

East Coker Parish Council Minutes 19th May 2021

Attendees: Chairperson B Sugg, Cllr. M. Beckerleg, Cllr H Cowan, Cllr S Snelling, Cllr D Mead, Cllr Cllr T Wilkins, Cllr S Bridgford-Whittick, Cllr L Mills, Cllr P Hodge, Clerk J. Heggarty. Public Attendance: D Cllr G Seaton and 4 members of the public.

Meeting commenced at 7.00pm at East Coker Village Hall

Cllr Sugg began by advising everyone that the meeting would be recorded.

21/075 To receive any apologies and reasons for non-attendance. Cllr R Comstive and D Cllr N Clark, Cllr B Bennett

7.02 Cllr Cowen arrived.

21/076 To receive any declarations of interest in items on this agenda. Cllr Hodge on item 21/081.4

21/077 receive and approve the minutes of the Parish Council, meeting which was held on the 14th April 2021. **All Agreed.**

21/078 Public Question Time

(1) Members of the Public

(2) County / District Councillors. D Cllr G Seaton delivered her report.

(3) PCSO

21/079 To discuss and make observations on SSDC - Planning Applications

A **15/01000/OUT Location:** Keyford Cllr Bennett emailed Clerk prior to the meeting to advise that he had agreed all information about the changes to the Road on Hendford Hill, with Barwick and Stoford PC and their Clerk would submit the form to the HSE as so as it was available on line. The HSE website is currently unavailable.

B **21/01298/PDE Location:** 35 Helena Road East Coker Yeovil Somerset BA20 2HQ.

Application: Single storey rear extension (i) the projection of the rear extension beyond the rear wall is 5.70m (ii) the maximum height of the extension is 3.30m (iii) the height at the eaves of the extension is 3.00m. Application was discussed. **Proposal:** ECPC have no objections. **Proposed:** Cllr L Mills

Seconded: Cllr Bridgford-Whittick A vote was taken and all agreed. **Action:** Clerk to email planning

C **21/01552/HOU – Location:** 6 Amberley, Long Furlong Lane, East Coker **Application:** to erect a single side storey utility room. Application was discussed. **Proposal:** ECPC have no objections.

Proposed: Cllr M Beckerleg **Seconded:** Cllr S Snelling A vote was taken 7 agreed with 1 abstention.

Action: Clerk to email planning

21/080 Memorial Approvals. Permission of a new memorial to remember Mr and Mrs A F Snelling was given **Proposed:** Cllr D Mead **Seconded:** Cllr L Mills. **Action:** Clerk to contact Stone Mason

21/081 Matters for discussion and resolution:

1. Clerks working hours were discussed. Cllr Sugg advised that Clerk had now got another part time job and she would fit her PC hours around that. It was agreed that clerk would update the web site stating that a message can be left on the answer phone, and she would return call as soon as possible Or an email can be sent. **All Agreed**

2. Signs for the village were discussed. Clerk advised that a license was needed to place signs on the highway. The cost of this is £600. A vote was taken and all agreed. **Action:** Clerk to apply for licence.

3. Cllr Sugg suggested the location of the signs would be 1 on the straight road coming into the village from Gooselade end, 1 at Gullivers Grave leading down to Holywell, 1 on Yeovil Road, just up from Dunnocks Lane and 1 on Halves Lane, just after Mill Lane turn off. A vote was taken 7 in favour and 1 abstention.

3. Agree Standing orders were emailed to Councillors prior to the meeting so that they could be agreed. A vote was taken an all agreed that they can be adopted by ECPC. **Action:** Clerk to organise for them to be updated on the web site.

4. Cllr Sugg advised that there are 2 vacancies for New Councillors. Three people had sent letters of intent in to the Clerk and these had been circulated to all Councillors prior to the meeting. All applicants were at meeting and were requested to leave so a vote could be taken. Cllr Sugg asked for Proposal. Applicant 1 was proposed by Cllr Mills and seconded by Cllr Mead. A vote was taken and 8 votes were received.

Applicant 2 was Proposed by Cllr Cowen and Seconded by Cllr Mead. A vote was taken and 2 votes were received.

Applicant 3 was Proposed by Cllr Beckerleg and Seconded by Cllr Wilkins. A vote was taken and 6 votes were received. Cllr Sugg invited applicants back into the meeting. The 2 new councillors who were elected are Cllr Cherrie Warwick-Mortimer and Cllr Sandi Wintersgill. Cllr Sugg welcomed the new Councillors and asked them to join the meeting and thanked the other candidate for applying and attending **Action:** Clerk to do all relevant paperwork and inform SSDC and have web site updated.

21/082 To receive the Clerk's report

1. Clerk reminded all Councillors that they needed to return their allowances forms asap.
2. Clerk advised she had been Cc'd into a Parishioners correspondence letter regarding footpath Y9 being turned into a Bridlepath. They are concerned about safety, as the path does not lead anywhere so horses would just have to turn at the end of the path and return the way they came.

Action: Cllr have requested Clerk contact Rights of Way Modification and Commons Officer to see if both kissing gate on this path are to be removed or just one.

21/083 To receive correspondence from the SSDC / SCC None

21/084 To receive and discuss Parishioner Correspondence .

21/085 Discuss Working Groups

- 1 The Pavilion Modernisation group advised that they would be having a working group meeting the week commencing the 24th May.
3. **Future Finance** Clerk advised that she had found someone to undertake the job of pay role for £350.00 per annum. Saving the PC £250.00 per annum. A vote was taken and all Councillors were all in favour of this. **Action:** Clerk to organise payroll transfer **b.** Clerk advised that she had been in contact with the LGPS and that her Pension was being set up. 7.47 C Cllr M Keating joined meeting and delivered his report.
4. **Health and Well Being** Cllr Snelling spoke about the following. Spring litter pick. It was decided that once we knew how many people would be taking part, we would then decide where the equipment would be collected from. **b.** Plant Trail has been planned by a Parishioner, for the village and all monies raised will go to a charity of their choice. **c.** Bus Shelter Book Swap has had a re vamp with a new shelf. It is now being looked after by Mr Shayler who is doing a wonderful job at keeping it looking neat and tidy, so a very big thank you to him for taking this job on. **d.** Scarecrow Competition was discussed and it was decided that this would be done next year.

8.02 pm Agm commenced See below

8.18 Normal meeting commenced.

21/086 Group Representative Reports

Village Hall – Cllr Mills volunteered to be the ECPC representative.

Alms Houses – Chairman B. Sugg reported that one of the houses were having new windows.

Primary School – Cllr. R Comstive No Report

21/087 To discuss and identify Highways Issues and resolve.

A37. Significant work (£300k approx.) to substructure of highway between Fairhouse and Hoopers lane including resurfacing will be taking place during August/September 2021.. Cllr were concerned of possible diversions being put through the village when these works were being carried out so it

was decided that the Clerk would contact Highways with the PC concerns and request ongoing updates.

21/088 To discuss and identify items for the Village Ranger. Footpath sign at the end of Moor Lane needs trimming.

21/089 To discuss and resolve the following topics;

Resolution sought to exclude the public (*Non Parish Council Members*)

1. Verge Cutting needs to be done. All Agreed. Cllr Mead to organise with contractor.

21/090 Agenda items for the next meeting, Wednesday 9th June 2021. Paddock footpath, Tellis Cross Playing Fields.

21/091 Finance

Description	Amount Inc VAT
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Previous Balance	£12,113.80
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Funds as of 30 th April 2021	£57,023.76
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Monies Paid to ECPC in April

Cemetery Fees	£32.37
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EC Pre School	£471.65
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SSDC Precept	£56,514.55
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Bank Error	£5.19
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Total:	£57,023.76
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April cheques not yet cashed	£922.26
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Paid out in April

Bank Error	£5.19
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Viking Stationary	£69.10
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SALC Training	£30.00
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SALC Training	£50.00
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Claire's Cleaning	£100.00
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Water to Business (Cemetery)	£105.88
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Clerk	£743.37
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Easter Egg hunt (S Snelling)	£118.98
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OSR Grant	£500.00
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Parish Online membership	£129.60
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Simon Lester	£60.00
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Currys	£118.58
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WH Smith (Councillor Information Files)	£143.91
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Old Mill (Quarterly xero Charge)	£40.32
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Zoom subscription	£143.88
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Total	£2,358.81
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To Pay in May

KM Dike	£1005.32
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Claire's Cleaning	£100.00
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Zurich Insurance	£1168.96
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Book Swap Shelf Cost	£70.85
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Clerk Wages with OT, Office, Broadband, office equipment	£970.62
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Flaydmouse (printing)	£75.00
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SALC (Training)	£30.00
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Triangle Plants	£88.44
Council Allowances	TBC
TOTAL	£3,509.19
Balance Carried Forward	£53,514.57

Projects Account Balance	£59,910.00
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Finance :- Proposed Cllr Snelling Seconded: Cllr Beckerleg. All Agreed.

Above figures will be subject to change due to receipt of any outstanding invoices.

21/090 To receive any apologies and reasons for non-attendance. Cllr Bennett, Cllr Comstive and D Cllr Clark

21/091 To receive any declarations of interest on items on this AGM agenda

21/092 Chairperson Sugg delivered the following report.

When I gave this report last year, who would have thought that a year later we would only just be coming out of lockdown. This past year has been very different, with a lot of our time being taken up doing our best to deal with the Parish needs in these very difficult times.

We set up help zones and with the help from the café a food bank, a Friday Market at the recreation ground was organised, which has been great for those who have been unable to get to the shops.

A massive thank you to John and Sandra Snelling who have worked so hard during the pandemic producing the Coker Corona which has kept *everybody* informed. They organised many events to keep the village in great spirits. VE Day Celebrations, Scarecrow Competition, Christmas decoration Competition, Valentine Poetry and an Easter Egg Hunt to name a few.

The Village book swap has been set up at the Bus Shelter and is proving to be a real success.

The Cemetery has had the path resurfaced, planning permission for the new Pavilion has been applied for, so we are looking forward to a shiny new Pavilion in the not-too-distant future.

Thank you to Paula and Mike for bringing our accounts into the 21st century by installing Xero.

Thank you Binny and Richard for their work on Planning Issues and Keyford.

When I took on Chairperson 6 years ago, I had a few goals and I hope between us all, we have met most of them. To get a full Council was one, which we have achieved most of the time. To make signage clear and presentable, to finish the Neighbourhood Plan was our biggest achievement. Also a new Pavilion which is in the offing, and of course my favourite, to make sure all the drains are running correctly. Not quite there with all this rain and Burton still has its problems.

It's just left to thank D Cllr Seaton, D Cllr Clark, C Cllr Keating for all their support, and all Parish Councillors who bring such a wide range of qualities to this Council, one we can be very proud of and lastly Jude for all her work, help and support. I wish my predecessor all the very best and I will always be on the other end of the phone if you need help.

I think 3 minutes is up so thank you all so very, very much. What a wonderful parish. We are so lucky to live here.

21/093 Election of Chairperson. Cllr Sugg asked if anyone wished to take on Chairperson role as she was standing down. Cllr Bridgford-Whittick volunteered. A vote was taken and all agreed in Favour of Cllr Bridgford-Whittick

21/094 Election of Vice Chairperson. Cllr Sugg asked if anyone wished to take on role of Vice Chairperson. Cllr Mills volunteered. A vote was taken and all agreed in favour.

21/095 Matters for discussion and resolution:

1. Roles and Responsibilities were spoken about and allocated. These will be drawn up by the Clerk and distributed to all Councillors and updated on the website.

AGM finished 8.17

