



EAST COKER PARISH COUNCIL

Members of the public and press are entitled to attend the following meeting virtually via Zoom. Please contact the clerk if you wish to attend this virtual meeting.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak, all observations or questions should be emailed to the clerk at least 24 hours prior to the meeting.

To: The Chairperson Mrs B Sugg and all members of East Coker Parish Council

You are summoned to attend the Monthly Meeting of East Coker Parish Council, to be held virtually via Zoom on **Wednesday 13th May 2020** commencing at **7pm** when the following business will be transacted.

Should any member of the public wish to view this meeting then please email Clerk@eastcokerparish.com prior to the 13th May.

Yours sincerely,

Jude Heggarty

Clerk and Proper Officer

To ensure Council meetings are no longer in duration than 2 hours, especially for those Council members with full time jobs and young children at home, all meeting attendees are requested to adhere to the following meeting Standing Orders, thank you.

All conversations should be directed through the Chair.

County and District Councillors, will only have 3 minutes to speak within the Public Question Time (reports should be sent before the meeting to the Clerk) and no further comment will be allowed unless requested by the Chair.

Members of the public should contact Clerk on or before the 12th May if they wish to attend this virtual meeting, however they will not get the opportunity to speak unless councillors direct a question to them. Any public questions or observations regarding any agenda item should be emailed to the clerk prior to 12 noon on the day of the meeting

Only one person should speak at a time, again through the Chair.

Multiple conversations by Council members/public whilst the meeting is in session are not permitted.

Council members give their vote to a resolution by a verbal role call.

Annual Parish Council Meeting Agenda – 13th May 7pm

19/633 To receive any apologies and reasons for non-attendance

19/634 To receive any declarations of interest in items on this agenda

19/635 To receive Chairperson's annual report

19/636 Election of Chairperson and Vice Chairperson

19/637 Items for discussion and agreement

- a. To agree to use email as notification of meeting summons
- b. Agree to share email addresses between Council members

Monthly Agenda – 13th May 2020 at 7.15pm

19/638 To receive any apologies and reasons for non-attendance.

19/639 To receive any declarations of interest in items on this agenda.

19/640 To receive and approve the minutes of the Parish Council, meeting which was held on the 11th March 2020 and 2nd April 2020

19/641 Public Question Time

Members of the Public (Any public questions, will be emailed to all Councillors Prior to the meeting).

County / District Councillors Reports

PCSO

19/642 Matters for Discussion and Resolution

1. Remote meeting Protocol
2. Christmas Eve Celebrations
3. Cemetery Plots
4. Wraxhill Notice Board
5. Verge Cutting

19/643 To discuss and make observations on SSDC - Planning Applications

a 15/01000/OUT Location: Keyford

1. Area South Meeting
2. Secretary of State
3. Correspondence

SSDC – Planning Determinations – For your information.

19/639 Memorial Approvals. Approval sort for the erection of a head stone to remember Kenneth Reeve.

19/640 Village Schemes

1. Food Bank Update
2. Zone Help Update
3. Coker Corona

19/641 To receive the Clerk's report

1. Insurance renewal.
2. Zoom subscription.
3. Moor Lane repairs
4. VE day celebration update.
5. Councillor Allowances
6. Country Code

19/642 To receive correspondence from the SSDC / SCC

1. Email received from Communities Right to bid, advising that the "Save the Foresters Group" application has been accepted and agreed with SSDC.

19/643 To receive and discuss Parishioner Correspondence

1. Village Allotments
2. Scout Hut Roof

19/644 Discuss Working Groups

1. The Pavilion Modernisation
2. The Chapel
3. Future Finance (Projects Bank Account)

19/645 Group Representative Reports

Village Hall – Cllr M Shepstone

Alms Houses – Chairman B. Sugg

Primary School – Cllr. R Comstive

19/646 To discuss and identify Highways Issues and resolve. Higher Burton Lane

19/647 To discuss and identify items for the Village Ranger

19/648 To discuss and resolve the following topics;

Resolution sought to exclude the public (*Non Parish Council Members*)

19/649 Agenda items for the next meeting, Wednesday 10th June 2020 .

19/650 Finance

To approve the following items of expenditure and those paid under delegated powers.

Description

Amount Inc VAT

VAT

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East Coker Monthly Parish Council Meeting Summons

Agenda 13th May 2020

Previous Balance	£55,053.61	
Funds as of 30th April 2020	£114,137.14	
Paid Out in April		
Zoom Membership	£143.88	£23.98
V E Day Celebration Decorations	£62.66	
Stationary and Sundries	£242.32	£37.55
Clair's Cleaning	£180.00	
Corona Virus protective gloves & Masks	£85.53	
K M Dike	£1,389.11	£231.52
Dag Design	£75.00	
CCM Electricals	£660.00	£110.00
Clerk	£764.27	
Total	£3,602.77	£403.05
Incomings in April		
Precept	£55,955.00	
106 payment	£5,988.00	
Pre School	£471.65	
Sundries	£51.99	
Cemetery	£219.66	
Total	£62,686.30	
April invoices awaiting payment		VAT
Clerk wage, office, phone and equipment purchase	£737.49	
Zurich Insurance	£1,149.41	
Turner Engineering (Ditching)	£336.00	£56.00
K M Dike	£461.13	£76.86
Total	£2,684.03	
Balance Carried Forward	£111,452.31	
Balance in Projects Account	£10.00	

Please note above finances are subject to change due to invoice arrival times.