

## East Coker Parish Council 8<sup>th</sup> September 2021 Minutes

**Attendees:** Cllr H Cowan, Cllr P Hodge, Cllr B Sugg, Cllr S Wintersgill, Cllr M Beckerleg, Cllr D Mead, Cllr Warwick-Mortimer, Cllr T Wilkins, Cllr J Bennett, Cllr P Hodge, Clerk J. Heggarty. Public Attendance: 2 members of the public. Meeting commenced at 7.00pm at East Coker Pavilion

Neither the Chair or the Vice Chair were present at the meeting so it was decided that Cllr P Hodge would chair this meeting.

**21/033** To receive any apologies and reasons for non-attendance. Chairman Bridgford Whittick, Cllr L Mills, Cllr S Snelling, D Cllr G Seaton, D Cllr N Clark, C C Cllr M Keating

**21/034** Receive declarations of interest for Cllr D Mead and Cllr B Sugg on agenda item 21/023.2 .

**21/035** The minutes of the Parish Council, meeting which was held on the 11<sup>th</sup> August 2021 were approved. **Proposed:** Cllr H Cowan **Seconded:** Cllr D Mead. **All agreed**

### **21/036 Public Question Time**

- (1) Members of the Public 2 members of the public spoke about a proposed planning application which was due to be submitted in late September or early October. The proposed site is around 5 acres of grade 3 agricultural land which lies to east end of the village and sits between the Anchorage and Willow Cottage. The properties would be 4 self-build houses.
- (2) County / District Councillors. None
- (3) PCSO None

### **21/037 To discuss and make observations on SSDC - Planning Applications**

**A 15/01000/OUT Location:** Keyford

Cllr Bennett reported that the revamp of the HSE website stated that it is not the department for any highways issue, although this will be double checked. Another means of reviewing the proposal for Hendford Hill will be looked into if so. Aside from that, it was reported that there has been nothing new submitted by anyone with regard to this area for a number of months. **Action:** No action at this time.

**B 21/02470/HOU Location:** 47 Tellis Cross, East Coker **Application:** Erection of a single storey rear extension. ECPC had no objections to this application and are happy to support it. **Proposal:** ECPC support this application. **Proposed:** Cllr J Bennett **Seconded:** Cllr Warwick-Mortimer A vote was taken and all agreed. **Action:** Clerk to email SSDC Planning.

**C 21/02461/HOU Location:** 22 Helena Road East Coker **Application:** Demolition of existing garage, erection of a two-storey extension & new garage to side of dwelling with internal alterations. This application was discussed and it was felt that although quite large, it was in keeping with the properties in the surrounding area. **Proposal:** ECPC have no objection to this application.

**Proposed:** Cllr Warwick-Mortimer **Seconded:** Cllr S Wintersgill. A vote was taken with 9 in favour and 1 abstention. **Action:** Clerk to email SSDC Planning.

### **21/038 Memorial Approvals.**

1. Request received, to place a memorial bench in the cemetery. All Councillors thought that this would be a good idea but requested that it was either wooden or made from composite material which looks like wood. Clerk will speak to family and ask them for specifics and then refer them for approval to Cllr Cowan whose role it is to deal with Cemetery matters.

### **21/039 Matters for discussion and resolution:**

1. Paddock path. Cllr Cowan advised that he had so far received 2 quotes. One was for £4,380 and would use Lay-Go-Tex membrane and scalping's, and the other was £9,840 +VAT and would use interlocking mesh and gravel. Cllr Cowan advised that had also spoken to a company called Southern Counties which would use a composite material and said they thought it would cost around £7,000. However, they had not sent a quote yet. Cllrs requested that Cllr Cowan got a quote for this and bring it to the next PC meeting. **Action:** Cllr Cowan to get an official quote from Southern Counties.

2. Footpath Y9/46 . Consultation Report was discussed and it was agreed that our view had not changed and the PC were still against this footpath becoming a bridleway. **Action:** Clerk to Email Rights of Way Modification Officer to advise him that our objections remain the same.
3. Cemetery Policy and Fees were discussed and it was agreed that we would put the fees in October in line with the rate of inflation. Also, the cemetery fees need to be factored in when we have our precept meeting and into the 2022/23 budget.
4. Cllr Sugg advised that a lot of the footpath finger posts need repairing. It was suggested that it would be a good idea to photograph them and build a village log. Due to costs, it was decided that only a few would be done each year. **Action:** Cllr Wilkins volunteered to do log and report back at next PC meeting.
5. Now Covid regulations have been dropped it was decided that as long as Groups still take responsibility for cleaning all areas, that they would be allowed to use all the facilities again. **Action:** Clerk to email Football club to advise.

#### **21/040 To receive the Clerk's report.**

1. Clerk reported that licenses still had not been issued for the installation of the Village Signs. **Action:** Clerk to email D Cllr N Clarke and ask her to investigate.
2. Clerk advised that only the stones which had fallen into the stream by the Helyar had been re-bedded. She has been advised that the loose ones were not classed as urgent. She is going to investigate to see if the Parish Council could organise the repair.
3. The Wall beside the Millennium stone is in need of repair. Clerk has advised that she had spoken to the niece of the deceased land owner about the wall collapsing, and she asked Clerk to email her and she will forward that onto the Solicitor who is dealing with estate matters. Clerk advised that email has been sent. **Action:** Clerk to chase at the beginning of October if no response.
4. Clerk advised that SSDC wish to have a meeting to discuss Parish Councils expectation for the possibility of taking on the Tellis Cross Play Area. Cllrs agreed that Friday afternoons would be convenient. **Action:** Clerk to contact SSDC to arrange and update Cllr's.

#### **21/041 To receive correspondence from the SSDC / SCC**

1. Email from SALC was received asking if ECPC thought it would be beneficial to have Parish Elections for May 2022. It was felt that it would be a good idea. **Action:** Clerk to advise SALC

#### **21/042 To receive and discussed Parishioner Correspondence**

1. ECPC were CC'd in on an email which was sent to C Cllr Keating about Whistle Bridge and the volume of accidents that are occurring there. Cllr noted its content.

#### **21/043 Discuss Working Groups**

1. The Pavilion Modernisation working group met on the 7<sup>th</sup> September. Cllr Hodge advised that a successful meeting was had and that the Planning application would be submitted in September. She asked Council to start think about different groups who could be interested in using the new pavilion and also fund-raising ideas. She advised that the working group had a meeting with the cricket club but unfortunately all the maintenance and upkeep of the pitch would fall to the Parish Council. It was felt that we needed to investigate possibility's of other teams who may be able to contribute with maintenance. Cllr Hodge will write a brief piece for the Society Newsletter on the new Pavilion to see if any parishioners have any suggestions.
2. Future Finance (Budget) Cllr Hodge advised that using the Xero would be beneficial way to pull a quarterly expenditure report, so councillors would then know exactly what the expenditures had been against the budget. **Action:** Future Finance group have a meeting and see how this can be set up.
3. Well Being (Queens Jubilee and Walk to Discover) Cllr Wintersgill advised that the East Coker Wonder Walk was arranged. She advised Cllr Sugg was going to log the walk routes. She requested that Cllr Warwick-Mortimer speak to the school to ask if the children would colour in the Elves and Fairy templates. She asked for people to volunteer their help putting elves and fairies out the morning of the walk (10<sup>th</sup> October) and also to help at the village hall. Cllr Sugg and Cllr Wilkins volunteered their help.

#### **21/044 Group Representative Reports**

Village Hall – Cllr L Mills Nothing to report

Alms Houses – Chairman B. Sugg Nothing to report

Primary School – Cllr C Warwick-Mortimer Reported that she will have a meeting with the School Head once a term.

**21/045 To discuss and identify Highways Issues and resolve.** Cllr Mead advised that he thought the discover East Coker Maps need clearer walking routes. This will be looked at when we need to re-order the maps..

**21/046 To discuss and identify items for the Village Ranger.** Cllr Sugg to arrange for the sign post at school end of Moor Lane to be cleared of vegetation.

**21/047 To discuss and resolve the following topics;**

Resolution sought to exclude the public (*Non Parish Council Members*)

**21/048 Agenda items for the next meeting, Wednesday 13<sup>th</sup> October 2021.** Footpath finger posts. Queens Jubilee Celebrations.

# **21/049 Finance**

To approve the following items of expenditure and those paid under delegated powers.

| Description                              | Amount Inc VAT |
|--|----------------|
| Previous Balance                         | £56,697.00     |
| Funds as of 31 <sup>ST</sup> August 2021 | £56,264.17     |

## **Monies in Aug 2021**

|                 |         |
|-----------------|---------|
| Pre School Rent | £471.65 |
| Cemetery        | £93.27  |

**Total** **£564.92**

## **Paid Out in August 2021**

|  |                  |
|--|------------------|
| SALC affiliation Fees                  | £491.98          |
| Play Ground Inspection                 | £72.00           |
| K M Dike                               | £1,005.32        |
| Claire's Cleaning                      | £100.00          |
| HMRC                                   | £31.35           |
| Pensions contributions                 | £238.57          |
| Clerk, Wage, office, broadband & phone | £840.11          |
| Postage                                | £2.25            |
| Salc Training                          | £50.00           |
| Ranger June 2021                       | £932.40          |
| Stationary (Viking)                    | £84.30           |
| <b>Total</b>                           | <b>£3,846.03</b> |

## **To Be paid in September**

|                                       |                  |
|---------------------------------------|------------------|
| Clerk Wage, Office, Broadband, travel | £734.40          |
| Pension Contribution                  | £198.81          |
| K M Dike                              | £1,005.32        |
| Claire's Cleaning                     | £100.00          |
| <b>Total</b>                          | <b>£2,038.53</b> |

**Balance** **£54,225.64**

**Above figures will be subject to change due to receipt of any outstanding invoices.**

Projects Account Balance £59,910.00

Signed Chairperson .....

Signed Clerk .....