

## **Minutes 11th November 2020 7pm**

7.00pm Meeting opened.

Attendees: Chairperson B Sugg, Vice Chairperson M. Shepstone, Cllr. M. Beckerleg, Cllr H Cowan, Cllr R Comstive, Cllr J Bennett, Cllr P Chant, Cllr T Wilkins, Cllr S Snelling, Cllr P Hodge, Cllr D Mead, Clerk J. Heggarty. Public Attendance: 2 x member of the public

7.00 Cllr Sugg welcomed everyone and advised that the meeting would be recorded.

**19/721** Apologies and reasons for non-attendance. D Cllr Clarke And D Cllr Seaton

**19/722** Declarations of interest. Cllr Cowan on item 19725. B, Cllr Comstive on item 19/730.2

**19/723** To receive and approve the minutes of the Parish Council, meeting which was held on the 14th October 2020. **All Agreed**

**19.07** 1 member of the public joined meeting.

**19/724 Public Question Time.** 1 x member of the public spoke on item 20/02663/FUL from last month's meeting.

**19/725 To discuss and make observations on SSDC - Planning Applications**

Cllr Cowan stood down

**A** Removal of wall at Back Lane. Cllr Sugg advised that she had visited the site when the removal of the wall was in progress and the owner advised that he was aware that he should not be removing it. However, he would submit a retrospective application. Cllr Shepstone advised that an enforcement officer had visited when the work was in process. However, he did not issue a stop order. Clerk advised that District Councillors were aware of the situation. Cllrs all agreed that the PC will report this, in writing to SSDC.

**Action:** Clerk to submit a letter to SSDC regarding the illegal removal of this wall.

19.33 Member of the public left meeting. Cllr Cowan rejoined.

**B** 15/01000/OUT **Location:** Keyford. Cllr Bennett advised that he had spoken to Barwick and Stoford PC, and that they are happy to join forces to contact the health and safety executive regarding the pinch points on Hendford Hill. **Action:** Cllr Bennett to work with B&S PC on letter for submission.

**19/726 Memorial Approvals.**

1. Permission given for a memorial to be erected in cemetery to remember Mrs Whitsun- Jones

2. Permission given to place a bench in the paddock to remember Don and Nora White.

3. Permission given for a memorial to be erected in cemetery to remember Paul Denning.

**Action:** Clerk to advised relevant people.

**19/727 Matters for discussion and resolution:**

1. Co-option of new Councillors: Mrs. Laura Mills had submitted a letter of intent prior to the meeting, which was circulated to all Cllrs. She spoke briefly and was then asked to leave the meeting so Cllr could discuss her application.

7.37 Laura Mills left meeting

Cllr's agreed that Laura Mills should be co-opted onto the PC

7.39 Cllr Mills returned to meeting.

Cllr Sugg welcomed Cllr Mills as a new member of the PC.

**Action:** Clerk and Cllr Mills to complete the relevant paperwork. Then Clerk to forward to SSDC.

2. Free Trees for the village was discussed, and Cllr Comstive advised that he thought that there would not be time to apply for them through SSDC as the cutoff date was the 18th November. However the Woodland Trust are doing a " Big Tree Give Away" so he and Cllr Bennett will look at this further and report back to Council next month.

3. Christmas in the village. Cllr Snelling suggested a small tree be put up at the Pavilion. Cllr Hodge suggested that the Pre School may want to make decorations and said she may be able to source a tree. Cllr Cowan volunteered to look at prices for lights for the pavilion tree and also for the trees for the bus shelter. Cllr Snelling also sort permission to organise a house / window/ garden decoration competition and also a Christmas grand tour. She requested a budget of £600.00 for prizes and promotion.

**Proposed:** Cllr Shepstone **Seconded:** Cllr Hodge. A vote was taken and all agreed **Action:** Cllr Snelling continue working on plans, publish plans in the Corona and order banners. Cllr Hodge to try and source Trees. Cllr Cowan to price light and clerk to contact Pre School.

4. The quotes for the chapel path are yet to all arrive so this will be discussed next month.

5. Strimmer volunteer scheme was discussed. ECPC will be liable for £80.00. This is to pay for half the training course and SSDC will pay for the other half. The volunteer will then be able to help as and when needed. A vote was taken 2 against and 10 in favour. Motion Carried. **Action:** Clerk to contact SSDC to advise that we wish to proceed with the scheme.

6. Car Charging points for new build properties was discussed and it was decided that the PC would require all new build properties to have car charging points, in order for their application to be supported. Proposal: All new builds, major re-builds and extensions of more than 3 rooms, and that offer off street parking or a garage, or both would now be required to provide a car charging point for each property to gain ECPC planning support. For clarification this would apply to both outline and full applications. A garage would count as one room, so an extension of garage with 2 bedrooms above would be required to provide a car charging point. This will be adopted on the 1<sup>st</sup> January 2021. Proposed: Cllr Shepstone **Seconded:** Cllr Hodge. A vote was taken and all agreed..

7. Cllr Comstive advised that Court Design had attended and had come back with 3 different suggestions for upgrading the path way. However, there were no costs as yet. Cllr 's thought it would be helpful to get rough estimates for each suggestion then vote on which was most suitable **Action:** Cllr Comstive to get estimates for each different job.

8. Covid 19 Help Zones were discussed. Cllr Sugg advised that Radio cabs were happy to collect any prescriptions if needed. Cllr Hodge, Cllr Snelling and the Clerk all said they would be willing to help anyone who needed it. It was decided that Cllr Snelling would write a brief bit in the Corona and if anyone needed help that they could contact the Clerk and she could then delegate any jobs. A vote was taken and all agreed. **Action:** Cllr Snelling to put an article in the Corona

9. Village Sign was discussed. Cllr Sugg advised the Village Hall had voted in favour of returning the sign but needed to check with the Charity Artifact Commission first to confirm this is in order. They also advised that they wanted the wall repaired after removal but it must be by their designated decorator. Cllr Snelling had investigated the costs of a new resin sign which would be around £500.00. Cllr Comstive advised that he thought a facsimile could be made for under £100. Cllr Hodge said she would call the Chairman on the Committee and speak to him about the return of the sign and the replication suggestions. **Action:** Cllr Hodge to call chairman of Village Hall and Cllr Comstive get price for making a facsimile.

#### **19/728 To receive the Clerk's report**

1. An email had been sent from the Rotary Club thanking the PC for supporting the Purple Crocus World Polio Fund raiser which had raised over £1000 for the charity.

2. Village Drains and Gullies, S&D services will return to finish the job.

3. Clerk advised that once again Kathryn Sturtridge had purchased bulbs for the triangle, and thanked her for her ongoing help.

4. Clerk advised that KM Dike were collecting a Christmas tree to plant for future years.

#### **19/729 To receive correspondence from the SSDC / SCC**

#### **19/730 To receive and discuss Parishioner Correspondence**

1. Clerk advised, that she had received an email from a parishioner who has a vermin control company and they have volunteered to use Ferrets to cull the Rabbit population in the cemetery free of charge. Clerk said there was a huge problem with rabbits at the cemetery at the moment and they were causing a lot of damage. A vote was taken and all agreed in favour. **Action:** Clerk to contact company and arrange date.

Cllr Comstive stood down.

2. An email was received from a Parishioner, with concerns about the walls around the Saw Mills and by the West Orchard. She suggested that the PC could supply parish grant to help owner fund the repairs. **Proposal:** Cllr Shepstone said that the PC was not a funding authority and as the walls were private property this suggestion should not be entertained. A vote was taken and agreed. **Action:** Clerk to write to author to advise.

Cllr Comstive rejoined

#### **19/731 Discuss Working Groups**

1. The Pavilion Modernisation working group are going to have a meeting in the coming week to continue plans.

2. Future Finance (Chalmers Accountants) Clerk advised that the Accountants wanted to charge a one- off payment £100 and thereafter £15 a month to implement a pension scheme.

**Action:** Cllr Hodge to seek advice regarding this and get back to Clerk.

**19/731 To receive correspondence from the SSDC / SCC** None

**Village Hall** - None

**Primary School** - None

**Alms Houses** - None

**19/732 To discuss and identify Highways Issues and resolve.**

**19/733 To discuss and identify items for the Village Ranger** Cllr Wilkins advised a very large branch had come down in Tellis Cross. Cllr Sugg advised district had been informed as it was too huge for the village ranger to remove.

**19/734 To discuss and resolve the following topics;**

Resolution sought to exclude the public (*Non Parish Council Members*)

**19/735 Agenda items for the next meeting, Wednesday 9th December 2020.** Village Sign,

**19/737 Finance**

To approve the following items of expenditure and those paid under delegated powers.

<b>Description</b>	<b>Amount Inc VAT</b>	
<b>Previous Balance</b>	£68,785.72	
<b>Funds as of 31st October 2020</b>	£65,144.11	
 <b>Monies in October 2020</b>		
Pre School Rent	£471.65	
Cemetery	£635.29	
HMRC	£1,152.73	
<b>Total</b>	<b>£2,259.67</b>	
 <b>Paid Out in October</b>		
Claire's Cleaning	£100.00	
K M Dike Ground Maintenance	£922.26	£153.71
KM Dike Lychgate repair	£600.00	£100.00
KM Dike Painting of Lychgate	£1,650.00	£275.00
KM Dike The Paddock Ground Maintenance	£36.00	£6.00
Clerk Sept Wage/back pay/ office & broadband	£910.53	
Viking Direct (Stationary)	£73.99	£12.33
SSDC (Range Scheme May/June 2020)	£1,165.50	£194.25
SALC (Cllr Training)	£50.00	
B Sugg (Sundries)	£42.50	
ICO annual membership	£40.00	
Old Mill Xero Set up, training and support	£310.50	£51.75
<b>TOTAL</b>	<b>£5,901.28</b>	<b>£793.04</b>
 <b>November invoices</b>		
Claire's Cleaning	£100.00	
K M Dike Ground Maintenance	£922.26	£153.71
Clerk Sept Wage/back pay/ office & broadband/ stationary	£819.14	
P J Mead and Son Cheq # 3504	£114.00	£19.00
Triangle Bulbs Cheq # 3505	£29.05	
Salc (Training)	£50.00	
<b>TOTAL</b>	<b>£2,034.45</b>	<b>£172.71</b>
 <b>Balance Carried Forward</b>	<b>£63,109.66</b>	
 Projects Account Balance	£29,910.00	

**Above figures will be subject to change on receipt of any outstanding invoices.**

**Minutes were emailed to all Councillors and agreed as a true account. They will be signed when ECPC are able to meet again in person.**

Cllr Snelling advised that she had been contacted by a Parishioner who was hugely concerned about a chicken run which was being erected close to her boundary and thought it would block out light. The location is also in a conservation area. Cllr Comstive advised that she should report this to SSDC as the PC have no enforcement powers. He also suggested speaking to her solicitor.

**Meeting ended 21.50**