



## EAST COKER PARISH COUNCIL

Members of the public and press are entitled to attend the following socially distanced meeting. In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution enters confidential session, when the public are lawfully excluded.

To: All members of East Coker Parish Council

You are summoned to attend the Monthly Meeting of East Coker Parish Council, on the 9<sup>th</sup> August 2023 7pm.

At the **East Coker Pavilion** when the following business will be transacted.

*To ensure Council meetings are no longer in duration than 2 hours, all meeting attendees are requested to adhere to the following meeting Standing Orders. All conversations should be directed through the Chair.*

*Unitary Councillors, and members of the public will only have **3 minutes** to speak. Should any member of the public wish to attend and speak at this meeting then please email [Clerk@eastcokerparish.com](mailto:Clerk@eastcokerparish.com). Any public questions or observations regarding any agenda item should be emailed to the clerk prior to 12 noon on the day of the meeting.*

*Multiple conversations by Councillors or members of the public whilst the meeting is in session are **NOT** permitted. If this occurs you will be requested to leave the meeting.*

*Council members give their vote to a resolution by a show of hands, and this decision cannot come back to Council for 6 months.*

Clerk and Proper Officer Jude Heggarty

### **Parish Council Meeting Agenda – 9<sup>th</sup> August 2023 7pm**

**23/138** Election of Chair and Vice Chair for this meeting

**23/139** To receive any apologies and reasons for non-attendance.

**23/140** To receive any declarations of interest in items on this agenda.

**23/141** To receive and approve the minutes of the Parish Council, meeting which was held on the 12<sup>th</sup> July 2023

**23/142 Public Question Time**

(1) Members of the Public

(2) Unitary Councillors

**23/143 To discuss and make observations on SC - Planning Applications**

A **15/01000/OUT Location:** Keyford

B **23/01172/LBC Location:** The Old Vicarage East Coker Yeovil **Application:** To change existing Kitchen window to a glazed double opening door.

**23/144 Finance**

To approve the following items of expenditure and those paid under delegated powers.

**23/145 Memorial Requests and correspondence.**

1. Request received for an additional inscription to remember the late Reginald Strong

**23/146 Matters for discussion and resolution:**

1. Possible co-option of new Councillors
2. Possibility of erecting a T S Elliott brown 'heritage' sign.
3. Village Stones
4. SIDS
5. Discuss quote for repairs to the bus shelter
6. Notice board repairs
7. Clerks phone line
8. Future Proposals and village improvement ideas
9. Traffic meeting feedback

**23/147 To receive the Clerk's report.**

1. Deterioration of the wall by millennium stone.

**23/148 Receive correspondence from the Somerset Council**

**23/149 To receive and discuss Parishioner Correspondence.**

1. Call received from a parishioner regarding some branch's which have fallen from the tree, which stands beside the scout hut.

**23/150 Discuss Working Groups**

1. **The Pavilion Modernisation** meeting feedback and fund-raising ideas.
2. **Parish Communications**
3. **Cemetery Working Group**
  - a. Tree survey report findings
  - b. Possibly of getting a topographical survey carried out
4. **Wellbeing**

**23/151 Group Representative Reports**

Village Hall – Cllr Carter-Uren

Alms Houses – Cllr C Warwick-Mortimer

Primary School – Cllr C Warwick-Mortimer

**23/152 To discuss and identify Highways Issues**

**23/153 To discuss and identify items for the Village Ranger**

**23/154 To discuss and resolve the following topics;**

Resolution sought to exclude the public (*Non Parish Council Members*)

1. HR working group discussion and meeting feedback.

**23/155 Agenda items for the next meeting.**

**Bank Account Balances**

PC CURRENT	£77,068.93
ECPC PAVILION	£82,939.50
ECPC PROJECTS	£8,517.37
<b>Total Cash at bank</b>	<b>£168,525.80</b>

**August Outgoings**

Clare's Cleaning	£225.00
Clerk wages, to include broadband, office and travel	£891.71
Xero accounting fee	£29.40
Peninsula Pensions	£239.14
<b>Total Aged Payables</b>	<b>£1,385.25</b>

Please note this figure is subject to change due to outstanding invoices

**Received payments**

Country memorials	£40.00
East Coker Pre-School	£487.00
Covea Insurance	£1,688.00

**Outgoing Payments**

ICO	£40.00
Xero charge	£29.40
Clerk wages/ office/broadband and travel	£863.15
Pavilion Cleaning	£180.00
Fencing at the recreation Ground	£696.00
KMDIKE	£1,007.70
SSDC Ranger	£1,478.78
SSDC Ranger (historic invoice)	£1,056.28
Xero Charge (outstanding payment)	£29.40
<b>Total ECPC CURRENT</b>	<b>£5,380.71</b>