



## EAST COKER PARISH COUNCIL

Members of the public and press are entitled to attend the following. In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution enters confidential session, when the public are lawfully excluded.

To: All members of East Coker Parish Council

You are summoned to attend the Monthly Meeting of East Coker Parish Council, on the 13<sup>th</sup> September 2023 7pm at the East Coker Pavilion when the following business will be transacted.

*To ensure Council meetings are no longer in duration than 2 hours, all meeting attendees are requested to adhere to the following meeting Standing Orders. All conversations should be directed through the Chair.*

*Unitary Councillors, and members of the public will only have **3 minutes** to speak. Should any member of the public wish to attend and speak at this meeting then please email [Clerk@eastcokerparish.com](mailto:Clerk@eastcokerparish.com). Any public questions or observations regarding any agenda item should be emailed to the clerk prior to 12 noon on the day of the meeting.*

*Multiple conversations by Councillors or members of the public whilst the meeting is in session are **NOT** permitted. If this occurs you will be requested to leave the meeting.*

*Council members give their vote to a resolution by a show of hands, and this decision cannot come back to Council for 6 months.*

Clerk and Proper Officer Jude Heggarty

### **Parish Council Meeting Agenda – 13<sup>th</sup> September 2023 7pm**

**23/156** To receive any apologies and reasons for non-attendance.

**23/157** To receive any declarations of interest in items on this agenda.

**23/158** To receive and approve the minutes of the Parish Council meeting which was held on the 9<sup>th</sup> August 2023

**23/159 Public Question Time**

(1) Members of the Public

(2) Unitary Councillors

**23/160 To discuss and make observations on SC - Planning Applications**

A 15/01000/OUT Location: Keyford

**23/161 Finance**

To approve the monthly items of expenditure and those paid under delegated powers.

**Invoices to be paid in September (subject to change)**

Clare's Cleaning	£180.00
Clerk wages	£809.89
HMRC	£5.31
Old Mill	£29.40
Peninsula Pensions	£221.43
Water 2 Business	£138.97
<b>Total</b>	<b>£1,385.00</b>

**Bank Account Balances as of 31<sup>st</sup> August 2023**

ECPC CURRENT	£72,156.50
ECPC PAVILION	£82,939.50
ECPC PROJECTS	£10,511.37
<b>Total Bank</b>	<b>£165,607.37</b>

**Income received in August 2023**

East Coker Pre-School	£487.00
Covea insurance	£306.00
St Michaels Church	£25.00
HMRC VAT	£1,072.70
<b>Total</b>	<b>£1,890.70</b>

**23/162 Memorial Requests and correspondence.**

1. Request received for an additional inscription to remember the late Reginald Strong.

**23/163 Matters for discussion and resolution:**

1. SIDS & post locations
2. PC plans for Christmas
3. Kingspring Lane Curtilage
4. LCN feedback from meeting
5. Discuss quotes for pollarding Tree at the recreation ground.
6. Updating of the PC website.
7. Village stone license
8. Removal of bin from the recreation ground.

**23/164 To receive the Clerk's report.**

1. Bus on Halves Lane

**23/165 Receive correspondence from the Somerset Council.**

1. Somerset Code of Conduct

**23/166 To receive and discuss Parishioner Correspondence.**

1. Overgrown bushes in Burton mail drop
2. Email received from a Parishioner regarding road markings near school

**23/167 Discuss Working Groups**

1. **The Pavilion Modernisation**
  - a. Fund raising -100 club
2. **Parish Communications**
3. **Cemetery Working Group**
  - a. Tree survey report findings
  - b. Topographical survey
  - c. Cemetery Policy
4. **Wellbeing**

**23/168 Group Representative Reports**

Village Hall – Cllr Carter-Uren

Alms Houses – Cllr C Warwick-Mortimer

Primary School – Cllr C Warwick-Mortimer

**23/169 To discuss and identify Highways Issues**

**23/170 To discuss and identify items for the Village Ranger**

**23/171 To discuss and resolve the following topics;**

Resolution sought to exclude the public (*Non Parish Council Members*)

**23/172 Agenda items for the next meeting.**