

East Coker Parish Council 9th June 2021 Minutes

Attendees: Chairperson S Bridgford-Whittick, Vice Chair L Mills, Cllr H Cowan, Cllr T Wilkins, Cllr P Hodge, Cllr R Comstive, Cllr B Sugg, Cllr S Wintersgill, Cllr J Bennett, Cllr Warwick-Mortimer. Cllr Snelling joined via zoom so not able to vote. Clerk J. Heggarty. Public Attendance: D Cllr G Seaton, D Cllr N Clarke, C Cllr Mark Keating and 1 member of the public.

Meeting commenced at 7.00pm at East Coker Village Hall

Chairperson S Bridgford-Whittick began by advising everyone that the meeting would be recorded.

21/001 Apologies and reasons for non-attendance. Cllr M Beckerleg, Cllr D Mead

7.02 Cllr Sugg arrived.

21/002 To receive any declarations of interest in items on this agenda. Cllr Sugg on agenda item 21/009.2. Cllr Warwick-Mortimer on agenda item 21/010.1

21/003 receive and approve the minutes of the Parish Council, meeting which was held on the 19th May 2021. **All Agreed.**

21/004 Public Question Time

(1) There were no public questions

(2) County / District Councillors. C Cllr M Keating and D Cllr G Seaton delivered their report.

(3) PCSO was not in attendance

21/005 To discuss and make observations on SSDC - Planning Applications

A **15/01000/OUT Location:** Keyford Cllr Bennett reported that the HSE Web site is now back online and it is hoped that the form will be submitted in June.

B **21/00938/HOU Location:** 17 Lower Wraxhill Road. Application: Single Storey extension and new garage. This application was discussed. **Proposal:** ECPC approve the proposed design subject to the following:- Completion of the Bat Survey and the installation of car charging points, as per the ECPC Environmental policy which was adopted in January 2021. **Proposed:** Cllr J Bennett **Seconded:** Cllr Bridgford-Whittick. A vote was taken with 9 in favour with 1 abstention. Motion carried. **Action:** Clerk to email planning.

C. **21/01561 Location:** OS 5434 Redlands Lane, **Application:** Erection of a steel framed open fronted building. **Proposal:** Application already approved so no comment or action

19.20 Mark Keating and Cllr Sugg left meeting

19.23 Cllr Sugg re-joined the meeting

21/006 Memorial Approvals. Permission of a new memorial to remember The Late Mr Colin Mountain. **All Agreed.** **Action:** Clerk to contact Stone Mason.

21/007 Matters for discussion and resolution:

1. Paddock Pathways quotes were emailed to councillors prior to meeting. It was decided that the quotes that Cllr Comstive had got were too high, as the budget had been set at £5000.00. Cllr Comstive asked all Cllr, if he was able to get the quotes to £5000.00 or under, would people be keen to take this project forward, as getting quotes was proving very difficult? **Proposal:** Councillors would be happy to take the project further if the quotes came in at £5000.00 or under. A Vote was taken 9 in Favour and 1 against motion carried. **Proposed:** Cllr Cowan **Seconded:** Cllr L Mills **Action:** Cllr Comstive to look at getting further quotes. D Cllr Seaton, will also investigate to see if there would be any grants available to the PC to put toward this project.

2. Clerk advised Cllr that the License costs had increased for the Village Sign. **Proposal:** Clerk said that because the license is for 4 signs the charges have go up to £450.00 plus administration and solicitors' fees. This would increase the cost to around £1000.00. **Proposed:** Cllr S Bridgford-Whittick **Seconded:** Cllr B Sugg. A vote was taken. 8 in favour, 1 against and 1 abstention. **Action:** Clerk to contact Highways to proceed.

3. Accounting Statement was emailed to all Councillors prior to the meeting. Cllr Bridgford Whittick proposed that it was all in order and should be agreed and signed off. **Proposed:** Cllr B Sugg **Seconded:** Cllr P Hodge. A vote was taken and all agreed.

4. Internal audit governance statement was emailed to all Councillors prior to the meeting. There were no question from Councillors, so Cllr Bridgford Whittick proposed that it was all correct and should be signed off. **Proposed:** Cllr L Mills **Seconded:** Cllr J Bennett. A vote was taken and all agreed.

5. Cllr Hodge advised that she thought that the housing assessment need and the Neighbourhood Plan needs to be brought up to date. Cllr Mills is going to look at the Neighbourhood Plan and see which parts need to be amended in line with the number of properties which have been built since its publication. Cllr Hodge also advised that there was a planning course offered to all councillors by Simon Williams. This would be £800 for the entire group, run over 2 evening of 3-hour sessions.

Proposal: Cllr Mills to look at NP updates and liaise with Cllr Hodge and Cllr Hodge will email some possible training dates across. **Proposed:** Cllr P Hodge **Seconded:** Cllr H Cowen A vote was taken and all agreed. **Action:** Cllr Mills to look at NP and Cllr Hodge to send out possible training dates.

6. Cllr Bridgford-Whittick proposed that the Pavilion Modernisation Project went ahead. **Proposed:** Cllr Bridgford-Whittick **Seconded:** Cllr R Comstive A vote was taken and all agreed.

21/008 Clerks Report: Clerk advised all new Councillors that she would be sending the ECPC email details out.

8pm D Cllr left meeting

21/009 Correspondence from SSDC/ SCC

1. Email received from SSDC just to advise the PC that they had had an email regarding complaint about school traffic. It advised that no action would be taken as this was a historical problem which was not solvable due to area. No further action.

2. Email was received from SCC regarding upgrade to Footpath Y35/ Y46. They advised that there was a consultation report being produced and would be circulated when it was complete. **Action:** Clerk will contact County and request to be forwarded the report and all definitive maps once completed.

8.16 D Cllr Seaton and member of the public left meeting.

21/010 Parishioners Correspondence

1. Email received from a parishioner, advising their retaining wall had been damaged by a verge cutter in February. Cllr Sugg advised that there was no verge cutting which had been organised by the PC in February so the PC could not be blamed. **Action:** Clerk to advise parishioner that the PC could not be held accountable for the damage.

2. Clerk said she had received a call from a parishioner, complaining about the sculptures in the Chapel for the Od Art Festival and also the pews and prayer books had been moved. Clerk explained that the exhibit was only for a few days and then everything would be put back in its place.

3. Clerk received a call from a parishioner regarding a rabbit hole in the cemetery. Clerk said she had organised for the hole to be filled in by K M Dike.

4. Letter received from Greenslade Taylor Hunt regarding possible development of the land at Windsor Cattery. It was decided that the Clerk should respond and advise that their comments had been noted and draw their attention to Section 6 (Housing in East Coker) of the NP. **Action:** Clerk to respond with above comments.

5. A complaint was received, about very bright lights at the Helyar. However since receiving the email, Cllr Sugg says she has visited the parishioner and the problem seems to have been resolved.

21/011 Discuss Working Groups

1. The Pavilion Modernisation: Cllr Hodge advised that she had taken over as Chair of the group. Cllr Wintersgill would take minute at all of their future meetings and would distribute to all Councillors prior to the monthly meetings. Cllr Hodge also advised that she was in the process of applying to SSDC for the 106 monies which are due. Cllr Hodge also advised that she had been in touch with a grants consultant (Louise Treacher) to look at what grants would be available to help fund the project. Cllr Bridgford-Whittick said that some sort of fund raising would be a good idea and asked Councillors to think of different ideas. He also advised that he would be liaising with the architect

Alan Young to submit the planning application. It is believed that the PC would be entitled to a discounted rate for the planning application, so the Clerk will investigate this.

2. Future Finance: This has been covered on items 21/007.3 and 21/007.4

3. Health and Well Being: Nothing was discussed

21/012 Group Representative Reports

Village Hall – Cllr Mills No report to give, but Clerk will contact Village Hall secretary to advise Cllr Mills is the new representative.

Alms Houses – No report to give

Primary School – No report to give

21/013 To discuss and identify Highways Issues and resolve. None

21/014 To discuss and identify items for the Village Ranger. None

21/015 To discuss and resolve the following topics;

Resolution sought to exclude the public (*Non Parish Council Members*)

21/016 Agenda items for the next meeting, Wednesday 14th June 2021.

21/017 Finance

Description

Amount Inc VAT

Previous Balance

£66,778.75

Funds as of 1st June 2021

£62,417.51

Monies in May 2020

Pre School Rent

£471.65

Cemetery

£107.90

HMRC

£2,812.10

Currys refund

£59.99

Total

£3,451.64

Paid Out in May 2021

KM Dike

£922.26 last month's Cheq

KM Dike

£1,005.32

Claire's Cleaning

£100.00

Zurich Insurance

£1168.96

Clerk Wages with OT, Office, Broadband, office equipment

£970.62

Flaydemouse (printing)

£75.00

SALC (Training)

£30.00

Triangle Plants

£88.44

Design on Iron (Cockerels)

£125.00

Council Allowances

£520.00

EDF (pavilion elec)

£293.27

Book swap

£70.85

M & S (photo frames)

£13.50

Viking stationary supplies

£109.51

Groves Garden Centre (vouchers)

£50.00

SSDC jan/feb/march ranger

£2,164.50

Village Hall Hire

£63.00

Bradfords (Man hole Cover)

£42.65

TOTAL

£7,812.98

June Invoices

K M Dike

£1,005.32

Dag Design (Coms Equipment)

£55.00

Ranger Scheme April 2021

£745.92

Chalmers Accountant

£312.00

Village Hall Hire

£63.00

Clerk Wage/ OT/ Phone, broadband and office

£909.51

Total

£3,090.75

Balance Carried Forward

£59,326.76

Projects Account Balance

£59,910.00

Above figures will be subject to change due to receipt of any outstanding invoices

Signature of Chair

Signature of Clerk