

Minutes – 8th November, 2017 – 7pm

7pm The meeting opened

17/168 Attendees: Chairman B. Sugg, Vice Chairman M. Shepstone, Cllr. J. Bennett , Cllr. P. Chant, Cllr. D. Goddard, Cllr B. Hartley, Cllr. C. Hencoq, Cllr. P. Hodge, Cllr. D. Mead, Cllr. M. Mead, Clerk G. Macpherson.
Apologies: Cllr. N. Hopkins and Cllr. S. Snelling, reasons noted. **Public Attendance:** C.Cllr. M. Keating, D.Cllr. C. Bakewell, D.Cllr. G. Seaton and Clive Seaton, Terry Kipton, Mike Williams, Mick Beckerleg and 6 other members of the public.

17/169 Declarations received from;
Cllr. J. Bennett – 17/03593/COM
Cllr. D. Mead / Chairman B. Sugg – 17/03394/OUT – Joint owners of land next to the plot.

17/170 The minutes were approved as an accurate and correct record of the Parish Council meeting held on 11th October, 2017.

A minute's silence for Councillor James New was held. Council would like to do something to remember Cllr. James New but it was agreed to wait 2 months. Noted for the January agenda.

17/171 Public Question Time

(1) Members of the Public attended. Terry Kipton would like to have the SSDC contact with regards to the broken Tellis Bridge. **Action:** Clerk. He was also concerned regarding planning application 17/04269/FUL and the lack of parking and the plot being in a conservation area. The height of the plot was also shown as a concern by other members of the public.

(2) County / District Councillors Reports gave their reports.

17/172 SSDC - Planning Applications

a. 17/04038/FUL

Applicant: Mr A Szulc

Proposal: The erection of garden room to rear of dwelling and new roof light

Location: Anvil Cottage, Main Street, East Coker

Resolution: The Parish Council support this application. All agreed.

b. 17/03981/FUL

Applicant: F Denning & Sons

Proposal: The erection of a replacement milking parlour and associated roof over cow collection yard and cow feed yard/circulation area.

Location: Redlands Farm Redlands Lane, East Coker

Resolution: The Parish Council support this application. All agreed.

c. 17/03593/COU

Applicant: Mrs Helen Osborne

Proposal: The change of use of residential dwelling to a mixed use as dwelling/dog grooming parlour.

Location: 28 Nash Lane, East Coker

Resolution: The Parish Council have no comments or observations to make. All agreed.

d. 17/04220/DOP

Proposal: Application to vary S106 agreement dated 2nd March 2011 between South Somerset District Council, E.N.B Clive-Ponsonby-Fane, C.E.B. Clive Ponsonby-Fane, J. B. ClivePonsonby-Fane and Abbey Manor Group Limited to replace the obligation to undertake highway works with a financial contribution of equivalent value.

Location: Land South of the A3088 Western Relief Road, Yeovil (GR: 353075/115103)

Resolution: It was agreed to send the following to Simon Fox, SSDC. "The East Coker Parish Council gave consideration to the Officer Report on Planning Application 17/04220/DPO and would like to provide the following comments:

The Officer Report seeks to vary S106 agreement dated 2 March 2011 and quotes the two phases of work the obligation covers. The Parish Council has concerns that Planning Application 17/702805/HYBRID (current under consideration) might change the highways work to be completed along the Western Relief Road. A roundabout appears in the HYBRID application for the Sainsbury Superstore development. While the Officer Report comments on the Hybrid application in passing it makes no comment on potential future contributions.

East Coker Parish Council would like assurance that, as part of the Hybrid planning application procedures, South Somerset District Council will seek agreement on additional developer contributions to fund the Western Relief Road roundabout (shown in the Hybrid application) prior to a decision on that application."

D.Cllr. C.Bakewell asked to be copied on the response. **Action:** Clerk.

Vice Chair M. Shepstone took the Chair.

e. 17/03394/OUT

Applicant: Douglas Seaton Ltd

Proposal: Outline application for residential development and formation of vehicular access (revised application)

Location: Land at White Post Garage, West Coker Road

Resolution: It was proposed to reply - The East Coker Parish Council support this application, although they have grave concerns other the pedestrian access running across a busy commercial garage forecourt. A vote was taken, 5 in favour, 3 against and 2 abstentions. Motion carried.

Chairman B. Sugg returned to the Chair.

- f. **Proposed Planning Application – Land adjacent to Broadacres** – A letter from Boon Brown for information only, informing the Parish Council of a forthcoming plan, had been received. It was agreed, apart from 2 abstentions, to write the following to Boon Brown. **Action:** Clerk.

Thank you for your letter. We have no comments to make regarding the layout. However, the emerging Neighbourhood Plan has identified a desire for affordable housing within the Parish and we would welcome comments as to how you may incorporate a number on your site.

- g. **15/01000/OUT – Keyford.** It was agreed to send the letter Cllr. B. Hartley had drafted to the contact provided by C.Cllr. M. Keating. **Action:** Clerk.

SSDC – Planning Determinations – None received.

17/173 Memorial Approvals – None received.

17/174 To receive the Clerk's report.

- (1) **Playground Inspection Reports** have been received. The fencing had been noted as needing repair. These repairs are in hand and KM Dike will commence works shortly.
- (2) **Christmas Tree Recycling.** It was agreed not to use the service this year.
- (3) **Pitch Fee Reduction.** It was agreed by all to give a 50% reduction for the months of September/October due to the adult pitch damage and it being unusable. It was agreed by Council to write to the Pavilion users informing them due to the expense of repairing the pitches, only emergency vehicles will be allowed through the locked gate. It was noted that this could prove difficult for Scouts with heavy camping equipment. Users will also be asked ensure they take all their belongings with them. It will also be noted that the Pavilion chairs should not be taken outside. **Action:** Clerk.

17/175 To receive correspondence from the SSDC / SCC

- (1) **Review of the South Somerset Local Plan (2006-2028) Issues and Options Consultation.** It was agreed to set up a working group. **Action:** Chairman B. Sugg to arrange a meeting. It was agreed that Cllr. B. Hartley will act in an advisory role only. He suggested a small group, Chair and Vice Chair and Cllr. D. Goddard, Cllr. P. Chant, plus Parishioners. Chairman B. Sugg asked all to look at the documentation, **Action:** All.. The deadline for comments is the 11th January, 2018.
- (2) An email has been received regarding the grit available for the **grit bins.** **Action:** Chairman B. Sugg to discuss with Ranger.

17/176 To receive and discuss Parishioner Correspondence

- (1) None Received

17/177 To discuss Working Group issues and resolve

- (1) **The Neighbourhood Plan** – There was nothing to report this month.
- (2) **Traffic – Pathway and Speed Signage.** Chairman B. Sugg informed Council that she had spoken with Gary Warren SSDC the possibility of a pavement between the Village Hall and the main road, along with drop kerbs for the industrial units, speed control was also discussed. Mr Warren informed Chairman that funding could be available, but he needed an urgent response on the contribution the Parish Council were prepared to pay, due to SSDC budgeting timescales. These projects could cost over 100K and a contribution will be required from the Parish Council, fiscal 18/19. **Resolution:** Proposed by Vice Chairman M. Shepstone and seconded by Cllr. D. Goddard to give a £5,000 contribution towards the pavement and other £5,000 towards the speed traffic scheme. A vote was taken, 8 agreed and 1 against, motion carried.
- (3) **The Cemetery Chapel.** A meeting will be arranged in the New Year. *Subsequently, a meeting has been arranged for the 9th January, 2018, 9:15am at the Pavilion. Parishioners, please contact the Clerk if you would like to join the working group.*
- (4) **Nippy Bus** – The emergency service will continue until the end of November, 30th.

17/178 Group Representative Reports

- (1) **Alms Houses** – Chairman B. Sugg – No report to give.
- (2) **Primary School** – Cllr. N. Hopkins – No report to give.

17/179 To discuss and identify Highways Issues and resolve

1. A pot hole has appeared opposite the school car park entrance.
 2. A broken drain has appeared at Tellis Cross, opposite North Lodge.
 3. A spring has developed by Darvill Cottages and the entrance to the A37 (Dorchester Road).
- Action:** Clerk to report.

17/180 To discuss and identify items for the Village Ranger

Footpath to the Chapel Cemetery needs a 'Winter Tar Wash'.

17/181 To discuss and resolve the following topics

- (1) **Calendar Competition.** The winners were being announced on the Parish Website the day after the meeting. It was agreed to order 100 calendars and re print as and when required. **Action:** Clerk to organise Amazon vouchers for the winners.
- (2) **Christmas Tree Lighting Ceremony.** The tree installation will take place on Sunday 10th December at 10am. Councillors were asked to help if possible. It was agreed to start the next meeting at 6:30pm, to finish for 8pm. The Village Café will arrange for a buffet, at a cost of £10 a head, please would Parish Councillors let Clerk know if they wish to attend by 6th December at the latest and give Clerk the money before the evening. Thank you.
- (3) **Christmas Eve.**
Start time was agreed for 6pm.
- **Lighting** - A resolution was passed to purchase tripods x 12 @£12.99 £155.88 + lights x 6 x £34.99 £209.94 = £365.92 (vat £73.18). **Action:** Clerk to purchase.
 - **Refreshments** - The Village Café will, from a horse box (Cllr. D. Mead and Chairman B. Sugg to arrange), serve Mulled Wine, Soft Drinks and mince pies. Councillors will also distribute from flasks, whilst holding charity collection shakers. The budget given was £150 for refreshments. **Action:** Clerk to purchase shakers and Gluten free mince pies, Chairman B. Sugg other Mince pies. It was confirmed by Clerk that the money will be used from the budget agreed earlier in the year and Local Government Act 1972, section 137 refers.
 - **Charity** – it was agreed to make donations to Royal British Legion.
 - **Small Tree** – It was agreed for Cllr. D. Mead to arrange safeguarding.
 - **Notification/Advertising** to the Parish – The Triangle sign needs changing, **Action:** Chairman B. Sugg. Clerk will forward a Parish email and update the website. It should be noted on the email/web notification the safe guarding of children during the evening.
 - **Road Safety** – It was agreed to have more helpers by the stream.
 - **First Aid** responsibility will be Vice Chairman M. Shepstone.
 - **Music** – It was agreed to have background hymns playing before the singing. The PA system is being tested by West Country Cars. Cllr. S. Snelling will start the singing off. The hymn sheet will remain the same, with the exception of the back page.

17/182 Agenda items for the next meeting, Wednesday, 13th December, 6:30pm at the Pavilion

It was noted that the meeting will start at an earlier time and finish 8pm prompt.

17/183 Finance

The following items of expenditure and those paid under delegated powers were agreed. Proposed by Cllr. D. Mead and Cllr. J. Bennett. All agreed.

Description	Amount	Vat
Bank Balance	£35,189.00	
Outstanding cheques	0	
VAT claimed Q2	£ 861.84	
VAT expected Q3	£ 716.71	
Incomings – not on statement	£ 158.05	
Clerks Expenses /Office Rent	(£ 32.20)	
Clerks Salary October	(£ 615.15)	
K M Dike – October	(£ 958.26)	
Somerset Association of Local Councils	(£ 369.55)	
SSDC – Garlic Spreading / Premises Licence A	(£ 100.00)	
Total expected balance	£34,850.44	
Precept April 2018		
Expenses filed after meeting summons		
Kathryn Sturtridge	£ 61.40	
Grant Thornton (External Auditors)	£ 360.00	£60.00
Claire's Cleaning	£ 225.00	

Chairman B. Sugg – Signature _____ Dated: 13th December, 2017