



EAST COKER PARISH COUNCIL

Members of the public and press are entitled to attend the following meeting virtually via Zoom. In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution enters confidential session, when the public are lawfully excluded.

To: The Chairperson Mrs B Sugg and all members of East Coker Parish Council

You are summoned to attend the Monthly Meeting of East Coker Parish Council, to be held virtually via Zoom on **Wednesday 13th January 2021** commencing at **7pm** when the following business will be transacted.

Yours sincerely,

Jude Heggarty

Clerk and Proper Officer

Please note that all Virtual meetings will be recorded. Recordings will be deleted once meeting minutes have been agreed. Anyone attending the meeting must be visible on the screen. To ensure Council meetings are no longer in duration than 2 hours, especially for those Council members with full time jobs and young children at home, all meeting attendees are requested to adhere to the following meeting Standing Orders, thank you.

All conversations should be directed through the Chair.

County and District Councillors, will only have **3 minutes** to speak. Should any member of the public wish to attend or speak at this meeting then please email Clerk@eastcokerparish.com. Any public questions or observations regarding any agenda item should be emailed to the clerk prior to 4pm on the day of the meeting. Members of the public will be given a maximum of **3 minutes** to speak.

Only one person should speak at a time, and must go through the Chair.

Multiple conversations by Council members/public whilst the meeting is in session are not permitted.

Council members give their vote to a resolution by a verbal role call and show of hands.

Monthly Agenda – 13th January 2021 at 7.00pm

21/001 To receive any apologies and reasons for non-attendance.

21/002 To receive any declarations of interest in items on this agenda.

21/003 receive and approve the minutes of the Parish Council, meeting which was held on the 9th December 2020..

21/004 Public Question Time

- (1) Members of the Public
- (2) County / District Councillors short presentation on One Somerset.
- (3) PCSO

21/005 To discuss and make observations on SSDC - Planning Applications

A **15/01000/OUT Location:** Keyford

B **20/00151/OUT Location:** Land Adjacent to 141 West Coker Road, BA20 2HH. **Application:** Appeal: Construction of a single storey detached dwelling with garage and private access.

21/006 Memorial Approvals.

21/007 Matters for discussion and resolution:

1. Paddock path
2. Village Sign
3. Scout hut guttering
4. Facility Fees (Pitch's and Pre School)
5. Roles and Responsibility's

21/008 To receive the Clerk's report

Precept meeting will be held on 20th January 2021 at 7pm via zoom

21/009 To receive correspondence from the SSDC / SCC

21/010 To receive and discuss Parishioner Correspondence

1. Complaint letter received regarding the erection of a farm building at Key Farm House
2. Thank you email about the Coker Corona

21/011 Discuss Working Groups

1. The Pavilion Modernisation
2. Future Finance

21/012 Group Representative Reports

Village Hall – Cllr M Shepstone

Alms Houses – Chairman B. Sugg

Primary School – Cllr. R Comstive

21/013 To discuss and identify Highways Issues and resolve.**21/014 To discuss and identify items for the Village Ranger****21/015 To discuss and resolve the following topics;**Resolution sought to exclude the public (*Non Parish Council Members*)

1. Chapel Pathway

2. Chapel Land

21/016 Agenda items for the next meeting, Wednesday 13th January 2021.**21/017 Finance**

To approve the following items of expenditure and those paid under delegated powers.

Description	Amount Inc VAT	
Previous Balance	£65,144.11	
Funds as of 31st December 2020	£63,075.73	
Monies in December 2020		
Pre School Rent	£471.65	
Pre School Electricity Contribution	£144.75	
Total	£616.40	
Paid Out in December 2020		
Cllr Cowen (Christmas Lights)	£40.99	
Dag Design	£280.00	
Claire's Cleaning	£125.00	
K M Dike Ground Maintenance	£1073.46	£153.71
Clerk Sept Wage/back pay/ office & broadband/ stationary	£1,073.42	
Slade Parry (paddock path)	£180.00	£30.00
PAYE	£9.36	
SSDC (Premises License)	£70.00	
TOTAL	£2,852.23	
January invoices		
J A Stewart tree Surgery (tree in Paddock)	£300.00	
Claire's Cleaning	£75.00	
K M Dike Ground Maintenance	922.26	
Clerk Wage, office & broadband, Amazon Vouchers	£843.37	
Clerk Reimbursement (Trees, Lights, Batteries)	£178.92	
S & D Services (village drains)	£2,500.00	£416.67
PKF Little John (audit)	£360.00	£60.00
CPRE (annual membership)	£36.00	
S Snelling (Christams expenses)	£140.78	
Total	£5,356.33	
Balance Carried Forward	£57,719.40	
Projects Account Balance	£29,910.00	

Above figures will be subject to change due to receipt of any outstanding invoices.