

Minutes 10th June 2020 at 7pm

7pm Meeting opened.

Attendees: Chairperson B Sugg, Vice Chairperson M. Shepstone, Cllr. M. Beckerleg, Cllr H Cowan, Cllr R Comstive, Cllr S Snelling, Cllr J Bennett, Cllr D Mead, Cllr P Chant, Cllr T Wilkins, Clerk J. Heggarty. Public Attendance: D Cllr N Clarke, D Cllr G Seaton and 1 Members of the public, Apologies: Cllr P Hodge. None reasons for non-attendance have been noted.

19/651 To receive any apologies and reasons for non-attendance. Cllr P Hodge

19/652 To receive any declarations of interest in items on this agenda. None

19/653 To receive and approve the minutes of the Parish Council, meeting which was held on the 13th May 2020. All Agreed

19/654 Public Question Time

(1) The members of the Public advised he would prefer to speak when agenda item 19/643.1 was b discussed.

(2) County / District Councilors Reports

(3) PCSO

19/655 The Following Planning Applications where discussed

a 15/01000/OUT Location: Keyford

Following a request at the previous meeting, Cllr Bennett reported that he had looked into a "Stage 1 Road Safety Audit" and that it was an independent review by an expert into a specifically outlined highways matter. He had received two recommendations for companies doing this. The area of Hendford Hill in question for potentially receiving this lies within the area for Yeovil Town Council (YTC) and it was agreed that this should be a joint investigation with YTC and Barwick & Stoford Parish Council. **Action:** Cllr Bennet to make contact with these two adjacent councils.

b 20/01317/FUL Location: 21 Nash Lane, East Coker, BA20 2HN

Application: Erection of a single storey dwelling.

It is considered that such an annex is only suitable for ancillary use to the main dwelling, as a separate dwelling would result in unacceptable backland development that is contrary to the pattern of development in Nash Lane. The gap between the existing houses is tight and a separate dwelling would cause an unacceptable level of disturbance to both of the existing dwellings. The proposed plans also contradict the NP policy ECH2 needing to "demonstrate a high quality of design compatible with the character of East Coker and it is contrary to policy ECCN 2 where the "design process has considered the existing context being of the appropriate scale and layout.

c 20/01493 /HOU Location 149 West Coker Rd, BA20 2HG

Application: Erection of a single-story extension to side and rear of dwelling

Councilors had been asked to look at the proposed site prior to the meeting as it could be seen from the road. Application was discussed and Cllr Sugg proposed that East Coker Parish Council had no objections to this application. A vote was taken 2 abstentions and 7 in favour. Motion Carried. **Action:** Clerk to email planning with update.

d 18/01536/ OUT Location: Tellis Cross. There has been no update on this application.

Action: Clerk to email SSDC.

19/656 SSDC Planning Determinations. Cllr N Clarke advised that the retrospective application 20/00434/HOU The Oaks, 141 West Coker Road has been refused.

19/657 Memorial Approvals. None

19/658 Village Schemes

1: Food Bank was discussed and it was decided that the PC would step back from this very worthy scheme and let Keita at the Village Café continue this independently. A vote was taken and All Agreed.

2: Zone Help was discussed and it was felt that this should continue, however some zones are experiencing higher demand than others, so it would be beneficial to look at moving some helpers to different areas when needed. **Proposal:** Continue with Zone help and move some area helpers. A vote was taken 9 in favour and 1 against. Motion carried.

3: Coker Corona. Cllr Sugg thanked Cllr Snelling and John Snelling for the huge amount of time, thought and effort which was put into the Coker Corona. Cllr Snelling reported that there had been a huge amount of positive feedback regarding the Scarecrow Competition which received more than 70 entries. It was discussed that the publication would continue, however would be scaled back and not published with such frequency.

19/659 To receive the Clerk's report

1. Clerk advised that as of the 15th June she would only be working on a Tuesday and Thursday, apart from any future finance meetings and the monthly PC meeting.

2. Clerk advised that Pres School had now re opened for a small number of children. She also advised that the Pre School staff are undertaking all the cleaning duties on a daily basis.

19/660 To receive correspondence from the SSDC / SCC None

19/661 To receive and discuss Parishioner Correspondence

1. Clerk circulated a parishioner's email prior to the meeting. The email content advised that the parishioner felt that it was not acceptable that when the grass and yew was cut, it was not blown off the head stones. The parishioner, who was present at the meeting spoke and suggested that the contractor used a blower after every visit. Cllr Shepstone said that the contractors have been working to the brief which was given to them when the tender was put in, and felt that at this present time, they could not be asked to do any more as this would incur a price rise. **Proposal:** When contact is renewed, we will request a price for current works and also using a blower after every visit. A vote was taken and all agreed. **Action:** Clerk to make note to ask for pricing for blower to be used when contract is up for renewal.

2. Clerk advised that a letter had been received regarding the large Western Red Cedar, which stands in the Paddock. Some of its branches are touching Walled Garden wall and it has been requested that these are removed. She advised that a quote for the works had been obtained from J A Stewart for £300. This included the application to SSDC to carry out works to a tree with a TPO on it. A vote was taken and all agreed that this was a fair price.

Action: Clerk to instruct J A Stewart to proceed with the application and works, and also to email author of letter advising that works will be undertaken.

19/662 Matters for discussion and resolution:

1. Grants application was received from East Coker Scouts and emailed to Councilors prior to the meeting. It was felt by some that there was not enough detail on this application and that the PC need to update the grant application form. However, on this occasion the Parish Council are happy to award the Scout Group the full grant amount of £500. A vote was taken 6 in favour of awarding grant and 4 against. Motion carried. **Action:** Clerk to email Scouts to advise and make payment.

2. The possibility of regular pop up fish monger and vegetable stall visiting village was discussed. Cllr Sugg advised the stall holder had a 3pm on a Friday slot available and that they would be happy to set up at the far end of the recreation ground car park. A vote was taken and all agreed that this was a very good thing for the village. **Action:** Clerk to contact stall holder to advise and get start dates, then circulate to councilors, put on web site and notice boards. Also advise preschool.

3. List of roles and responsibilities were email to councilors prior to meeting. These were discussed and allocated. The list will be published **Action:** Clerk to draw up details and have information updated on Web site.
4. The clerk requested permission to record the monthly PC zoom meeting. She advised that once the minutes from that meeting had been recorded and agreed, that the recording would be deleted. Cllr Shepstone said that there must be information on the Agenda advising all attendees that the meeting will be recorded, and also that the chair would need to advise attendees verbally. A Vote was taken and all agreed in favour.
5. Walking maps and discover East Coker leaflet printing. Cllr Snelling asked for volunteers to walk the 5 maps to confirm that the routes are correct, before they go to print. Cllr Chant, Cllr Cowan, Cllr Wilkins, Cllr Comstive and Cllr Sugg all volunteered. **Action:** Cllr Sugg will deliver the maps which she has to councilors.

19/663 Discuss Working Groups

1. The Pavilion Modernisation: No report to give
2. The Chapel: No report to give
3. Future Finance: Working group meeting will be held in June 2020.

19/664 Group Representative Reports

Village Hall – Cllr M Shepstone had nothing to report.

Alms Houses – Chairman B. Sugg had nothing to report.

Primary School – Cllr. R Comstive had nothing to report.

19/665 To discuss and identify Highways Issues and resolve.

19/666 To discuss and identify items for the Village Ranger

Cllr Sugg advised that the village ranger has requested the dog poo bin which is located up the footpath at the end of Burton Lane be moved down to opposite the Chapel car park so she can reverse her van up and access it easily. A vote was taken and all agreed in favour of this. **Action:** Cllr Sugg to advise Ranger that this can be moved.

19/667 To discuss and resolve the following topics;

Resolution sought to exclude the public (*Non Parish Council Members*)

19/668 Agenda items for the next meeting, Wednesday 8th July 2020.

Sutton Bingham re development email received from a parishioner
Large Fir Tree at the junction of Mill Close

19/669 Finance

The following items of expenditure were approved.

Proposed: Cllr Shepstone and **Seconded:** Cllr Snelling.

Description

Amount Inc VAT

Previous Balance

£114,137.14

Funds as of 31 May 2020

£78,987.30

Monies in May 2020

Pre School

£471.65

Cemetery

£439.29

Total

£910.94

Paid Out in May

Councillor Allowances x 8

£2,080.00

Clerk wage, office, phone and equipment purchase

£737.49

Zurich Insurance

£1,149.41

Turner Engineering (Ditching)	£336.00	
£56.00		
K M Dike	£461.13	
£76.86		
EDF Energy (4/3/20-4/5/20)	£232.64	
£11.08		
Claire's Cleaning	£45.00	
S Snelling (Stationary)	£82.58	
£7.50		
VE day Supplies	£50.15	
Sundries	£3.60	60p
Pre School Refund	£943.30	
Replacement notice board cork	£39.48	£6.58
Transfer into Projects Account	£29,900.00	
Total	£36,060.78	

May invoices Awaiting payment

Clerk wage, office, phone and broadband	£727.50
Chalmers (yearly PAYE)	£372.00
£62.00	
Claire's Cleaning	£45.00
SALC Clerk Training	£25.00
KM Dike	£994.26
£165.71	
SLCC Membership	£126.00

Total **£2,289.76**

Balance Carried Forward **£76,697.54**

Balance in Projects Account **£29,910.00**

Minutes were emailed to all Councilors and agreed as a true account. They will be signed when ECPC are able to meet again in person.