



## EAST COKER PARISH COUNCIL

Members of the public and press are entitled to attend the following meeting virtually via Zoom. In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution enters confidential session, when the public are lawfully excluded.

To: The Chairperson Mrs B Sugg and all members of East Coker Parish Council

You are summoned to attend the Monthly Meeting of East Coker Parish Council, to be held virtually via Zoom on **Wednesday 14<sup>th</sup> April 2021** commencing at **7pm** when the following business will be transacted.

Yours sincerely,

Jude Heggarty

Clerk and Proper Officer

**Please note that all Virtual meetings will be recorded. Recordings will be deleted once meeting minutes have been agreed. Anyone attending the meeting must be visible on the screen.** To ensure Council meetings are no longer in duration than 2 hours, especially for those Council members with full time jobs and young children at home, all meeting attendees are requested to adhere to the following meeting Standing Orders, thank you.

All conversations should be directed through the Chair.

County and District Councillors, will only have **3 minutes** to speak. Should any member of the public wish to attend or speak at this meeting then please email [Clerk@eastcokerparish.com](mailto:Clerk@eastcokerparish.com). Any public questions or observations regarding any agenda item should be emailed to the clerk prior to 4pm on the day of the meeting. Members of the public will be given a maximum of **3 minutes** to speak.

Only one person should speak at a time, and must go through the Chair.

Multiple conversations by Council members/public whilst the meeting is in session are not permitted.

Council members give their vote to a resolution by a verbal role call and show of hands.

### **Monthly Agenda – 14<sup>th</sup> April 2021 at 7.00pm**

**21/054** To receive any apologies and reasons for non-attendance.

**21/055** To receive any declarations of interest in items on this agenda.

**21/056** receive and approve the minutes of the Parish Council, meeting which was held on the 10<sup>th</sup> March 2021

#### **21/057 Public Question Time**

(1) Members of the Public

Sparks Presentation

Wessex Internet Presentation

(2) County / District Councillors short presentation on One Somerset.

(3) PCSO

#### **21/058 To discuss and make observations on SSDC - Planning Applications**

A **15/01000/OUT Location:** Keyford

B **20/03687/HOU Location:** Hunts House, Holywell, East Coker. **Application:** Erection of a two-storey extension at the rear, to include a balcony.

C **21/00679/HOU Location:** 32 Nash Lane East Coker Yeovil BA20 2HY **Application:** Demolition of Existing Detached Garage & Conservatory. Removal of Existing Bungalow Roof. Erection of New Roof to Create First Floor Accommodation, Rear Extension and Porch Extension with Internal Alterations.

D **21/00246/OUT Location:** 19 Helena Road, East Coker, BA20 2HQ **Application:** Outline application to construct a single storey dwelling/ bungalow to the rear of existing property with retention of existing drive and creation of 2 new parking spaces.

#### **21/059 Memorial Approvals.**

1. Additional inscription to remember Mrs A Howe

#### **21/060 Matters for discussion and resolution:**

1. Grants Information sheet amendments to be agreed.

2. Discuss and approve standing orders.

3. Discuss possible membership to Parish Online

4. OSR Grants Application

5. Return of in person meetings.

6. Village Litter Pick
7. Possibility of purchasing Remembrance Soldiers for the village
8. Village signs
9. Village sign refurbishment

**21/061 To receive the Clerk's report**

1. Insurance renewal

**21/062 To receive correspondence from the SSDC / SCC**

**21/063 To receive and discuss Parishioner Correspondence**

1. Parishioner complaint, regarding wire been put in gateway near church.
2. Another email received re rubbish in paddock beside footpath.

**21/064 Discuss Working Groups**

**Future Finance:** Pension

**Pavilion Modernisation:**

**21/065 Group Representative Reports**

Village Hall – Cllr M Shepstone

Alms Houses – Chairman B. Sugg

Primary School – Cllr. R Comstive

Health and Well Being – Village Celebration Cllr S Snelling

**21/066 To discuss and resolve the following topics;**

Resolution sought to exclude the public (*Non Parish Council Members*)

1. To discuss and vote on Village Ground Maintenance Tenders
2. Clerks Pension

**21/067 To discuss and identify Highways Issues and resolve.**

**21/068 To discuss and identify items for the Village Ranger**

**21/069 Agenda items for the next meeting, Wednesday 12<sup>th</sup> May 2021.**

**21/070 Finance**

To approve the following items of expenditure and those paid under delegated powers.

Description	Amount Inc VAT	VAT
Previous Balance	£23,043.73	
Funds as of 31 <sup>st</sup> March 2021	£12,113.80	
Monies Paid to ECPC in March		
Cemetery Fees	£1,271.79	
EC Pre School	£575.25	
<b>Total:</b>	<b>£1,847.04</b>	
<b>To be Paid in March</b>		
Water to Business (Pavilion)	£119.42	
Ranger Scheme (July, Aug, Sept 2020)	£2,164.50	£360.00
Ranger Scheme (Oct, Nov, Dec 2020)	£1,831.50	£305.25
Clair's Cleaning	£100.00	
KM Dike	£922.26	£167.59
Clerk Wage/ office/broadband/ Stationary	£807.64	
South West Signs	£270.00	£45.00
CCM (Pat Test)	£96.00	£16.00
Electricity Bill	£1,004.10	£167.35
Litter Picking Kit	£309.67	£61.93
Old Mill Xero Fees	£161.28	£26.88
Dag Design	£40.00	
Artisan Plumbing (Pre School Tap)	£43.20	£7.20
SLL ( Chapel Path)	£4716.00	£786.00
Fire Check	£83.40	£13.90
Burton Signs	£108.00	£18.00
<b>Total</b>	<b>£12,776.97</b>	<b>£1,991.10</b>
<b>To Pay in April</b>		
SALC Training	£30.00	
SALC Training	£50.00	
Claire's Cleaning	£100.00	

Water to Business (Cemetery)	£105.88
Clerk	£743.37
Easter Egg hunt	£118.98
KM Dike (awaiting invoice)	
<b>Total</b>	<b>£1,148.23</b>
 <b>Balance Carried Forward</b>	 <b>£10,965.57</b>
 Projects Account Balance	 £59,910.00

**Above figures will be subject to change due to receipt of any outstanding invoices.**