

East Coker Parish Council 10th February 2021 Minutes

Attendees: Chairperson B Sugg, Vice Chairperson M. Shepstone, Cllr. M. Beckerleg, Cllr H Cowan, Cllr R Comstive, Cllr S Snelling, Cllr J Bennett, Cllr D Mead, Cllr P Chant, Cllr T Wilkins, Cllr P Hodge, Cllr S Bridgford-Whittick, Cllr L Mills, Clerk J. Heggarty. Public Attendance: D Cllr G Seaton, and 1 Member of the public.

Meeting commenced at 7.01pm

Cllr Sugg began by advising everyone that the meeting would be recorded.

21/022 To receive any apologies and reasons for non-attendance. D Cllr N Clark

21/023 To receive any declarations of interest in items on this agenda. None

21/024 Receive and approve the minutes of the Parish Council, meeting which was held on the 13th January 2021 and 20th January 2021. **All Agreed**

7.02 Cllr Hodge and Cllr Mills Joined Meeting

21/025 Public Question Time (1) Members of the Public. 1 member of the public spoke in support of agenda item 21/028.7.

7.09 Cllr Comstive joined meeting.

(2) County / District Councillors. Cllr Seaton delivered her report. Advised there is a grant available for village halls. **Action:** Cllr Seaton to email clerk details so that she can forward them to the Village Hall secretary.

Cllr Sugg Brought Item 21/028.7 forward for discussion

21/028.7 East Coker School Grant application. The completed application form had been circulated prior to the meeting. This item was discussed and it was felt by most Councillors that the grant should be awarded due to the wonderful job that the teachers are doing, continuing to educate key workers children in these exceptionally difficult times. Cllr Hodge said that the School was an essential part of the community. Cllr Cowen and Cllr Comstive both said that this application should be supported. Proposal: Award full grant amount of £500. **Proposed:** Cllr Hodge **Seconded:** Cllr Mills. A vote was taken 10 in favour 2 abstentions. Motion Carried. **Action:** Clerk to liaise with school to organise payment.

7.21 Member of the public left meeting.

21/026 To discuss and make observations on SSDC - Planning Applications

A. 15/01000/OUT Location: Keyford: Cllr Bennett advised that he and Nick Entwistle from Barwick and Stoford Parish Council are working on the HSE application. He said that he thinks it should be completed in the next week, and will forward it to Councillors prior to it being submitted.

B. 20/00434/HOU Location: The Oaks 141 West Coker Road, BA20 2HH. **Application:** Appeal: Retrospective, the erection of a detached garage. Cllr Comstive advised that this development was a clear breach of building policy. **Proposal:** This development contravenes national planning policy and ECPC stand with SSDC and are against the proposed appeal being passed. **Proposed:** Cllr Comstive **Seconded:** Cllr Mills A vote was taken and all agreed. **Action** Clerk to email planning.

C 21/00115/HOU Location: 33 Helena Road, East Coker, BA20 2HQ. **Application:** Demolition of existing single storey detached garage and erection of a single storey side extension with part pitch roof and part flat. Ground floor to include garage, gym, jacuzzi and 10meter pool. Hobby room to be created in roof over garage. Cllr Sugg advised that she had spoken to the immediate neighbours and they have not got any planning concerns. Cllr Bennett advised that this property was extended in 2007 and also 2015, he said there was planning given for a pool previously and SSDC stipulated that the pump for this was insulated so it did not cause any disturbance. Cllr Shepstone said that the ECPC Environmental policy re installation of car charging points which was adopted by ECPC as of 1st January 2021 (minute 11th November meeting item 19/727.6) should be adhered to.

Proposal: ECPC will only offer their support subject to the following: - ECPC Environmental policy re installation of electric car charging points is adhered to. This was adopted by ECPC as of 1st January 2021 (minute 11th November meeting item 19/727.6) Plant Room required for any of the intended

structures and activities is properly insulated, essentially for noise, to prevent unnecessary disturbance to neighbours. Biodiversity Checklist form, it is acknowledged that this application would affect an old or veteran tree on site or within 50 m, but no further mention of this was found in any documents. ECPC suggests that this is investigated and that the SSDC Arborist is consulted as part of the consideration of this application. **Proposed:** Cllr Shepstone **Seconded:** Cllr Bennett A Vote was taken 11 in favour and one abstention. **Action:** Clerk to email planning.

21/027 Matters for discussion and resolution:

1. Revised Plans for Sutton Bingham. No one had any comment to make.
2. A Councillor What'sApp group was suggested by Cllr Bridgeford-Whitick. Cllr Wilkins was unsure about using What'sApp and suggested looking at other providers. Cllr Mills thought it was a good idea as long as no information was then missed from the Agenda. **Proposal:** Try using What'sApp for a few months, as a form of sharing information speedily such as photos and see how it goes. Messages only to be sent between 9am and 6pm. **Proposed:** Cllr Hodge **Seconded:** Cllr Snelling. A vote was taken 11 in Favour and 1 abstention motion carried.
3. Payroll and Clerks pension was discussed. Cllr Hodge Advised that clerk needs to be enrolled into a work place pension, which the PC will need to contribute towards. Chalmers have quoted £690.00 per year to do pay roll and set up work place pension. Cllr Hodge has spoken to Old Mill and they have quoted £590.00 per year. Cllr Shepstone suggested that before making a decision, that clerk should contact County Council Payroll, as he thinks that as a Parish Council, we can be added to their payroll system and clerk would then get pension that way. **Action:** Clerk to contact County to investigate.
7.55 Cllr Mead Joined meeting
4. The Paddock Pathway was discussed. Cllr Mead said that he was not happy with the suggestion to re surface, as he thought that the new surface would just wash off and block the gullies at the bottom of the paddock and would also look to modern. Cllr Sugg agreed. Cllr Cowan said that he thought that it really needed to be done as there are elderly parishioners who prefer to use the road as they feel unstable walking on the heavily rutted path. Cllr Shepstone agreed. Cllr Bennett also said it would be advantageous to get a surface which allows wheel chair access. Cllr Comstive advised that he would be happy to get 2 quote (rather than estimates) and bring them back for further discussion at a later date. **Proposal:** Cllr Comstive to get 2 quotes, to include a surface which can be used by wheelchairs and that is self-binding. **Proposed:** Cllr H Cowen **Seconded:** Cllr Shepstone. A vote was taken. 3 Abstentions, 1 against and 9 in favour. Motion Carried. **Action:** Cllr Comstive to get quotes.
5. Cllr Comstive advised that the new village sign for the village hall had been ordered and he would be happy to install it once it arrives.
6. Clerk sent description of the Chairperson role out prior to the meeting. Cllr Sugg advised that she would definitely be stepping down in May and requested that any Councillor who was interested in the role speak to her or the clerk.

21/028 Clerks Report.

1. Clerk sent out draft copy of the new grant form to all Councillors prior to the meeting for discussion and approval. Cllr had a couple of small changes to the wording. Cllr Hodge said that she thought that every applicant should have to attend the meeting to speak about their application. The above was then Proposed by Cllr Snelling and Seconded by Cllr Shepstone. **Action:** Clerk to update form and information to applicant sheet and have it published on the web site.
2. Cllr Snelling suggested, to keep spirits up in the village that an Easter Bunny Competition be organised. 25 named Rabbits would be placed at the Church, Tellis Cross, The Paddock, on the green at the end of Long Furlong Lane and at the recreation ground. Children would need to submit their answers via an online form with the correct Rabbits names. This competition would run from 28th March to the 6th April. There would be a draw of all the correct answers and the 25 prizes would be

given out. Prizes of course will be Easter Eggs. Cllr Snelling suggested that we ask the school to have the children draw the rabbits. A budget of £100 was agreed. **Proposed.** Run Easter Bunny Competition, £100 budget, contact school to draw pictures. A vote was taken and all agreed **Action:** Cllr Snelling organise forms etc. Cllr Comstive speak to school re drawings.

21/029 To receive correspondence from the SSDC / SCC: None

21/030 To receive and discuss Parishioner Correspondence

1. Email received from a concerned resident about the amount of litter at White Post Garage, and also at the back of the car sales area. This was discussed and it was proposed that Cllr Sugg would visit and speak to the Manager. She would advise them that they have 2 weeks to clear all rubbish and make the relevant changes otherwise we would then need to involve environmental health.

Action: Cllr Sugg to speak to manager.

2. Complaint received from a parishioner about a Belgian Shepherd Dog being trained at the recreation ground. They felt that the training was quite aggressive and it should only be done in a controlled environment. **Action:** Clerk to speak to the PCSO and ask him if he could possibly speak to owner.

3. Email received from Odcombe PC inviting ECPC to join with them and other local PC too collaborate in the future, about any change to local authorities. This was discussed and it was felt that this could only be of benefit. **Action:** Clerk to advise OPC.

21/031 Discuss Working Groups

1. The Pavilion Modernisation: Cllr Sugg advised that the working group will be having a zoom meeting on Wednesday 17th February with architect Alan Young to go through the plans that he has sent to Cllr Hodge. Cllr Hoge will circulate plans to working group. Once meeting has been held, a date for an extraordinary meeting can be booked, to update all Councillors.

2. Future Finance: Nothing to Discuss

3. Cemetery Land Purchase. Cllr Sugg advised that another letter had been sent to the land owner of the area which surrounds the cemetery. And also that same letter has been emailed to the family and we await a response.

21/032 Group Representative Reports

Village Hall – Cllr M Chepstow. Nothing to report

Alms Houses – Chairman B. Sugg . Nothing to report

Primary School – Cllr. R Comstive. Nothing to report

Social & Wellbeing- Cllr S Snelling Nothing to Report

21/033 To discuss and identify Highways Issues and resolve.

21/034 To discuss and identify items for the Village Ranger. Cllr Hodge advised that there was a huge amount of rubbish in a paddock which borders' footpath Y9/28 Moor Lane. Although this is private land it was felt that because there is a freezer which could possibly leak chemicals and what looks to be tins of paint which could leak and pollute the area, it was felt that Street Scene Should be contacted and asked if there is anything that can be done **Action:** Clerk to contact Street Scene for advice.

21/035 To discuss and resolve the following topics; Resolution sought to exclude the public. None

3. Agenda items for Wednesday 10th March 2021. Dog waste bin in the Paddock, Standing orders.

21/036 Finance To approve the following items of expenditure and those paid under delegated powers.

Description	Amount Inc VAT
Previous Balance	£60,695.15
Funds as of 31st January 2021	£26,889.41
 Monies in January 2021	
Pre School Rent	£471.65
HMRC	£1,237.53
Total	£1,709.18

Paid Out in January 2021

J A Stewart tree Surgery (tree in Paddock)	£300.00	
Claire's Cleaning	£75.00	
K M Dike Ground Maintenance	922.26	
Clerk Wage, office & broadband, Amazon Vouchers	£843.37	
Clerk Reimbursement (Trees, Lights, Batteries)	£178.92	
S & D Services (village drains)	£2,500.00	£416.67
PKF Little John (audit)	£360.00	£60.00
CPRE (annual membership)	£36.00	
S Snelling (Christmas expenses)	£140.78	
Dag Design (Yearly Uploads)	£150.00	
Viking Stationary	£61.03	£6.89
Glasdon UK (Grit Bin)	£126.48	£21.08
Transfer to Future Projects Account	£30,000	

Total **£35,693.84**

February invoices

KM Dike	£922.26
Claire's Cleaning	£125.00
Salc (Councillor Training)	£50.00
Clerk Wage/ Overtime/ office/broadband/ Amazon reimbursement	£989.42
Total	£2,086.68

Balance Brought Forward **£24,802.73**

Projects Account Balance £59,910.00

Proposed: Cllr Shepstone **Seconded:** Cllr S Snelling

Meeting concluded at 20.58