To discuss and identify Highways Issues and resolve**

**19/592 To discuss and identify items for the Village Ranger**

**19/593 To discuss and resolve the following topics;**

- (1) Resolution sought to exclude the public (*Non Parish Council Members*)

**19/594 Agenda items for the next meeting, Wednesday, 8<sup>th</sup> January 2020 at the Pavilion.**

1. Co-option of new Councillors
2. NP review
3. Tree/ Meadow Planting
4. Precept

**19/595 Finance**

To approve the following items of expenditure and those paid under delegated powers.

<b>Description</b>	<b>Amount</b>	<b>Vat</b>
Previous Balance	£66,870.94	
Outgoings -	£6,556.25	
Incomings	£3,558.09	
 + East Coker Pre School	£463.19	
+ Cemetery	£856.66	
+ Coker Cockerels	£2,238.24	
 Current Bank Balance As of 30 <sup>th</sup> October 2019	£63,872.78	
 Christmas Tree with Delivery	£300.00	
Mrs B Sugg (Bulbs) Cheq # 3467	£70.92	£7.33
Claire Cleaning Services, Cheq # 3466	£180.00	
SALC (Clerk Course) Cheq # 3469	£30.00	
K M Dike Cheq #	£958.26	£153.71
Clerk Office Rent Cheq #3470	£25.00	
Clerk Phone Line Cheq #3470	£25.00	
Clerk 50 hours Cheq # 3470	£677.50	
Clerk Expenses (stationary) Cheq # 3470	£48.70	
 TOTAL	£2,315.38	
 Balance Carried Forward	£61,557.40	