



EAST COKER PARISH COUNCIL

Members of the public and press are entitled to attend the following meeting virtually via Zoom. In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution enters confidential session, when the public are lawfully excluded.

To: The Chairperson Mrs B Sugg and all members of East Coker Parish Council

You are summoned to attend the Monthly Meeting of East Coker Parish Council, to be held virtually via Zoom on **February 10th 2021** commencing at **7pm** when the following business will be transacted.

Yours sincerely,

Jude Heggarty

Clerk and Proper Officer

Please note that all Virtual meetings will be recorded. Recordings will be deleted once meeting minutes have been agreed. Anyone attending the meeting must be visible on the screen. To ensure Council meetings are no longer in duration than 2 hours, especially for those Council members with full time jobs and young children at home, all meeting attendees are requested to adhere to the following meeting Standing Orders, thank you.

All conversations should be directed through the Chair.

County and District Councillors, will only have **3 minutes** to speak. Should any member of the public wish to attend or speak at this meeting then please email Clerk@eastcokerparish.com. Any public questions or observations regarding any agenda item should be emailed to the clerk prior to 4pm on the day of the meeting. Members of the public will be given a maximum of **3 minutes** to speak.

Only one person should speak at a time, and must go through the Chair.

Multiple conversations by Council members/public whilst the meeting is in session are not permitted.

Council members give their vote to a resolution by a verbal role call and show of hands.

Monthly Agenda – 10th February 2021 at 7.00pm

21/022 To receive any apologies and reasons for non-attendance.

21/023 To receive any declarations of interest in items on this agenda.

21/024 receive and approve the minutes of the Parish Council, meeting which was held on the 13th January 2021

21/025 Public Question Time

(1) Members of the Public

(2) County / District Councillors short presentation on One Somerset.

(3) PCSO

21/026 To discuss and make observations on SSDC - Planning Applications

A **15/01000/OUT Location:** Keyford

B **20/00434/HOU Location:** The Oaks, 141 West Coker Road. Proposal: Retrospective, The Erection of a detached garage (APPEAL)

C **C21/00212/NMA | Location:** Waterfalls Primrose Hill East Coker Yeovil BA22 9NJ **Application:** Non Material Amendment to application 19/02298/HOU to: Introduction of perimeter glazed walkway around the Dining Room. Introduction of glazed balustrading to perimeter over the top of the Dining Room. New external first floor door serving the roof terrace. Opening width reduced to South East elevation. No existing windows changed to 1 larger width unit to North East elevation. Extent of timber boarding increase to North West and North East elevations. Basement external door location changed to South East elevation. |

D **21/00115/HOU Location:** 33 Helena Road East Coker Yeovil Somerset BA20 2HQ **Application:** Demolition of existing single-storey detached garage. Erection of a single-storey side extension with part pitched roof and part flat roof. Ground floor to include garage with gym, jacuzzi and 10.00m Pool behind. Hobby Room to be created in roof over Garage. |

E **21/00290/TCA Location:** Helyar Arms Moor Lane East Coker Yeovil BA22 9JR. **Application:** Notification of intent to Fell No. 2 Tree in a conservation area. |

21/027 Memorial Approvals.

21/028 Matters for discussion and resolution:

1. Revised plans for Sutton Bingham
2. What's App Group for Councillors
3. Payroll and Pension
4. Paddock Path
5. Village Sign
6. Discuss Future Chairperson
7. East Coker School Grant Application

21/029 To receive the Clerk's report

1. Grant application Form wording

21/030 To receive correspondence from the SSDC / SCC**21/031 To receive and discuss Parishioner Correspondence**

1. Litter at the White Post Garage Site.
2. Email received from Odcombe Parish Council regarding possible benefits of local parish collaborations as a result of the change to local authorities.
3. Email Received regarding a large dog being trained at the recreation ground.

21/032 Discuss Working Groups

1. The Pavilion Modernisation
2. Future Finance
3. Cemetery land purchase.

21/033 Group Representative Reports

Village Hall – Cllr M Shepstone

Alms Houses – Chairman B. Sugg

Primary School – Cllr. R Comstive

21/034 To discuss and identify Highways Issues and resolve.**21/035 To discuss and identify items for the Village Ranger****21/036 To discuss and resolve the following topics;**

Resolution sought to exclude the public (*Non Parish Council Members*)

21/037 Agenda items for, Wednesday 10th March 2021 meeting.**21/038 Finance**

To approve the following items of expenditure and those paid under delegated powers.

| Description | Amount Inc VAT | |
|---|-------------------|---------|
| Previous Balance | £60,695.15 | |
| Funds as of 31st January 2021 | £26,889.41 | |
| Monies in January 2021 | | |
| Pre School Rent | £471.65 | |
| HMRC | £1,237.53 | |
| Total | £1,709.18 | |
| Paid Out in January 2021 | | |
| J A Stewart tree Surgery (tree in Paddock) | £300.00 | |
| Claire's Cleaning | £75.00 | |
| K M Dike Ground Maintenance | 922.26 | |
| Clerk Wage, office & broadband, Amazon Vouchers | £843.37 | |
| Clerk Reimbursement (Trees, Lights, Batteries) | £178.92 | |
| S & D Services (village drains) | £2,500.00 | £416.67 |
| PKF Little John (audit) | £360.00 | £60.00 |
| CPRE (annual membership) | £36.00 | |
| S Snelling (Christmas expenses) | £140.78 | |
| Dag Design (Yearly Uploads) | £150.00 | |
| Viking Stationary | £61.03 | £6.89 |
| Glasdon UK (Grit Bin) | £126.48 | £21.08 |
| Transfer to Future Projects Account | £30,000 | |
| Total | £35,693.84 | |
| February invoices | | |
| KM Dike | Not yet in | |
| Claire's Cleaning | £125.00 | |

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| Salc (Councillor Training) | £50.00 |
| Clerk Wage/ Overtime/ office/broadband/ Amazon reimbursement | £989.42 |
| Total | £1,164.42 |
| Balance Carried Forward | £25,724.99 |
| Projects Account Balance | £59,910.00 |

Above figures will be subject to change due to receipt of any outstanding invoices.