



## EAST COKER PARISH COUNCIL

### **Minutes – 13<sup>th</sup> July 2022 7pm**

**Attendance:** Cllr S Snelling, Cllr D Mead, Cllr Sugg, Cllr Wilkins, Cllr Comstive, Cllr Warwick-Mortimer, Cllr Hodge

**22/075** To receive any apologies and reasons for non-attendance. Cllr Cowen, Cllr Bennett, Cllr Wintersgill, Cllr Carter-Uren. Reason have been noted.

**22/076** To receive any declarations of interest in items on this agenda. Cllr Comstive and Cllr Snelling on item 22/079.C.

**22/077** To receive and approve the minutes of the Parish Council, meeting which was held on the 8<sup>th</sup> June 2022 .

**Proposed** Cllr Snelling **Seconded** Cllr Warick-Mortimer. A vote was taken 6 in favour with 1 abstention due to not attending the 8<sup>th</sup> June 2022 meeting.

#### **22/078 Public Question Time**

(1) 2 members of the public where present. One spoke in favour of item 22/079.c planning application 22/01500/OUT

(2) County Councillor Mike Hewittson delivered his report and left meeting at 7.30pm

#### **22/079 Planning application observations**

7.07 Below item was brought forward. Cllr Snelling and Cllr Comstive stood down

**C 22/01500/OUT Location:** Land to the rear of Long Acre 137 West Coker Road **Application:** Outline application with Access for the erection of 2 dwellings and associated infrastructure with all other matters reserved.

There had been a site visit to this location in early July. Cllr Sugg said this application would be classed as back filling. Cllr Warwick-Mortimer had concerns about a very large tree which was at the site. Cllr Hodge said that this application does not fit the ECPCNP Policy ECCN2 (General Design) or ECH3 (General Housing Consideration).

**Proposal:** ECPC object to this application and should it be approved, it would be back filling in a rural setting as defined in the SSDC local plan and it also does not fit the East Coker Neighbourhood Plan policy ECCN2 (General Design) or ECH3 (General Housing Consideration). **Proposed:** Cllr Hodge **Seconded:** Cllr Sugg a vote was taken. 4 In favour with 1 abstention. Motion Carried. **Action:** Clerk to update SSDC planning.

7.18 Cllr Snelling and Cllr Comstive re-joined meeting and 1 member of the public left.

**A 15/01000/OUT Location:** Keyford . No report to give.

**B 22/01554/HOU Location:** 21 Lower Wraxhil Road, East Coker **Proposed:** Garage Conversion and Internal alterations. This item was discussed. It was felt that the application was not increasing the current footprint of the property and the PC had no objections. **Proposal:** It is felt that as this application is not extending the current footprint of the property ECPC have no objection. **Proposed:** Cllr Wilkins **Seconded:** Cllr Sugg A vote was taken 6 in favour with 1 abstention. Motion Carried. **Action:** Clerk to update SSDC planning.

**D 22/01731/LBC Location:** 2 Holly Mews, Coker Court, **Application:** Installation of a vertical flue pipe to serve an eco friendly wood burning stove heat source within the ground floor sitting room.

**E 22/01407/HOU Location:** 2 Holly Mews, Coker Court, **Application:** Installation of a vertical flue pipe to serve an eco friendly wood burning stove heat source within the ground floor sitting room.

The above 2 items where discussed. Cllr Comstive observed that this was for a Eco wood burning stove which will be environmentally friendly, and it should be welcomed. He also said that we should support the opinion of the Conservation Officer. **Proposal:** ECPC do not object to either of these applications and welcomed the use of a Eco wood burning stove which will be environmentally friendly. ECPC also support the opinion of the conservation officer in this matter. **Proposed:** Cllr Mead **Seconded:** Cllr Comstive A vote was taken and all agreed. **Action:** Clerk to update SSDC planning.

**F 22/01548/HOU Location:** 11 Nash Lane, **Application:** 2 Storey side and rear extension. Incorporation of single Storey garage into the main house to be converted into a living space.

ECPC conducted a site visit at the above location in early July 2022 and discussed this application. Cllr Comstive felt that although this extension was sizeable it was of appropriate scale to the plot and was a sustainable form of

development and repurposing of the location. **Proposal:** ECPC have no objection to this application. It is agreed that this application is a sustainable form of development and repurposing, and is of appropriate scale to the plot.

**Proposed:** Cllr Sugg **Seconded:** Cllr Cllr Snelling. A vote was taken and all agreed. **Action:** Clerk to update SSDC planning.

G **22/00773/HOU Location:** 4 Wyvern Close East Coker **Application:** Alterations and the construction of a replacement garage, workshop and boot room extension, with en-suite bedroom over. This item was discussed. Cllr Wilkins said that there had been previous comment by ECPC regarding the size of this extension and the applicant had taken note of that and revised the plans to reflect this, and had now reduced the size. Cllr felt that this application was now acceptable and were happy to give their support. **Proposal:** ECPC observe and welcome that the plans have now been downsized, and now have no objection to this application. **Proposed:** Cllr Wilkins **Seconded:** Cllr Snelling A vote was taken and all agreed. **Action:** Clerk to update SSDC planning.

**22/080 Memorial Request:** To remember the late John Langdon and also a memorial request for the late Doreen Cardwell. There were no objections to either of these applications. **Proposed:** Cllr Sugg **Seconded:** Cllr Warwick Mortimer. All agreed **Action:** Clerk to update stone masons.

#### **22/081 Matters for discussion and resolution:**

1. Jubilee Celebrations feedback and report. Cllr Snelling advised that there had been nothing but positive feedback and praise from Parishioner for the events that ECPC put on for the Jubilee weekend. She said that everything had been a huge success. Cllr Hodge thanked the working group who organised these events and also others outside of the PC who put a huge amount of work in. She requested permission for the Clerk to transfer £1,984.00 into the pavilion account for funds raised. This included 2 Cllr allowances which they kindly also donated to the Pavilion Project.
2. Roles and Responsibility: Cllr Hodge said that she thought we need a specific role for communications to bring the PC into the 21<sup>st</sup> century. There were no volunteers in the room so she advised that she would speak to Cllr Wintergill as she thought she would be very good at this job.
3. Coker Corona. Cllr Snelling advised that she will only be producing one more issue of the Coker Corona and asked the room if there was anyone else who would take its production on. There were no volunteers so it was agreed that she will ask if anyone is interested in keeping it going in her final edition.
4. Land adjoining recreation ground at Long Furlong Lane. Nothing was discussed on this item.
5. The August meeting was discussed and it was decided that due to a lot of Cllr predicting they would not be present, this would mean that ECPC would have inadequate numbers and would not be able to conduct a legal meeting, so the next PC meeting will take place on September 8<sup>th</sup> 2022.
6. Store cupboard locks were discussed and it was decided that a combination lock should be put on the cupboard which houses the projector. Cllr Snelling and Clerk will investigate this after this meeting.
7. Village Maps. Cllr Snelling advised that the costs of producing an up to date walking map for the village to include Jubilee walk would be £390. Plus £100 for new artwork. **Proposal:** Cllr Snelling to discuss maps with Cllr Wilkins (who planned the Jubilee walk) and organise for them to be produced. **Action:** Cllr Snelling and Cllr Wilkins to organise amendment and then production. **Proposed:** Cllr Hodge **Seconded:** Cllr Sugg All agreed.
8. Recycling Leaflets. Cllr Wilkins requested permission to get recycling calendars printed on to cardboard and then distribute through the village for those who have recycling on a Wednesday. These would then be distributed by 2 members of the West Coker Scout Group who are raising money to go to the Scout Jamboree in 2023. The budget was set at £250.00 donation and £100 production. All Agreed. **Action:** Cllr Wilkins to produce and then drop leaflets to forementioned scouts for distribution.
9. A picture of the new Jubilee way markers was emailed to Councillor with the agenda. It was decided that Cllr Snelling and Cllr Wilkins would meet and discuss the design and bring it to the September meeting with costs.
10. Cllr Hodge advised that 6 Councillors had opted not to take their allowance this year. This meant the allowance budget would be in credit by £1,560.00 and possibly more if we did not recruit any new councillors this financial year. She suggested this amount could be transferred into the Pavilion fund. Cllr Wilkins suggested that £520.00 was put in the Pavilion fund and the remaining £1040 put into projects account. **Proposal:** £520.00 be transferred in to Pavilion Fund and £1040.00 into the Projects account. **Proposed:** Cllr Hodge **Seconded:** Cllr Snelling. A vote was taken and all agreed. **Action:** Clerk to transfer monies.

11. The Cemetery lack of land was discussed. It was agreed that Cllr Comstive would contact surrounding land owner and request that the Parish Council purchased a small parcel of this. Clerk will forward details of previous correspondence to Cllr Comstive and he would write to land owner. A vote was taken all agreed.  
**Action:** Clerk to forward correspondence to Cllr Comstive and he will write to land owner.
12. Paddock Path. Cllr Cowen had advised prior to the meeting, that the Contractor who we had instructed to update the paddock path could now not be contacted. Cllr requested that Cllr Cowen got another quote for the same materials and bring it to the September meeting. **Action:** Clerk to email Cllr Cowen with Cllrs comments.

**22/082 To receive the Clerk's report.** Clerk reported that there had been damage to the pre school fence, as one of the Coker Cockrel's goals had not been stored away when they were taken down in June and someone had moved it and put 2 holes in separate panels. Clerk advised that she had informed the football club and they had sent a cheque for the repair. They have also now moved the goal.

**22/083 receive correspondence from the SSDC / SCC**

**22/084 To receive and discuss Parishioner Correspondence**

**22/085 Discuss Working Groups**

1. The Pavilion Modernisation. Working group had had a meeting and Cllr Hodge asked for Cllr support to bring in a Consultant to work on possible funding and grants to move the Pavilion project forward. All Agreed. Cllr Snelling is to speak to a previous Consultant and see if he may be interested. It was also agreed that Cllr Sugg would speak with Cllr Comstive on the best way to get costings for the modernisation.
2. Future Finance. Cllr Hodge suggested that there may need to be a finance role created for taking the Pavilion modernisation forward and possibly incorporating the PC finance as well. She said that she and the Clerk would discuss this and bring a proposal to the September meeting.

Village Hall Cllr Carter-Uren Nothing to report

Alms Houses – B. Sugg Nothing to report

Primary School – Cllr C Warwick-Mortimer updated the following after meeting with the school Head.

The junior activity area in the playground has been dismantled due to age and safety aspects. The PTFA are attempting to raise funds to refurbish with a seating area for Juniors to gather. Employed a full-time caretaker who has been working on the school buildings with much improvement. He will be refurbishing the school hall during the summer months. Wall art will be painted, acoustic panels applied used & new blinds. Government have stipulated a 32½ hr week for all children, Juniors are already at that level, but infants need an extra 15 minutes to their week which will be reviewed, & applied during the school day. PCSO has been warning parents of their parking at the School, especially parking on the zigzag lines. PCSO will be issuing fines to parents who continue this practice. Parents standing in the road outside of school at home time, has been addressed in the newsletters, but School has no power to stop this taking place. Staffing in education is problematical throughout Somerset. There will be changes for the Autumn term with new teachers & administrative staff, as positions have become vacant due to promotion, retirements & moving to new positions locally.

**22/087 To discuss and identify Highways Issues and resolve.** Cllr Mead asked that the redundant sign at Green lane is removed. Cllr Sugg agreed to request the ranger to do this

**22/088 To discuss and identify items for the Village Ranger.** Cllr Mead advised that next week looked like it was going to be boiling hot and thought it was unfair to ask the Ranger to don thick protective clothing to trim in. Instead she asked for Cllrs approval to get her to paint the pavilion. She also asked if Cllr would be happy for her to purchase paint. All agreed that this would be in order.

**22/089 To discuss and resolve the following topics;**

Resolution sought to exclude the public (*Non Parish Council Members*)

Correspondence received from SSDC was received regarding arrangements should her majesty the Queen Pass away. It was felt by all that this should be dealt with by the Wellbeing group and Cllr Snelling requested clerk Email her information. **Action:** Clerk to forward SSDC correspondence to Cllr Snelling to action.

**22/090 Agenda items for the next meeting, Wednesday 8<sup>th</sup> September 2022** Finance Proposal, Communication Role,

**22/091 Finance**

To approve the following items of expenditure and those paid under delegated powers.

**July Invoices to be paid**

Clare's Cleaning	£180.00
Clerk wages	£890.88
Dag design	£130.00
HMRC	£61.09
Peninsula Pensions	£259.22
SIJ Entertainment	£350.00
Soft Surfaces	£3,240.00
SSDC	£1,152.44
KM Dike	Yet to arrive
<b>Total</b>	<b>£6,263.63</b>

**East Coker Parish Council Bank Account Balances as of the 30<sup>th</sup> June 2022**

ECPC Current Account	£55,373
ECPC Pavilion Fund	£75,756
ECPC Projects Account	£15,000
<b>Total</b>	<b>£146,129</b>