



## EAST COKER PARISH COUNCIL

Members of the public and press are entitled to attend the following meeting. In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution enters confidential session, when the public are lawfully excluded.

To: The Chairperson Mrs B Sugg and all members of East Coker Parish Council

You are summoned to attend the Monthly Meeting of East Coker Parish Council, to be held at **East Coker Pavilion, Long Furlong Lane BA22 9LQ Wednesday 9th September 2020** commencing at **7pm** when the following business will be transacted.

**For those who are still shielding Public or Councillors, there will be an opportunity to join the meeting virtually but please contact the Clerk prior to 12 noon on the day so an invitation can be emailed.**

**Due to the current situation a maximum of 5 members of the public will be allowed to attend in person. This will be on a first come first served basis so please pre book with the Clerk by emailing or calling Prior to the meeting.**

**For tracing reasons all contact details of members of the public will be obtained on arrival.**

**Face masks are to be worn at all times by Councillors, Staff and Members of the public, and social distancing must be observed.**

Yours sincerely,

Jude Heggarty

Clerk and Proper Officer

**Please note that the meeting will be recorded. Recordings will be deleted once meeting minutes have been agreed. To ensure Council meetings are no longer in duration than 2 hours, especially for those Council members with full time jobs and young children at home, all meeting attendees are requested to adhere to the following meeting Standing Orders, thank you. All conversations should be directed through the Chair.**

**County and District Councillors, and members of the public will only have 3 minutes to speak within the Public Question Time.**

**Should any member of the public wish to attend or speak at this meeting then please email [Clerk@eastcokerparish.com](mailto:Clerk@eastcokerparish.com) . Any public questions or observations regarding any agenda item should be emailed to the clerk prior to 4pm on the day of the meeting..**

**Only one person should speak at a time, again through the Chair.**

**Multiple conversations by Council members/public whilst the meeting is in session are not permitted.**

**Council members give their vote to a resolution by a verbal role call and show of hands.**

### **Monthly Agenda – 9th September 2020 at 7.00pm**

**19/687** To receive any apologies and reasons for non-attendance.

**19/688** To receive any declarations of interest in items on this agenda.

**19/689** To receive and approve the minutes of the Parish Council, meeting which was held on the 12th August 2020.

#### **19/690 Public Question Time**

(1) Members of the Public

(2) County / District Councillors Reports

(3) PCSO

#### **19/691 To discuss and make observations on SSDC - Planning Applications**

A 15/01000/OUT **Location:** Keyford

B 19/02298/HOU **Location:** Waterfalls, East Coker, BA22 9NJ. Concern of ongoing works.

**SSDC – Planning Determinations – For your information.**

**19/692 Memorial Approvals.** None

#### **19/693 Matters for discussion and resolution:**

1. Maintenance of Path through the Paddock.

2. Maintenance of Path at the Chapel.

#### **19/694 To receive the Clerk's report**

1. Lychgate painting quote.

#### **19/695 To receive correspondence from the SSDC / SCC**

1. Email received from SSDC re Stronger Somerset

2. Email received regarding proposed series of changes to the Planning system.

3. Employee pay rises.

**19/696 To receive and discuss Parishioner Correspondence**

1. Fir tree at junction of Mill Close and Long Furlong Lane.

2. Thank you letter regarding the Cemetery.

3. Phone call received from resident about the dumping of bags of dog poo in his hedge.

**19/697 Discuss Working Groups**

1. The Pavilion Modernisation

2. The Chapel

3. Future Finance:

4. Cemetery improvement update

**19/698 Group Representative Reports**

Village Hall – Cllr M Shepstone

Alms Houses – Chairman B. Sugg

Primary School – Cllr. R Comstive

**19/699 To discuss and identify Highways Issues and resolve.**

**19/700 To discuss and identify items for the Village Ranger**

**19/701 To discuss and resolve the following topics;**

Resolution sought to exclude the public (*Non Parish Council Members*)

**19/702 Agenda items for the next meeting, Wednesday 14th October 2020 .**

**19/703 Finance**

To approve the following items of expenditure and those paid under delegated powers.

Description	Amount Inc VAT	VAT
Previous Balance	£75,723.85	
Funds as of 31st August 2020	£73,581.70	

**Monies in August 2020**

Cemetery	£494.19	
HMRC	£766.04	
<b>Total</b>	<b>£1260.23</b>	

**Paid Out in August**

C & R Fabrications (repair of the Cricket nets)	£432.00	£72.00
Clerk wage, office, phone and broadband + Stationary	£727.50	
Claire's Cleaning	£45.00	
KM Dike	£958.26	£159.71
KM Dike Lychgate Repairs	£500.00	£100.00
Replacement Defib pads	£42.00	£7.00
Playground Annual Inspection	£66.00	£11.00
SSDC Burton Drains	£48.60	£8.10
CCM Electricals (Lights at Pavilion)	£405.12	£67.52
Bookers (cleaning products and Signs for the Pavilion)	£77.90	£12.98
<b>Total</b>	<b>£3,402.38</b>	

**Invoices Awaiting Payment**

SALC and NALC Affiliation Fees	£491.35	
Clerk 57quarter hours / Costs	£825.74	
Stationary	£62.72	
P. Hodge (Sundries)	£67.00	
Claire's Cleaning	Not yet received	
KM Dike	Not yet received	

<b>Balance Carried Forward</b>	<b>£72,134.89</b>	
--------------------------------	-------------------	--

**Above figures will be subject to change on receipt of any outstanding invoices.**