



EAST COKER PARISH COUNCIL

Members of the public and press are entitled to attend the following meeting socially distanced meeting. In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution enters confidential session, when the public are lawfully excluded.

To: The Chairperson Mrs B Sugg and all members of East Coker Parish Council

You are summoned to attend the Monthly Meeting of East Coker Parish Council, to be held in person on the 19th May 2021 7pm. At **East Coker Village Hall** when the following business will be transacted.

Yours sincerely,

Jude Heggarty

Clerk and Proper Officer

To ensure Council meetings are no longer in duration than 2 hours, all meeting attendees are requested to adhere to the following meeting Standing Orders, thank you.

All conversations should be directed through the Chair.

*County and District Councillors, will only have **3 minutes** to speak. Should any member of the public wish to attend and speak at this meeting then please email Clerk@eastcokerparish.com. Any public questions or observations regarding any agenda item should be emailed to the clerk prior to 12 noon on the day of the meeting. Members of the public will be given a maximum of **3 minutes** to speak.*

*Multiple conversations by Council or members of the public whilst the meeting is in session are **NOT** permitted. If this occurs you will be requested to leave the meeting.*

Council members give their vote to a resolution by a show of hands, and this decision cannot come back to Council for 6 months.

Yours sincerely,

Jude Heggarty

Clerk and Proper Officer

Monthly Agenda – 19th May 2021 at 7.00pm

21/075 To receive any apologies and reasons for non-attendance.

21/076 To receive any declarations of interest in items on this agenda.

21/077 receive and approve the minutes of the Parish Council, meeting which was held on the 14th April 2021.

21/078 Public Question Time

- (1) Members of the Public
- (2) County / District Councillors short presentation on One Somerset.
- (3) PCSO

21/079 To discuss and make observations on SSDC - Planning Applications

A **15/01000/OUT Location:** Keyford

B **21/01298/PDE Location:** 35 Helena Road East Coker Yeovil Somerset BA20 2HQ.

Application: Single storey rear extension (i) the projection of the rear extension beyond the rear wall is 5.70m (ii) the maximum height of the extension is 3.30m (iii) the height at the eaves of the extension is 3.00m.

C **21/01552/HOU – Location:** 6 Amberley, Long Furlong Lane, East Coker **Application:** to erect a single side storey utility room.

21/080 Memorial Approvals. New Memorial to remember Mr and Mrs A F Snelling

21/081 Matters for discussion and resolution:

1. Clerks working Hours
2. Sign placement license.
3. Agree Standing orders.
4. Vacancy for New Councillors

21/082 To receive the Clerk's report

1. Councillor Allowances

21/083 To receive correspondence from the SSDC / SCC

21/084 To receive and discuss Parishioner Correspondence

21/085 Discuss Working Groups

- 1 The Pavilion Modernisation**
- 2. Future Finance a. Pay Roll b. Pension**
- 3. Health and Well Being a. Spring Litter Pick b. Plant Trail c. Bus Shelter Book Swap d. Scarecrow Competition.**

21/086 Group Representative Reports

Village Hall –

Alms Houses – Chairman B. Sugg

Primary School – Cllr. R Comstive

21/087 To discuss and identify Highways Issues and resolve.

A37. Significant work (£300k approx.) to substructure of highway between Fairhouse and Hoopers lane including resurfacing will be taking place during August/September 2021.

21/088 To discuss and identify items for the Village Ranger

21/089 To discuss and resolve the following topics;

Resolution sought to exclude the public (*Non Parish Council Members*)

1. Verge Cutting

21/090 Agenda items for the next meeting, Wednesday 9th June 2021.

21/020 Finance

Description	Amount Inc VAT
-------------	----------------

Previous Balance	£12,113.80
------------------	------------

Funds as of 30 th April 2021	£57,023.76
---	------------

Monies Paid to ECPC in April

Cemetery Fees	£32.37
---------------	--------

EC Pre School	£471.65
---------------	---------

SSDC Precept	£56,514.55
--------------	------------

Bank Error	£5.19
------------	-------

Total:	£57,023.76
---------------	-------------------

April cheques not yet cashed	£922.26
------------------------------	---------

Paid out in April

Bank Error	£5.19
------------	-------

Viking Stationary	£69.10
-------------------	--------

SALC Training	£30.00
---------------	--------

SALC Training	£50.00
---------------	--------

Claire's Cleaning	£100.00
-------------------	---------

Water to Business (Cemetery)	£105.88
------------------------------	---------

Clerk	£743.37
-------	---------

Easter Egg hunt (S Snelling)	£118.98
------------------------------	---------

OSR Grant	£500.00
-----------	---------

Parish Online membership	£129.60
--------------------------	---------

Simon Lester	£60.00
--------------	--------

Currys	£118.58
--------	---------

WH Smith (Councillor Information Files)	£143.91
---	---------

Old Mill (Quarterly xero Charge)	£40.32
----------------------------------	--------

Zoom subscription	£143.88
-------------------	---------

Total	£2,358.81
--------------	------------------

To Pay in May

KM Dike	£1005.32
---------	----------

Claire's Cleaning	£100.00
-------------------	---------

Zurich Insurance	£1168.96
------------------	----------

Book Swap Shelf Cost	£70.85
----------------------	--------

Clerk Wages with OT, Office, Broadband, office equipment	£970.62
--	---------

Flaydemouse (printing)	£75.00
------------------------	--------

SALC (Training)	£30.00
Triangle Plants	£88.44
Council Allowances	TBC
TOTAL	£3,509.19
Balance Carried Forward	£53,514.57
Projects Account Balance	£59,910.00

Above figures will be subject to change due to receipt of any outstanding invoices.

Annual Parish Council Meeting Agenda – 19th May 8pm

- 21/090** To receive any apologies and reasons for non-attendance
- 21/091** To receive any declarations of interest on items on this agenda
- 21/092** To receive Chairperson's annual report
- 21/093** Election of Chairperson
- 21/094** Election of Vice Chairperson
- 21/095** Matters for discussion and resolution:
 - 1. Roles and Responsibility's
 - 2. Councillor Vacancies